

M E M O R A N D U M

TO: ALL INTERESTED PARTIES

**FROM: JUDGE THOMAS F. DALEY, CHAIRMAN
STANDING COMMITTEE TO EVALUATE REQUESTS
FOR COURT COSTS AND FEES**

DATE: NOVEMBER 24, 2003

**RE: DRAFT GUIDELINES/APPLICATION FORM FOR
REQUESTED COURT COSTS AND FEES**

Enclosed is a copy of the draft guidelines and application form prepared by the Judicial Council's Committee to Evaluate the Need for Requested Court Costs and Fees (hereinafter referred to as the "Court Cost/Fee Committee") to guide the Judicial Council's process of reviewing and evaluating requests for new court costs and fees or increases in existing court costs and fees pursuant to R.S. 13:61 (Act 202 of the 2003 Regular Legislative Session).

Under the requirements of Act 202, no law to provide for a new court cost or fee or to increase an existing court cost or fee shall be enacted unless first submitted to the Judicial Council for review and recommendation to the legislature. The Judicial Council has created the Court Cost/Fee Committee to develop draft guidelines and an application form for the Council's approval, and to review and evaluate requests submitted in accordance with the adopted guidelines and application prior to their consideration by the Council.

Prior to the Judicial Council's adoption and final approval of the guidelines and application form in December, a briefing hearing on these matters will be conducted by the Court Cost/Fee Committee on **December 10, 2003 from 10:00 am – 12:00 pm in Courtroom A of the Fifth Circuit Court of Appeal, 101 Derbigny Street, Gretna, LA 70053.** Anyone interested in the Council's new process or wishing to ask questions or make comments regarding the draft guidelines, application form, deadline for submitting requests, or other aspects of the process is invited to come and participate at the hearing.

After the hearing, the Committee will consider the public's comments, revise, if necessary, its draft of guidelines and its application form, and forward its recommendations to the Judicial Council for final approval and adoption by ballot vote. The final guidelines and application form will be available by e-mail, fax, or mail from the Judicial Council at the following addresses: E-MAIL: TJG@LAJAO.ORG; FAX: Attention Judicial Council. 504-568-5687; MAIL: Attention Judicial Council. Judicial Administrator's Office, 1555 Poydras St., Suite 1540, New Orleans, LA. 70112. The final guidelines and application form, as well as other information on the process, may also be accessed through the Supreme Court's web site located at www.lasc.org.