

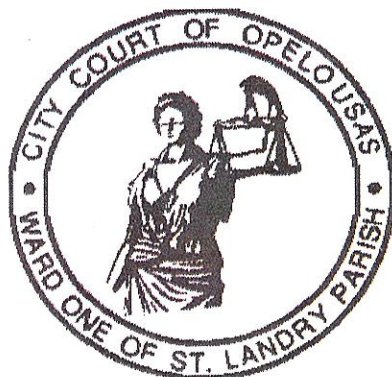
PLEASE BE AWARE THAT OPELOUSAS CITY COURT IS TAKING THE NECESSARY PRECAUTIONARY MEASURES TO KEEP THE COURTHOUSE SAFE AND GERM FREE.

IF FEELING SICK, PLEASE DO NOT ENTER THE COURTHOUSE.

(Call 948-2570 to make other arrangements)

COVER COUGHS AND SNEEZES.

DO NOT CONGREGATE – MAINTAIN A DISTANCE OF 3 FEET.





OPELOUSAS CITY COURT
AND WARD ONE OF ST. LANDRY PARISH
STATE OF LOUISIANA
ADMINISTRATIVE ORDER

The Centers for Disease Control having advised people to take precautions in light of the COVID-19 virus (coronavirus) outbreak, and noting that the best way to prevent illness is to avoid being exposed to this virus,

IT IS HEREBY ORDERED, effective immediately, that the following persons shall not enter the Opelousas City Court:

- Persons who have no matters needing attention within the court;
- Persons who have been asked to self-quarantine by any doctor, hospital or health agency;
- Persons who have been diagnosed with, or have had contact with, anyone who has been diagnosed with COVID-19.


Anyone attempting to enter in violation of these protocols will be denied entry by a Marshal Deputy or Court Security Officer.

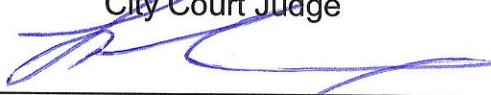
If you have a scheduled appointment and you are unable to appear because of the restrictions listed above,

- Please contact your attorney, if you are represented by an attorney;
- Call the Civil Deputy Clerk's Office at 948-2570 ext. 102 if you are an attorney or a *pro se* party;
- Contact your Probation or JEU Officer at 948-2570 ext 103 if you are on probation or assigned to the Judicial Enforcement Unit;
- Contact the Juvenile Deputy Clerk at 948-2570 ext 109 if you have a juvenile, FINS, or Child In Need of Care matter;
- For any matter not listed here, please call your agency contact.

These restrictions will remain in place temporarily until it is determined to be safe to remove them. The court will be open to the public to take civil filings and to pay fines and fees. However, we are encouraging the public to pay fines and fees online at www.opelousascitycourt.com or by telephone at 337-948-2570 ext. 110 and to utilize fax filing for civil cases. Our fax filing number is (337) 948-2017. People who think they have been exposed to COVID-19 should contact their healthcare provider immediately.

THUS DONE AND SIGNED this 16^h day of March 2020 in Opelousas, Louisiana.



Vanessa Harris
City Court Judge


LaVonya Malveaux
Clerk of Court/Judicial Administrator