

**Supplement to
Request for Proposals for Appellate Case Management System
(RFP LASC 2014-001)**

Attendees at May 22, 2014 Voluntary Proposers' Conference:

Meagan O'Leary, Tyler Technologies, Inc.
Tom Oritt, Thomson-Reuters (via telephone)
Jarrod Note, Thomson-Reuters (via telephone)
Sara Beth Ray, Thomson-Reuters (via telephone)

John T. Olivier, Louisiana Supreme Court
Michael Evanson, Louisiana Supreme Court
Angela White-Bazile, Louisiana Supreme Court
Okyeame Haley, Louisiana Supreme Court
James Murray, Louisiana Supreme Court
Michele Collins, Louisiana Supreme Court
Synthia Tate, Louisiana Supreme Court
Tracy Buccino, Louisiana Supreme Court

Questions received from vendors and responses thereto:

1. I am writing in regard to the Protective Order Registry Enhancements that were hopefully going to take place in 2013 or 2014. I saw that the RFP went out for the appellate CMS, but haven't yet seen any work on the LPOR. Do you know if the LPOR enhancements were ever completed? Or will that work be done as part of this appellate CMS effort?

Response: LPOR is not a part of this project.

2. The RFP is clear that any eligible vendor must have a system that is "**fully implemented and operational in at least one appellate court.**" Although we have experience with appellate courts internationally, we do not have an appellate installation in the United States. Please confirm if this will preclude us from being considered under the evaluation criteria. If possible, we would like the opportunity to bid on the project.

Response: The RFP states that in order to be eligible to bid, the vendor must have a system that is fully implemented and operational in at least one appellate court within the United States.

3. I just wanted to reach out to you in regards to an RFP on your website about an appellate case management system. Are you all looking for a commercially available product or a custom build? I have created case management, document management, and just publicly released e-filing applications at an appellate court. I have also developed a case management [application] at another appellate court. I would be interested in building one for you all,

along with document management, and e-filing, if that's what you all are looking for.

Response: For this RFP we are looking for a commercial off the shelf system (COTS).

4. In reviewing the RFP, we have one question from the VI. Scope of Work, A. Organizational Goal (pages 5-6). Our company has several contracts for statewide systems including all appellate and trial courts. These courts have installed our system and are currently training and configuring the system as part of their implementation process, but they have not gone live yet. These customers would be willing to act as references for us, and we expect to have multiple appellate courts operating our software in a live environment prior to the completion date for this project for Louisiana. Does this satisfy the following requirement from Page 6 of the RFP? *“Additionally, the system to be acquired must be fully implemented and operational in at least one appellate court.”* As an alternative would the court consider striking *appellate court* and replacing with *the system to be acquired must be fully implemented and operational in a statewide environment*?

Response: Based on the information provided in your email, it does not appear that you satisfy the requirement from page 6 of the RFP. The Court will not be striking the “appellate court” requirement from this RFP.

5. Can we receive a list of in-person and online attendees?

Response: Please see list of attendees at the beginning of this document.

6. What is the scope of the data migration (number of databases, tables, columns, total file size)?

Response: The current CMS has one database and the total file size is 25 GB. The list of tables, column names, data types and field lengths is available upon request.

7. What is the scope of the potential document migration (number of files, folders, total file size)?

Response: In our document management system we have 689,000 files, 111 folders and a total file size of 175 GB.

8. What other sources of data, if any, need to be migrated (i.e. spreadsheets, etc.)?

Response: No other sources of data are to be migrated.