

**LOUISIANA COURT ADMINISTRATORS ASSOCIATION
ANNUAL FALL MEETING
MONDAY, OCTOBER 2, 2006
ROYAL SONESTA HOTEL
NEW ORLEANS, LOUISIANA
12:00 P.M.**

MINUTES

The following members were present:

Carla Smith, President
Donna Carter, Treasurer (Acting Secretary in Scott Griffith's absence)

Chris Andrieu	Jessie LeBlanc
Jo Bruce	Tim Leger
Sara Brumfield	Tina LeMaire
Ronald Bullion	Rebecca Liles
Kenneth Burrell	Joan Luck
Hugh M. Collins, Ph.D.	Yolanda McClure
Chip Coulter	C. Kelly McNeely
Ted Cox	Lynn Maloy
Jackie Cristina	Tim Palmatier
Christine Crow	Bea Parisi
Pam Dance	Anna Paxton
Rose Marie DiVincenti	Darlene Ribando
Donald Finger	Darryl M. Schultz
Anthony Gagliano	Terrance Sims
Scott Kadar	Suzanne Stinson
Rob Kazik	Adrienne Stroble
Hope LaFleur	Gabrielle Thomas
	Bobby Wilson

The following guests were present:

Donna Brady, Louisiana Supreme Court
Bridget Daniels, Louisiana Supreme Court
Tim Dibble, Francis Cauffman Foley Hoffmann Architects, Ltd. – Guest Speaker

1. CALL TO ORDER

The meeting was called to order by Carla Smith, President.

Invocation/Pledge of Allegiance: Kenneth Burrell gave the invocation and Ted Cox led the members in the *Pledge of Allegiance*.

Welcome of Guests and Introduction of Members: President Smith welcomed all the members and new members and introduced the guests. Upon the President's request everyone stood and introduced themselves.

Treasurer's Report: Donna Carter gave the Treasurer's Report. She reported the balance as of September 28, 2006 was \$11,317.67 and after consideration of the anticipated cost of the luncheon and a \$100.00 donation to the Judicial College, the estimated balance would be \$9,852.13.

Approval of Minutes from Spring 2006 Meeting: President Smith announced that the minutes from prior meetings could now be accessed online on the LCAA website. Hope LeFleur moved to approve the minutes from the Spring 2006 Meeting. Jo Bruce seconded the motion. Motion carried.

2. OLD BUSINESS

Committee Reports:

Membership - Bea Parisi reported that the Association had approved three (3) new members, namely, Pam Dance, 3rd JDC; Wanda Witherington, 3rd JDC; and Gabrielle Thomas, Orleans Parish Juvenile Court. Bea stated there were six (6) pending applications for membership: Juawanna Burson, West Monroe City Court; Bridget Daniels, Louisiana Supreme Court; Eve Laurent, 2nd Parish Court; Michael O'Brien, 24th JDC; Renee Megison, 35th JDC, and Ted Barbe, Pineville City Court.

Bea announced that co-chairs were needed for various committees and stated that a sign-up sheet was being circulated requesting *committee involvement* on the following committees: Membership, Continuing Education, General Initiatives, Court Technology, and Workshop.

Continuing Education and Educational Films – Anna Paxton spoke for the Education Committee. She reminded the membership that there were a number of great training films available to them for their courts. She was asked about a list and she informed the group they could e-mail her and she would send a current list. In addition, Anna asked the membership for any ideas about a speaker for the Spring Conference. Anna stated that some people had asked for a continuation of the information systems training. She advised that Dr. Collins had suggested training for judges on jury management. Anna requested ideas be forwarded to her e-mail address.

Court Technology – Jo Bruce reported to the membership that the LCAA website was up and running and could be accessed via a link on the Louisiana Supreme Court's website. Jo informed the group that the website was currently being updated and that archives had been added; therefore, minutes from previous LCAA meetings were now posted and could be accessed through the website. Jo reminded everyone to keep her informed of any changes in e-mail addresses. She stated the next step in upgrading the website would be getting the message board up and running. She assured everyone that was being worked on.

