

**RULES FOR LOUISIANA DISTRICT COURTS**

**TITLES I, II, III, IV, V, and VI**

**Eleventh Judicial District Court**

**Parish of Sabine**

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**Title - I Chapter Title - Dates of Court**

**Chapter - 2** None.

**Rule - 2.0**

**Appendix - 2.0**

Local Holidays in  
Addition to Legal  
Holidays  
Listed in La. R.S. 1:55  
See 2004 Amendment to  
La. R.S. 1:55(E)(1)(b)  
which, by reference to  
La. R.S. 1:55(B)(1)(a),  
adds Mardi Gras Day and  
General Election Day as  
legal holidays.

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**Title - I Chapter Title - Judges, Facsimile Transmissions To The Court, and Technology-Related Rules**

**Chapter - 3** Single judge district.

**Rule - 3.1**

**Appendix - 3.1**

Divisions or Sections of  
Court

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**Title - I Chapter Title - Judges, Facsimile Transmissions To The Court, and Technology-Related Rules**

**Chapter - 3**

**Rule - 3.2**

**Appendix - 3.2**

Duty Judges

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**Title - I Chapter Title - Judges, Facsimile Transmissions To The Court, and Technology-Related Rules**

**Chapter - 3**

**Rule - 3.4**

**Appendix - 3.4**

Court-Specific Rules  
Concerning Judges' Use  
of Electronic Signatures

<b>Title - I</b>	<b>Chapter Title - Judges, Facsimile Transmissions To The Court, and Technology-Related Rules</b>
<b>Chapter - 3</b>	Pursuant to Louisiana Code of Criminal Procedure Articles 522 and 551, the Court may conduct seventy-two (72) hour hearings for the initial setting of bail, misdemeanor and non-capital felony arraignments by simultaneous transmission through audio-visual electronic equipment, with location of the equipment to be determined by the Court.
<b>Rule - 3.5</b>	
<b>Appendix - 3.5</b>	
Court-Specific Rules Concerning Simultaneous Appearance by a Party or Witness by Audio-Visual Transmission	If approved by defense counsel, a defendant's appearance at the pretrial motion may be by simultaneous transmission through audio-visual electronic equipment.
Adopted November 13, 2017, effective November 13, 2017.	

<b>Title - I</b>	<b>Chapter Title - Judges, Facsimile Transmissions To The Court, and Technology-Related Rules</b>
<b>Chapter - 3</b>	
<b>Rule - 3.6</b>	
<b>Appendix - 3.6</b>	
Court-Specific Rules Concerning Recording of Protected Persons Pursuant to La. R.S. 15:440.2	

<b>Title - I</b>	<b>Chapter Title - Court Personnel</b>
<b>Chapter - 4</b>	Hon. Tammy Foster Clerk of Court Parish of Sabine P. O. Box 419 Many, LA 71449 Telephone: (318) 256-6223 Facsimile: (318) 256-9037 E-Mail: sabineclerk@bellsouth.net
<b>Rule - 4.1</b>	<a href="http://www.sabineparishclerk.com/">www.sabineparishclerk.com/</a>
<b>Appendix - 4.1</b>	
Judicial Administrators and Clerks of Court	

<b>Title - I</b>	<b>Chapter Title - Courtroom Use, Accessibility and Security</b>
<b>Chapter - 5</b>	
<b>Rule - 5.1</b>	<a href="http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX5.1A.PDF">http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX5.1A.PDF</a>
<b>Appendix - 5.1A</b>	
Americans with Disabilities Form	

<b>Title - I</b>	<b>Chapter Title - Courtroom Use, Accessibility and Security</b>
<b>Chapter - 5</b>	
<b>Rule - 5.1</b>	<a href="http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX5.1B.PDF">http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX5.1B.PDF</a>
<b>Appendix - 5.1B</b>	
Request for Interpreter and Order	
<b>Title - I</b>	<b>Chapter Title - Courtroom Use, Accessibility and Security</b>
<b>Chapter - 5</b>	
<b>Rule - 5.1</b>	<a href="http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX5.1C.PDF">http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX5.1C.PDF</a>
<b>Appendix - 5.1C</b>	
Interpreter's Oath	
<b>Title - I</b>	<b>Chapter Title - Indigents and In Forma Pauperis</b>
<b>Chapter - 8</b>	
<b>Rule - 8.0</b>	<a href="http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX8.0.PDF">http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX8.0.PDF</a>
<b>Appendix - 8.0</b>	
In Forma Pauperis Affidavit	
<b>Title - II</b>	<b>Chapter Title - Procedure</b>
<b>Chapter - 9</b>	Those pleadings of uncontested matters not allotted that can be signed by any judges are: Succession proceedings, tutorship proceedings, workmen's compensation settlements, settlements relating to the interest of minors, adoption proceedings, and executory proceedings. If a controversy arises in connection with these matters, it will be allotted in the same manner as is the filing of a new suit.
<b>Rule - 9.3</b>	
<b>Appendix - 9.3</b>	
Allotments: Signing of Pleadings in Allotted and Non-Allotted Cases	<p><b>ALLOTMENT OF CIVIL CASES</b></p> <p>It shall be the duty of the Judge's Office, as soon as possible after the filing of any suit, to assign indiscriminately and by lot, such case to one of the divisions of this Court. Division "A" will allot cases in DeSoto Parish and Division "C" will allot cases in Sabine Parish. The Clerk of Court, or a duly authorized Deputy Clerk, will be present during the allotment of cases. Nine balls of equal size and consistency will be placed in a container, three of said balls designated as Division "A", three designated as Division "B", and three designated as Division "C". When a case is to be allotted the contents of the container should be thoroughly mixed and a ball drawn or ejected from the container for allotment, and shall be allotted to the Division of the Court indicated on the ball obtained from the container. Each case shall be allotted in like manner. As many other balls shall be drawn or ejected as may be necessary to complete the allotment of cases on hand. The balls so drawn shall not be returned to the container from which they were drawn, but shall be kept separate there from until all nine balls have been used. When all nine balls have been drawn or ejected from the container, three cases will have been allotted to each Division of the Court, and then all of the balls shall be returned to the container and the process shall be repeated for further allotment. However, a summary matter in a pending case or in a case which has previously been allotted shall be assigned to the division to which it was initially allotted.</p>

