MEMORANDUM

TO: Norman Gobert

FROM: _____ Law Enforcement Agency

DATE: _____

RE: SELECTION OF SOFTWARE VENDOR

On, _____, our office issued a Request for Proposals for a

_____. The RFP was advertised two times, with the

first advertisement occurring at least 15 days prior to the opening of bids in

accordance with R.S. 38:2212(B)(1).

The following companies responded to the proposal:

_____

_____

In accordance with R.S. 38:2212.1, the Law Enforcement Agency has

selected _____ as the winning proposal.

MEMORANDUM

TO: Norman Gobert

FROM: _____ Law Enforcement Agency

DATE: _____

RE: <u>SELECTION OF SOFTWARE VENDOR</u>

The _____ Law Enforcement Agency has selected

_____ for a _____.

This vendor was selected on a sole source basis, because there is not currently any

other vendor who is able to perform this service.