LCAA Workshop/Retreat – Jesse LeBlanc, Workshop Committee Chairman, informed the membership that a few complaints had been made relative to the long drive to Cypress Bend in Many, Louisiana. She announced that the 2006 Workshop had been moved to *Carter Plantation* in Springfield, Louisiana and that the dates for the workshop had been set for February 28, 2007 through March 2, 2007. She informed everyone that the grounds were lovely with great meeting facilities and comparable in price to Cypress Bend. She stated a package deal would be offered inclusive of the meeting rooms, lodging, all meals and gratuity for approximately \$350 per person.

Juvenile Justice – Ted Cox reported that Jefferson and Rapids Parishes had been selected as pilot sites for the *Juvenile Detention Alternatives Initiative* (JDAI).

Mentor Program – Suzanne Stinson requested that both mentees and mentors share their experiences with other members of the Association during the luncheon so everyone could realize the value of the Mentor Program initiative. Jessie LeBlanc shared her experience in working with Jo Bruce as her mentor and encouraged other new members to get a mentor. Jo Bruce informed everyone that being a mentor was a worthwhile and rewarding experience. Additionally, Jo encouraged the membership to take advantage of using the LCAA message board. Afterward, Suzanne circulated a sign-up sheet for anyone interested in either having a mentor assigned to them or anyone who was willing to volunteer to be a mentor.

NACM (National Association for Court Management) – Suzanne Stinson announced to the membership that she had NACM calendars for sale at \$15.00 each. She stated that all proceeds from the calendars would be used by NACM to assist courts affected by Hurricane Katrina. Suzanne also informed everyone that the *NACM 2007 Mid-Year Conference* was being held February 11-13, 2007 at the Roosevelt Hotel in New York City. She stated that anyone who planned to attend should make their reservations as soon as possible. She further stated that the *2007 Annual NACM Conference* would be held in San Francisco at the Fairmont Hotel.

Court of Appeal and City Court Initiatives – No report.

3. NEW BUSINESS

Recognition - President Smith announced to the membership that Louisiana now had a voice and a presence in the *National Association for Court Management*. President Smith announced that Suzanne Stinson, a former LCAA president and current member, had been elected to the Office of Secretary/Treasurer for NACM. Everyone agreed this was quite an accomplishment and congratulated Suzanne for her exceptional work.

Justice at Work – Donna Brady, Louisiana Supreme Court, informed the membership that books were available on *Justice at Work*. She advised that anyone interested could contact Tony Gagliano or come by the Supreme Court to pick up a copy.

Lentini Task Force – It was noted that this report would be deferred until the Spring Meeting at which time Tony Gagliano would give a full report.

Presentation of Appreciation Award – On behalf of the Association, Donna Carter presented a plaque to Carla Smith for her outstanding service and achievement during the past year as President of the Association.

Nominating Committee – Scott Kadar reported to the membership that due to prior personal commitments, Delora Lovejoy, Vice-President of the Association, had declined moving up to President. Taking these circumstances into consideration, Mr. Kadar recommended, on behalf of the Nominating Committee, for the upcoming year that Carla Smith, the current LCAA President would serve another term as President; Scott Griffith would move up to Vice-President; Donna Carter would move up to Secretary and that Tina LeMarie would serve as the new Treasurer. Bea Parisi moved to accept the recommendation of the Committee. Bobby Wilson seconded the motion. Motion carried.

4. **ADJOURNMENT**

Bobby Wilson moved to adjourn. The motion was seconded by Scott Kadar. Meeting adjourned at 2:00 p.m.

5. **UPON ADJOURNMENT OF THE BUSINESS MEETING**

Orleans Parish Juvenile Court Hurricane Katrina DVD – President Smith made a video presentation to the membership and guests about how Hurricane Katrina had impacted her court.

Technology Workshop – Tim Dibble with Francis Cauffman Foley Hoffmann Architects, LTD, conducted a workshop entitled, *Information Technology – Fundamentals for Court Leaders*.

Submitted by: _____

Donna T. Carter

(Acting Secretary in Scott Griffith's Absence)

Date: January 30, 2007