No case shall be allotted which has not been regularly filed and docketed.

Where a suit is filed, involving a summary matter, accompanied by a rule, as a rule for restraining order and injunctive relief, child custody, support, alimony and the like, the suit will first be filed with the Clerk of Court, docketed and allotted before being presented to a Judge, who shall then fix a hearing on the rule for the next court to be held in the Parish, within the time provided by law, by the Judge of the Division to whom the case has been allotted. The Judges of each Division may, in addition to his regularly scheduled terms of Court, designate two days each month, for each Parish, for hearing such matters as are hereinabove referred to if such additional scheduling is necessary.

Succession proceedings, tutorship proceedings, workmen's compensation settlements, settlements relating to the interest of minors, adoption proceedings, and executory proceedings shall not be allotted to a division unless and until a controversy arises in connection therewith, at which time it will be allotted in the same manner as is the filing of a new suit.

In case of absence or disability of the Judge to whose division a case has been allotted, or in the event of vacancy of his or her office, the other Judges of the Court shall be empowered to act in said case as fully as if it had been originally allotted to the division over which he or she presides until the absence or disability shall have ceased, or the vacancy shall have been filled.

After a case has been assigned, if it be dismissed for any reason and if filed again, it shall be heard by the Judge to whom it has been previously assigned, provided it be between the same parties and for the same object, or growing out of the same cause of action.

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Title - II	Chapter Title - Procedure
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Chapter - 9	None.
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Rule - 9.4	
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Appendix - 9.4	
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Presentation of Pleadings to the Court and Filing with the Clerk of Court	
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Title - II	Chapter Title - Procedure
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Chapter - 9	
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Rule - 9.6	<a href="http://www.lasc.org/rules/supreme/Louisiana_Civil_Case_Reporting_Form.pdf">http://www.lasc.org/rules/supreme/Louisiana_Civil_Case_Reporting_Form.pdf</a>
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Appendix - 9.6	
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Louisiana Civil Case Reporting	
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Title - II	Chapter Title - Procedure
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Chapter - 9	
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Rule - 9.12	<a href="http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX9.12A.pdf">http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX9.12A.pdf</a>
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Appendix - 9.12A	
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Notice of Limited Appearance – Family	
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**Title - II**                      **Chapter Title - Procedure**

**Chapter - 9**

**Rule - 9.12**                      <http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX9.12B.pdf>

**Appendix - 9.12B**

Notice of Limited  
Appearance – Non-  
Family Law Cases

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**Title - II**                      **Chapter Title - Procedure**

**Chapter - 9**                      **ASSIGNMENT OF CIVIL CASES FOR HEARING AND FOR TRIAL**

**Rule - 9.14**                      1. Assignment of contested civil cases for trial on the merits shall be made only on written motion in the division to which the case has been allotted or transferred. The motion shall recite that all exceptions, motions, and other preliminary matters have been disposed of, shall be served on all opposing counsel. Assignments may also be made at pre trial conferences.

**Appendix - 9.14**                      2. Exceptions, motions and uncontested hearings may be fixed for hearing by the Clerk of Court at the written request of any party, or by motion in open court, to be fixed on the calendar of the Division to which the case has been allotted.

Fixing for Trial or  
Hearing; Scheduling  
Orders; Contact with  
Jurors

3. Matters ready for trial or hearings may be fixed on written motion made in open court or in chambers. Return dates for rules nisi shall be fixed by the Court in accordance with law; provided, however, that at the time any case on the merits is fixed for trial, the moving attorney shall file in the record a certificate setting forth that the matter is ready for trial and that all preliminary matters have been disposed of.

A sample suggested certificate is as follows:

"(TITLE OF SUIT)

**CERTIFICATE**

I hereby certify that I am counsel of record for \_\_\_\_\_,(plaintiff/defendant) in the above styled and numbered cause; that all issues have been joined; that all depositions, interrogatories and other discoveries have been completed; that all exceptions and motions for summary judgment, if any of same were filed, except those which have been referred to the merits, have been disposed of; and the case is ready for trial on the merits.

