

Civil Case/Commitment Reporting for Submission to NICS

Please provide the following information in order to provide the FBI Criminal Justice Information Services Division's National Instant Criminal Background Check System (NICS) the information required for entry of individuals into the **NICS Index Mental Prohibition File**. Pursuant to 18 U.S.C. 922(g)(4), LA R.S. 13:753.A(4) and 13:753.A(5) such individuals are prohibited from purchasing or possessing firearms.

Please provide the following contact information, **type or print legibly**: (The court must provide supporting documentation upon appeal)

Court Name: _____ Docket #: _____
Contact Name: _____ E-Mail: _____
Address: _____
Telephone Number: _____ Fax Number: _____

Please provide the following descriptive information concerning the respondent, **type or print legibly**: (*required fields)

Name: * _____
Date of Birth: * _____ Sex: * _____
Alias Names (optional): _____ Suffix: * _____
Social Security Number (optional): _____ Race: * _____
Height(optional): _____ Weight(optional): _____ Place of Birth(optional): _____

Categorize your entry under one of the following and indicate the finding of the court below:

- Involuntarily Committed for Treatment pursuant to R.S. 28:54 on _____ (MM/DD/CCYY)
- Any other Court Order "prohibiting a person from possessing a firearm or restricting a person in the use of a firearm" pursuant to R.S. 13:753.A(5) on _____ (MM/DD/CCYY)

Signature and title of court official reporting:

Signature: _____
Title: _____ Date: _____

Fax this form and order to the CMIS Division of the Louisiana Supreme Court, at 855-721-4133. Questions call 504-310-2561 or 504-310-2571. In accordance with R.S. 13:753B, this report "shall be submitted ... within ten business days of the date of ... adjudication, or order of involuntary commitment."