



SECOND CIRCUIT COURT OF APPEAL  
EMERGENCY PARTIAL COURT CLOSURE

**ORDER**

Acting in accordance with La. Constitution Article V, Section 1, the inherent power of this Court, and in accordance with the COVID-19 Plan adopted by the Judges of this Court on March 15, 2020,

IT IS ORDERED, effective March 16, 2020, that all parties are strongly encouraged to submit filings remotely: via e-filing, mail, or fax.

IT IS FURTHER ORDERED that the Court has this date issued an Emergency E-filing Order, and that the Court shall temporarily accept fax filings, (318) 227-3735.

IT IS FURTHER ORDERED that in-person filings shall be deposited into a drop box at the front entrance of the courthouse under the supervision of security. These filings will be considered received on the day they are deposited into the drop box.

IT IS FURTHER ORDERED that requests to physically view records and exhibits, or to obtain copies thereof, shall be directed to the Clerk of Court, (318) 227-3700.

IT IS FURTHER ORDERED that a notice of the foregoing shall be posted on the Court's website and at the front entrance of the courthouse.

Signed at Shreveport, Louisiana on the 15th day of March, 2020.

/s/Felicia Toney Williams

Felicia Toney Williams, Chief Judge

For the Court