I further certify that this case is/is not a civil jury trial. If it is a jury trial the certificate should state: "bond for cost has been filed."

Estimated time of trial is \_\_\_\_ hours/days.

At least seven days before the date of this certificate, opposing counsel, name and address, was notified in writing, that I intend to request the specific trial date of month/day/year. At this time I do/do not request a pre trial conference. \_\_\_\_\_, Louisiana, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Attorney for \_\_\_\_\_ "

4. Upon fixing of a case for trial on the merits, the Clerk shall immediately forward to all counsel of record and to all unrepresented parties a notice of the trial date of the suit. Unless it is otherwise specifically provided by statute, at least fifteen days notice will be required for trial on the merits and five days notice on motions, rules and exceptions.

5. Cases not reached on the day fixed will stand fixed at the foot of the calendar for the subsequent day

unless refixed for a different day. A case begun and not concluded will have precedence on the following judicial day, unless otherwise ordered by the Court.

6. The Clerk shall keep a docket showing the day on which cases are assigned for trial, and the number, title and names of all counsel engaged therein, and the division in which same is to be tried.

7. Civil non jury cases shall not be fixed for trial at the time a petit jury is in attendance. And in the trial of cases, jury cases shall have preference over non jury cases.

#### PRE-TRIAL CONFERENCES

1. In any civil action, upon request of counsel for party or at its own discretion, the court may order the attorneys for the parties to appear before it for a pre-trial conference to consider all appropriate matters and the fixing of the case for trial.

2. Counsel for all parties will be notified of the procedure adopted by the court for use at the pre-trial conference.

3. In case of failure of a party or counsel to comply with the pre-trial procedure, the court shall impose appropriate sanctions including, by way of illustration only, dismissal of the suit or judgment by default.

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### Title - III

### Chapter Title - Allotment of Cases

### Chapter - 14

### ALLOTMENT OF CRIMINAL CASES

### Rule - 14.0

1. Felony cases shall be divided into four classes which shall be designated as follows:

### Appendix - 14.0A

System of Random  
Allotment of Criminal  
Cases (Other than  
Traffic, Wildlife, and  
Appeals from Lower  
Courts)

Class I Capital cases.

Class II Felonies for which the punishment is life imprisonment.

Class III All other felonies which require a twelve person jury.

Class IV Felonies which require a six person jury.

The penalty of the offense charged at the time of the alleged commission of the act shall determine the classification of the particular case.

2. The allotment of felony cases shall be determined in the same manner and by use of the same method as Civil cases allocated on the civil docket. The Clerk of Court shall obtain four containers. Two of the containers shall contain three balls each, one designated Division "A", one designated Division "B", and one designated Division "C". The two other containers shall contain twelve balls each, four designated Division "A", four designated Division "B", and four designated Division "C". The containers holding three balls shall bear the notations Class I and Class II. The containers holding twelve balls shall bear the notations Class III and Class IV. The allocation of cases shall be made at the time of arraignment.

Upon written motion of the State, of the defense, or by the Court on its own motion, and for good cause, any case may be transferred from one Division of the Court to another by written order signed by all Judges.

3. Misdemeanor cases will be handled on a rotating and district wide basis. Juvenile cases in DeSoto Parish will be handled by Division "A". Juvenile cases in Sabine Parish will be handled by Division "C". Criminal Neglect of Family cases in both parishes will be handled by Division "B".

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### Title - III

### Chapter Title - Allotment of Cases

**Chapter - 14** See Appendix 14.0A.

**Rule - 14.0**

**Appendix - 14.0B**

Random Allotment  
Traffic Offenses,  
Wildlife Offenses, and  
Appeals from Courts of  
Limited Jurisdiction)

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**Title - III** **Chapter Title - Allotment of Cases**

**Chapter - 14**

**Rule - 14.1**

**Appendix - 14.1**

Allotment - Defendant  
with More than One  
Felony Case

When there are multiple cases pending against one defendant, they shall be transferred to one Judge for disposition. Cases shall be transferred to the Judge which has the most serious cases, that is, the one with the highest classification, if there are two or more in the same classification, then to the Judge presiding over the case with the lowest docket number, whether the defendant is charged alone or with others. A case shall be considered as pending until a plea of guilty or nolo contendere is entered, or a verdict of guilty is returned after trial.

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**Title - III** **Chapter Title - Assignment of Cases and Preliminary Motions**

**Chapter - 15**

**Rule - 15.0**

**Appendix - 15.0**

Assignment of Cases,  
Filing of Motions, Pre-  
Trial and Status  
Conferences

Dates for Motions, Pre-Trial and Status Conferences are set on the Court Calendar kept by the Clerk of Court and cases are fixed on next date in open court or by written motion.

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**Title - III** **Chapter Title - Assignment of Cases and Preliminary Motions**

**Chapter - 15**

**Rule - 15.1**

**Appendix - 15.1**

Appointment of Counsel

Amended effective  
November 13, 2017.

Determination of counsel shall be made within 72 hours for detained persons or at arraignment.

