

**18<sup>TH</sup> JUDICIAL DISTRICT COURT**

**STATE OF LOUISIANA**

**PARISH OF WEST BATON ROUGE**

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**COURT ORDER RELATIVE TO COVID-19  
PUBLIC HEALTH EMERGENCY**

Acting under the authority of Article V, Section 1 of Constitution of 1974, and the inherent power of this Court, and considering the recent outbreak of Coronavirus Disease 2019 (COVID-19) in Louisiana, Governor John Bel Edwards' Declarations of Public Health Emergency in Proclamation Number's 25 JBE 2020, 27 JBE 2020, 30 JBE 2020, 33 JBE 2020, President Donald Trump's Declaration of a National Emergency on March 13, 2020, Louisiana Supreme Court Orders dated March 16, 2020, March 20, 2020, March 23, 2020 and in consideration of public health recommendations to reduce the risk of exposure to the virus and slowing the spread of the disease while balancing the need to maintain access to Louisiana courts,

**IT IS HEREBY ORDERED THAT:**

1. The Office of the Clerk of Court for the Parish of West Baton Rouge will be operating effective Tuesday, March 24, 2020 with limited staff, resources and services until further notice.
2. Pursuant to the provisions of LA R.S. 1:55E (2), that the Office of the Clerk of Court for the Parish of West Baton Rouge shall be closed to the public except to accommodate emergency filings and protective orders. Customers shall contact the Clerk of Court @ 225-383-0378 regarding any emergency matters.
3. The hours of operation shall be reduced effective Tuesday, March 24, 2020 from 8:30 a.m. until 1:00 p.m. and shall remain on schedule until further notice.
4. Customers are encouraged to use the Clerk of Court's online resource, [www.wbrclerk.org](http://www.wbrclerk.org) for services such as eRecording and Esearch. The Clerk of Court's fax number is 225-383-3694.

**THUS ORDERED, ADJUDGED AND DECREED**, in chambers, on this 24<sup>th</sup> day of March, 2020 in Plaquemine, Louisiana.



ALVIN BATISTE, JR., JUDGE  
18TH JUDICIAL DISTRICT  
OF LOUISIANA  
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ALVIN BATISTE, JR.  
CHIEF JUDGE