

**Narrative Questions:**

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1. Please describe, in your own words, why your jurisdiction is best suited to receive funds for a court system upgrade.
2. Please describe in detail the current process for providing citation dispositions and DWI's to the Louisiana Office of Motor Vehicles (OMV), including the handling of errors when contacted by the OMV.
3. Please describe in detail the current process for submitting 'Failure To Appear' notices to the Louisiana Office of Motor Vehicles (OMV) for suspension of driver license.
4. Please describe in detail which data elements are consistently provided to the Clerk of Court from Law Enforcement or the Prosecutor's offices today, and how (manual or automated) that process works.
5. How are errors in data or missing information elements required for a record to post to the Office of Motor Vehicles (OMV), such as Driver License and Driver Class handled when encountered by the Clerk of Court today?
6. How do you envision handling missing data or errors in data once your court is submitting disposition data electronically?
7. What is the volume of citations processed by your court per week/month or year?
8. Please provide the percentage by citation type that your court will be reporting for:

Traffic violations \_\_\_\_\_

Failure to Appear violations \_\_\_\_\_

DWI violations\_\_\_\_\_

**Technical Questions:**

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1. Which vendor provides the incident or case management system used by the Sheriff's, or other Law Enforcement agency, office and which version of that vendor's system is currently installed?
2. Which vendor provides the case management system used by the City Prosecutor's office and which version of that vendor's system is currently installed?
3. Which vendor provides the case/incident management system used by the law enforcement agency that submits offense information to your court? What is the version of that vendor's system is currently installed?