In compliance with Louisiana Code of Criminal Procedure Article 230.1, the personal appearance of the defendant before a judge of this court may, at the discretion of the presiding judge, be made by simultaneous transmission through telephone or audio-visual electronic equipment.

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**Title - III** **Chapter Title - Assignment of Cases and Preliminary Motions**

**Chapter - 15**

**Rule - 15.2**

**Appendix - 15.2**

Alternative Method of  
Service on District

Clerk maintains a box in her office for the district attorney in which a certified copy of pleadings can be placed to effect service on the district attorney.

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<b>Title - III</b>	<b>Chapter Title - Arraignment and Pleas</b>
<b>Chapter - 18</b>	
<b>Rule - 18.0</b>	<a href="http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX18.0.PDF">http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX18.0.PDF</a>
<b>Appendix - 18.0</b>	
Waiver of Formal Arraignment and Pleas	
<hr/>	
<b>Title - III</b>	<b>Chapter Title - Simultaneous Peremptory Challenges</b>
<b>Chapter - 19</b>	The District does not authorize a system of simultaneous peremptory challenges.
<b>Rule - 19.0</b>	
<b>Appendix - 19.0</b>	
Simultaneous Peremptory Challenges	
<hr/>	
<b>Title - IV</b>	<b>Chapter Title - Application of Rules</b>
<b>Chapter - 22</b>	
<b>Rule - 22.0</b>	
<b>Appendix - 22.0</b>	
Courts That Have Created Specialized Divisions or Sections of Court That Handle Family Law Proceedings	
<hr/>	
<b>Title - IV</b>	<b>Chapter Title - Notice and Exchange of Information</b>
<b>Chapter - 23</b>	
<b>Rule - 23.0</b>	<a href="http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_23.0A.pdf">http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_23.0A.pdf</a>
<b>Appendix - 23.0A</b>	
Courts Requiring the Pre- Hearing Filing, Exchange, or Submission of a Family Law Affidavit and/or Joint Custody Implementation Plan; Courts That May Issue Pre-Hearing Orders	



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<b>Title - IV</b>	<b>Chapter Title - Notice and Exchange of Information</b>
<b>Chapter - 23</b>	
<b>Rule - 23.0</b>	<a href="http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_23.0B.pdf">http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_23.0B.pdf</a>
<b>Appendix - 23.0B</b>	
Family Law Affidavit (form)	

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<b>Title - IV</b>	<b>Chapter Title - Notice and Exchange of Information</b>
<b>Chapter - 23</b>	
<b>Rule - 23.0</b>	<a href="http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_23.0C.pdf">http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_23.0C.pdf</a>
<b>Appendix - 23.0C</b>	
Hearing Information Order (form)	

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<b>Title - IV</b>	<b>Chapter Title - Notice and Exchange of Information</b>
<b>Chapter - 23</b>	
<b>Rule - 23.0</b>	<a href="http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_23.0D.pdf">http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_23.0D.pdf</a>
<b>Appendix - 23.0D</b>	
Hearing Officer Conference and Information Order (form)	

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<b>Title - IV</b>	<b>Chapter Title - Notice and Exchange of Information</b>
<b>Chapter - 23</b>	
<b>Rule - 23.0</b>	
<b>Appendix - 23.0E</b>	
Courts That Require Use of a Specific Hearing Information Order or Hearing Officer Conference and Information Order	

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<b>Title - IV</b>	<b>Chapter Title - Notice and Exchange of Information</b>
<b>Chapter - 23</b>	
<b>Rule - 23.0</b>	
<b>Appendix - 23.0F</b>	

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**Title - IV**                      **Chapter Title - Notice and Exchange of Information**

**Chapter - 23**

**Rule - 23.1**

**Appendix - 23.1**

Court-Specific Rules  
Concerning Pre-Trial  
Orders in Non-  
Community Property  
Cases

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**Title - IV**                      **Chapter Title - Procedure**

**Chapter - 24**

**Rule - 24.0**

**Appendix - 24.0**

Court-Specific Rules  
Concerning Form of  
Pleadings and Caption  
Requirements in Family  
Law Proceedings

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**Title - IV**                      **Chapter Title - Procedure**

**Chapter - 24**

**Rule - 24.1**

**Appendix - 24.1**

Court-Specific Rules  
Concerning Prior or  
Multiple Filing of  
Pleadings

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**Title - IV**                      **Chapter Title - Procedure**

**Chapter - 24**

**Rule - 24.2**

**Appendix - 24.2**

Court-Specific Rules  
Concerning Allotment of  
Cases

A. When a suit for divorce has been filed in this district and any other ancillary proceedings directly connected with the original suit are filed thereafter, the subsequent action shall be filed in the original proceeding. Thus, the judge originally assigned the matter shall continue the proceeding until it is drawn to a conclusion.

B. Where a suit is filed, involving a summary matter, accompanied by a rule, as a rule for restraining order and injunctive relief, child custody, support, alimony and the like, the suit will first be filed with the Clerk of Court, docketed and allotted before being presented to a Judge, who shall then fix a hearing on the rule for the next court to be held in the Parish, within the time provided by law, by the Judge of the Division to whom the case has been allotted. The Judges of each Division may, in addition

to his regularly scheduled terms of Court, designate two days each month, for each Parish, for hearing such matters as are hereinabove referred to if such additional scheduling is necessary.

