



Supreme Court

STATE OF LOUISIANA
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MEMORANDUM

TO: ALL RETIRED JUDGES
FROM: DR. HUGH COLLINS *Hmc*
DATE: SEPTEMBER 25, 2009
RE: POLICY REGARDING MEMBERSHIP IN THE LSBA AND RESTRICTIONS ON THE PRACTICE OF LAW FOR RETIRED JUDGES WHO ACCEPT *PRO TEMPORE* AND *AD HOC* ASSIGNMENTS

The Supreme Court Conference has adopted the following guidelines in connection with the activities of retired judges who accept *pro tempore* and *ad hoc* assignments:

Guideline 1. A retired judge who accepts *pro tempore* and *ad hoc* assignments must be an active member of the Louisiana State Bar Association ("LSBA"), even if he or she is not actively engaged in the practice of law, or is not otherwise entitled to a waiver of the payment of such dues from the LSBA.

Guideline 2. A retired judge who accepts *pro tempore* and *ad hoc* assignments may engage in private judging (i.e., mediation and arbitration) and transactional legal work.

Guideline 3. A retired judge who accepts *pro tempore* and *ad hoc* assignments in city, municipal, traffic, parish, juvenile or family courts may engage in a litigation practice.

Memo to All Retired Judges
September 25, 2009

Guideline 4. A retired judge who accepts *pro tempore* and *ad hoc* assignments at the district court level or above may engage in a private legal practice, but shall not practice law in the court on which he or she serves or in any court subject to the appellate jurisdiction of the court on which he or she serves. Notwithstanding the foregoing, a retired judge who accepts *pro tempore* and *ad hoc* assignments is permitted to appear in open court or chambers as an advocate in connection with *pro bono* matters, and uncontested civil or criminal matters (including uncontested successions and expungements).

Guideline 5. A retired judge shall not engage in any of the prohibited activities listed in **Guideline 4** for at least **90 days** prior to the date of the proposed *pro tempore* or *ad hoc* assignment.