

Linda Cook & Dodi Eubanks 3rd JUDICIAL DISTRICT COURT

Clerks of Court

LINCOLN & UNION PARISH, LOUISIANA

### **Emergency Closing Order**

La. R.S. 1:55(E)2

Upon Oral Motion of the Clerks of Court for Lincoln and Union Parish and upon consideration of public health recommendations for the COVID-19 virus.

It is hereby ordered that the Lincoln and Union Parish Clerk of Court shall reduce its hours of operation due to the COVID-19 virus pandemic and to reduce risk of exposure to the public and the office staff during this health emergency. Any exposure would place staff at risk of getting the virus which would prevent our office from performing their duties and the public for conducting business with the Clerk of Court. This closure is considered a legal holiday under La.R.S. 1:55(E)2.

**The Lincoln and Union Parish Clerk of Court is ordered to reduce their hours of operation to 8:30am to 1:00pm beginning March 25, 2020 and continue through April 9, 2020, subject to extension by order of the court.**

Signed by the Honorable Judge of the 3rd Judicial District Court of Lincoln and Union Parish, at Farmerville, Louisiana, on the \_\_\_\_ day of March, 2020.

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JUDGE

LRS 1:55E(2)

If an emergency situation develops which, in the judgment of the clerk of court, renders it hazardous or otherwise unsafe for employees of the office of the clerk to continue in the performance of their official duties or for the general public to conduct business with the clerk's office, the clerk, with prior approval from the clerk's chief judge, may order the closing of his office for the duration of the hazardous or unsafe condition.

(2) If an emergency situation develops which, in the judgment of the clerk of court, renders it hazardous or otherwise unsafe for employees of the office of the clerk to continue in the performance of their official duties or for the general public to conduct business with the clerk's office, the clerk, with prior approval from the clerk's chief judge or other person authorized to exercise his authority, may order the closing of his office for the duration of the hazardous or unsafe condition. No such closure shall be effective nor shall such period of closing be considered a legal holiday unless prior written approval or written confirmation from such chief judge or person acting on his behalf is received by the clerk of court. When the office is reopened, the clerk shall have published as soon as possible a legal notice in all of the official parish journals of the parishes within the district setting forth the dates of closure, the hour of closure if applicable, the reasons for closure, and a statement that, pursuant to R.S. 1:55(E) (3), these days or parts of days were legal holidays. The clerk shall attach a similar statement to every document, petition, or pleading filed in the office of the clerk on the first day or part of a day his office is open after being closed under the provisions of this Paragraph, whenever the petition or document relates to a cause of action, right of appeal, or other matter against which prescription could have run or time periods imposed by law could have expired.