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<b>Title - IV</b>	<b>Chapter Title - Procedure</b>
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**Chapter - 24**

**Rule - 24.3**

**Appendix - 24.3**

Court-Specific Rules  
Concerning Walk-  
Through of Pleadings

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<b>Title - IV</b>	<b>Chapter Title - Procedure</b>
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**Chapter - 24**

**Rule - 24.4**

**Appendix - 24.4**

Court-Specific Rules  
Concerning Appointment  
of Attorneys To  
Represent Absentee  
Defendants

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<b>Title - IV</b>	<b>Chapter Title - Procedure</b>
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**Chapter - 24**

**Rule - 24.5**

**Appendix - 24.5**

Court-Specific Rules  
Concerning Extensions  
of Time To Plead in  
Family Law Proceedings

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<b>Title - IV</b>	<b>Chapter Title - Procedure</b>
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**Chapter - 24**

**Rule - 24.6**

**Appendix - 24.6**

Court-Specific Rules  
Restricting the  
Preparation of Answers  
or Other Pleadings;

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**Title - IV**                      **Chapter Title - Procedure**

**Chapter - 24**

**Rule - 24.7**

**Appendix - 24.7A**

Court-Specific Rules  
Concerning Scheduling  
Hearings and Trials

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**Title - IV**                      **Chapter Title - Procedure**

**Chapter - 24**

**Rule - 24.7**

**Appendix - 24.7B**

Court-Specific Rules  
Concerning Order of  
Business

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**Title - IV**                      **Chapter Title - Procedure**

**Chapter - 24**

**Rule - 24.8**

**Appendix - 24.8A**

Court-Specific Rules  
Concerning  
Continuances in Family  
Law Proceedings

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**Title - IV**                      **Chapter Title - Procedure**

**Chapter - 24**

**Rule - 24.8**                      [http://www.lasc.org/rules/dist.ct/Title\\_IV/APPENDIX\\_24.8B.pdf](http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_24.8B.pdf)

**Appendix - 24.8B**

Uncontested Motion To  
Continue (form)

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**Title - IV**                      **Chapter Title - Procedure**

**Chapter - 24**

**Rule - 24.8** [http://www.lasc.org/rules/dist.ct/Title\\_IV/APPENDIX\\_24.8C.pdf](http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_24.8C.pdf)

**Appendix - 24.8C**

Contested Motion To  
Continue (form)

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**Title - IV** **Chapter Title - Procedure**

**Chapter - 24**

**Rule - 24.9**

**Appendix - 24.9**

Court-Specific Rules  
Concerning Discovery

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**Title - IV** **Chapter Title - Procedure**

**Chapter - 24**

**Rule - 24.10**

**Appendix - 24.10**

Court-Specific Rules  
Concerning Setting of  
Pre-Trial Conferences

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**Title - IV** **Chapter Title - Procedure**

**Chapter - 24**

**Rule - 24.11**

**Appendix - 24.11**

Court-Specific Rules  
Concerning Hearings in  
Chambers in Family Law  
Proceedings Pursuant to  
La. R.S. 9:302

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**Title - IV** **Chapter Title - Procedure**

**Chapter - 24**

**Rule - 24.12**

**Appendix - 24.12**

Court-Specific Rules  
Concerning the Presence  
of Children in the  
Courtroom and/or

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Title - IV	Chapter Title - Procedure
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Chapter - 24

Rule - 24.13

Appendix - 24.13

Court-Specific Rules  
Concerning Mental  
Health Evaluations in  
Family Law Proceedings

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Title - IV	Chapter Title - Procedure
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Chapter - 24

Rule - 24.14

Appendix - 24.14

Court-Specific Rules  
Concerning Proof of  
Uncontested Paternity by  
Affidavit Pursuant to La.  
R.S. 9:572

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Title - IV	Chapter Title - Judgments and Stipulations
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Chapter - 25

Rule - 25.0

Appendix - 25.0

Court-Specific Rules on  
Preparation and  
Submission of Judgments  
in Family Law  
Proceedings

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Title - IV	Chapter Title - Judgments and Stipulations
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Chapter - 25

Rule - 25.1

Appendix - 25.1

Court-Specific Rules on  
Income Assignment  
Orders

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<b>Title - IV</b>	<b>Chapter Title - Domestic Violence Protective Orders</b>
<b>Chapter - 26</b>	
<b>Rule - 26.0</b>	<a href="http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_26.0A.pdf">http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_26.0A.pdf</a>
<b>Appendix - 26.0A</b>	
Louisiana Protective Order Registry Index of Uniform Abuse Preventive Order Forms (Forms 1 through 23 Mandated by La. R.S. 46:2136.2(C))	

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<b>Title - IV</b>	<b>Chapter Title - Domestic Violence Protective Orders</b>
<b>Chapter - 26</b>	
<b>Rule - 26.0</b>	<a href="http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_26.0B.pdf">http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_26.0B.pdf</a>
<b>Appendix - 26.0B</b>	
Louisiana Protective Order Registry Courtesy Forms Index: Instructions, Petitions, Supplemental Forms, etc.	

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<b>Title - IV</b>	<b>Chapter Title - Divorces Pursuant to La. Civ. Code Article 102</b>
<b>Chapter - 27</b>	
<b>Rule - 27.0</b>	<a href="http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_27.0A.pdf">http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_27.0A.pdf</a>
<b>Appendix - 27.0A</b>	
La. C.C. art. 102 Divorce Checklist (form)	

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<b>Title - IV</b>	<b>Chapter Title - Divorces Pursuant to La. Civ. Code Article 102</b>
<b>Chapter - 27</b>	
<b>Rule - 27.0</b>	
<b>Appendix - 27.0B</b>	
Courts That Require the Filing of a La. C.C. art. 102 Divorce Checklist, the Entire Record, and/or Other Documentation in a La. C.C. art. 102 Divorce	

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<b>Title - IV</b>	<b>Chapter Title - Divorces Pursuant to La. Civ. Code Article 102</b>
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<b>Chapter - 27</b>
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<b>Rule - 27.0</b>
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<b>Appendix - 27.0C</b>
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Court-Specific Rules  
Concerning Allowance  
of Divorce by Affidavit  
in a La. C.C. art. 102  
Divorce

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<b>Title - IV</b>	<b>Chapter Title - Divorces Pursuant to La. Civ. Code Article 102</b>
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<b>Chapter - 27</b>
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<b>Rule - 27.1</b>	<a href="http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_27.1A.pdf">http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_27.1A.pdf</a>
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<b>Appendix - 27.1A</b>
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Waiver of Service and  
Citation of an Original  
Petition in a La. C.C. art.  
102 Divorce Proceeding  
(form)

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<b>Title - IV</b>	<b>Chapter Title - Divorces Pursuant to La. Civ. Code Article 102</b>
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<b>Chapter - 27</b>
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<b>Rule - 27.1</b>	<a href="http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_27.1B.pdf">http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_27.1B.pdf</a>
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<b>Appendix - 27.1B</b>
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Waiver of Service and  
Citation of Rule To  
Show Cause in a La.  
C.C. art. 102 Divorce  
(form)

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<b>Title - IV</b>	<b>Chapter Title - Divorces Pursuant to La. Civ. Code Article 102</b>
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<b>Chapter - 27</b>
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<b>Rule - 27.1</b>
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<b>Appendix - 27.1C</b>
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Courts That Require Use  
of a Specific Waiver of  
Service and Citation  
Form in a La. C.C. art.  
102 Divorce



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<b>Title - IV</b>	<b>Chapter Title - Divorces Pursuant to La. Civ. Code Article 103</b>
<b>Chapter - 28</b>	
<b>Rule - 28.0</b>	
<b>Appendix - 28.0</b>	
Court-Specific Rules Concerning Default Judgments	

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<b>Title - IV</b>	<b>Chapter Title - Divorces Pursuant to La. Civ. Code Article 103</b>
<b>Chapter - 28</b>	
<b>Rule - 28.1</b>	
<b>Appendix - 28.1A</b>	
Court-Specific Rules Concerning Allowance of Divorce by Affidavit in a La. C.C. art. 103 Divorce Under La. Code Civ. Proc. art. 1702(E)	

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<b>Title - IV</b>	<b>Chapter Title - Divorces Pursuant to La. Civ. Code Article 103</b>
<b>Chapter - 28</b>	
<b>Rule - 28.1</b>	<a href="http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_28.1B.pdf">http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_28.1B.pdf</a>
<b>Appendix - 28.1B</b>	
La. C.C.P. art. 1702(E) Divorce Checklist (form)	

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<b>Title - IV</b>	<b>Chapter Title - Divorces Pursuant to La. Civ. Code Article 103</b>
<b>Chapter - 28</b>	
<b>Rule - 28.1</b>	
<b>Appendix - 28.1C</b>	
Courts That Require the Filing of a La. C.C.P. art. 1702(E) Divorce Checklist	

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<b>Title - IV</b>	<b>Chapter Title - Divorces Pursuant to La. Civ. Code Article 103</b>
<b>Chapter - 28</b>	
<b>Rule - 28.2</b>	

## **Appendix - 28.2A**

Courts That Require the  
Filing of a La. C.C.P. art.  
969(B) Divorce  
Checklist

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<b>Title - IV</b>	<b>Chapter Title - Divorces Pursuant to La. Civ. Code Article 103</b>
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### **Chapter - 28**

<b>Rule - 28.2</b>	<a href="http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_28.2B.pdf">http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_28.2B.pdf</a>
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### **Appendix - 28.2B**

La. C.C.P. art. 969(B)  
Divorce Checklist (form)

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<b>Title - IV</b>	<b>Chapter Title - Divorces Pursuant to La. Civ. Code Article 103</b>
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### **Chapter - 28**

<b>Rule - 28.3</b>	<a href="http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_28.3A.pdf">http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_28.3A.pdf</a>
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### **Appendix - 28.3A**

Acceptance of Waiver  
and Waiver of Service  
and Citation and Delays  
in a La. C.C. art. 103  
Divorce (form)

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<b>Title - IV</b>	<b>Chapter Title - Divorces Pursuant to La. Civ. Code Article 103</b>
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### **Chapter - 28**

### **Rule - 28.3**

### **Appendix - 28.3B**

Courts That Require a  
Specific Form for Waiver  
of Service and Citation in  
a La. C.C. art. 103  
Divorce

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<b>Title - IV</b>	<b>Chapter Title - Custody and Visitation Orders</b>
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### **Chapter - 29**

<b>Rule - 29.0</b>	<a href="http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_29.0A.pdf">http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_29.0A.pdf</a>
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### **Appendix - 29.0A**

Application for Ex Parte  
Temporary Custody  
Order – Affidavit of

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<b>Title - IV</b>	<b>Chapter Title - Custody and Visitation Orders</b>
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<b>Chapter - 29</b>
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<b>Rule - 29.0</b>	<a href="http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_29.0B.pdf">http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_29.0B.pdf</a>
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<b>Appendix - 29.0B</b>
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Application for Ex Parte  
Temporary Custody  
Order –Certification by  
Applicant’s Attorney in  
Compliance with La.  
C.C.P. art. 3945(B)  
(form)

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<b>Title - IV</b>	<b>Chapter Title - Custody and Visitation Orders</b>
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<b>Chapter - 29</b>
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<b>Rule - 29.0</b>	All petitions seeking ex parte order for provisional custody of children shall be accompanied by a separate affidavit of the party seeking custody setting forth how long the child or children have been in the petitioner's custody and in what manner the physical custody was obtained. See Appendices 29.0A and 29.0B.
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<b>Appendix - 29.0C</b>
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Court-Specific Rules  
Concerning Ex Parte  
Custody Orders

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<b>Title - IV</b>	<b>Chapter Title - Custody and Visitation Orders</b>
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<b>Chapter - 29</b>
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<b>Rule - 29.1</b>
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<b>Appendix - 29.1</b>
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Court-Specific Rules  
Concerning Temporary  
Custody Orders

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<b>Title - IV</b>	<b>Chapter Title - Custody and Visitation Orders</b>
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<b>Chapter - 29</b>
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<b>Rule - 29.2</b>	<a href="http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_29.2A.pdf">http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_29.2A.pdf</a>
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<b>Appendix - 29.2A</b>
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Joint Custody Plan (With  
Domiciliary Parent)  
(form)

<b>Title - IV</b>	<b>Chapter Title - Custody and Visitation Orders</b>
<b>Chapter - 29</b>	
<b>Rule - 29.2</b>	<a href="http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_29.2B.pdf">http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_29.2B.pdf</a>
<b>Appendix - 29.2B</b>	
Joint Custody Plan (Without Domiciliary Parent) (form)	
<b>Title - IV</b>	<b>Chapter Title - Custody and Visitation Orders</b>
<b>Chapter - 29</b>	
<b>Rule - 29.3</b>	
<b>Appendix - 29.3</b>	
Court-Specific Rules Concerning Parenting Classes	
<b>Title - IV</b>	<b>Chapter Title - Custody and Visitation Orders</b>
<b>Chapter - 29</b>	
<b>Rule - 29.4</b>	
<b>Appendix - 29.4</b>	
Court-Specific Rules Concerning Mediation	
<b>Title - IV</b>	<b>Chapter Title - Custody and Visitation Orders</b>
<b>Chapter - 29</b>	
<b>Rule - 29.5</b>	<a href="http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_29.5.pdf">http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_29.5.pdf</a>
<b>Appendix - 29.5</b>	
Form Letter To Register a Foreign or Out-of-State Custody Order (form)	
<b>Title - IV</b>	<b>Chapter Title - Custody and Visitation Orders</b>
<b>Chapter - 29</b>	
<b>Rule - 29.6</b>	
<b>Appendix - 29.6</b>	
Court-Specific Rules	

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<b>Title - IV</b>	<b>Chapter Title - Partition of Community Property</b>
<b>Chapter - 30</b>	
<b>Rule - 30.0</b>	<a href="http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_30.0A.pdf">http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_30.0A.pdf</a>
<b>Appendix - 30.0A</b>	
Sworn Detailed Descriptive List (form)	

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<b>Title - IV</b>	<b>Chapter Title - Partition of Community Property</b>
<b>Chapter - 30</b>	
<b>Rule - 30.0</b>	<a href="http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_30.0B.pdf">http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_30.0B.pdf</a>
<b>Appendix - 30.0B</b>	
Sample, Completed Sworn Detailed Descriptive List (form)	

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<b>Title - IV</b>	<b>Chapter Title - Partition of Community Property</b>
<b>Chapter - 30</b>	
<b>Rule - 30.0</b>	<a href="http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_30.0C.pdf">http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_30.0C.pdf</a>
<b>Appendix - 30.0C</b>	
Joint Detailed Descriptive List (form)	

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<b>Title - IV</b>	<b>Chapter Title - Partition of Community Property</b>
<b>Chapter - 30</b>	
<b>Rule - 30.0</b>	<a href="http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_30.0D.pdf">http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_30.0D.pdf</a>
<b>Appendix - 30.0D</b>	
Sample, Completed Joint Detailed Descriptive List (form)	

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<b>Title - IV</b>	<b>Chapter Title - Partition of Community Property</b>
<b>Chapter - 30</b>	

**Rule - 30.0**

**Appendix - 30.0E**

Court-Specific Rules  
Concerning Detailed  
Descriptive Lists

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**Title - IV**                      **Chapter Title - Partition of Community Property**

**Chapter - 30**

**Rule - 30.1**

**Appendix - 30.1**

Court-Specific Rules  
Concerning Appointed  
Special Masters and  
Experts

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**Title - IV**                      **Chapter Title - Partition of Community Property**

**Chapter - 30**

**Rule - 30.2**

**Appendix - 30.2**

Court-Specific Rules  
Concerning Partition of  
Community Property

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**Title - IV**                      **Chapter Title - Other Rules**

**Chapter - 31**

**Rule - 31.0**

**Appendix - 31.0**

Court-Specific Rules  
Concerning Use of  
Electronic and Recording  
Devices

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**Title - IV**                      **Chapter Title - Other Rules**

**Chapter - 31**

**Rule - 31.1**

**Appendix - 31.1**

Court-Specific Rules  
Concerning Oral  
Arguments

<b>Title - IV</b>	<b>Chapter Title - Other Rules</b>
<b>Chapter - 31</b>	
<b>Rule - 31.2</b>	
<b>Appendix - 31.2</b>	
Court-Specific Rules Concerning Enrollment and Withdrawal of Counsel	
<b>Title - IV</b>	<b>Chapter Title - Other Rules</b>
<b>Chapter - 31</b>	
<b>Rule - 31.3</b>	
<b>Appendix - 31.3</b>	
Court-Specific Rules Concerning Collaborative Divorce Procedures	
<b>Title - IV</b>	<b>Chapter Title - Use of Hearing Officers and Domestic Commissioners for Family Law Proceedings</b>
<b>Chapter - 32</b>	
<b>Rule - 32.0</b>	<a href="http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_32.0A.pdf">http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_32.0A.pdf</a>
<b>Appendix - 32.0A</b>	
Courts Authorizing and Directing Court- Appointed Hearing Officers, Commissioners, and/or Magistrates Pursuant To La. R.S. 46:236.5	
<b>Title - IV</b>	<b>Chapter Title - Use of Hearing Officers and Domestic Commissioners for Family Law Proceedings</b>
<b>Chapter - 32</b>	
<b>Rule - 32.0</b>	
<b>Appendix - 32.0B</b>	
Court-Specific Rules on Hearing Officers and Domestic Commissioners	

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<b>Title - IV</b>	<b>Chapter Title - Hearing Officer Procedure for Title IV-D Federal Social Security Act</b>
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<b>Chapter - 33</b>
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<b>Rule - 33.0</b>
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<b>Appendix - 33.0</b>
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Court-Specific Rules Concerning Objections to Recommendations of Hearing Officers in Title IV-D Matters
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<b>Title - IV</b>	<b>Chapter Title - Hearing Officer Procedures for Domestic Violence Protective Orders</b>
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<b>Chapter - 34</b>
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<b>Rule - 34.0</b>
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<b>Appendix - 34.0</b>
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Court-Specific Rules Concerning Hearing Officer Procedures for Domestic Violence Protective Orders
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<b>Title - IV</b>	<b>Chapter Title - Hearing Officer Procedures for Domestic Violence Protective Orders</b>
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<b>Chapter - 34</b>
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<b>Rule - 34.2</b>
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<b>Appendix - 34.2</b>
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Court-Specific Rules Concerning Objections to Rulings of Hearing Officer or Domestic Commissioner; Time for Filing
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<b>Title - IV</b>	<b>Chapter Title - General Procedures for Hearing Officer Conferences</b>
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<b>Chapter - 35</b>
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<b>Rule - 35.1</b>
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<b>Appendix - 35.1</b>
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Court-Specific Rules Concerning Failure To Timely Comply with an Appendix 23.0D Hearing Officer Conference and Information Order and/or an Appendix 23.0B Family Law Affidavit
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<b>Title - IV</b>	<b>Chapter Title - General Procedures for Hearing Officer Conferences</b>
<b>Chapter - 35</b>	
<b>Rule - 35.4</b>	<a href="http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_35.4.pdf">http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_35.4.pdf</a>
<b>Appendix - 35.4</b>	
Stipulation Form (form)	

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<b>Title - IV</b>	<b>Chapter Title - General Procedures for Hearing Officer Conferences</b>
<b>Chapter - 35</b>	
<b>Rule - 35.5</b>	
<b>Appendix - 35.5</b>	
Court-Specific Rules Concerning Objections to Hearing Officer Recommendations and Judgments of Domestic Commissioner	

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<b>Title - IV</b>	<b>Chapter Title - General Procedures for Hearing Officer Conferences</b>
<b>Chapter - 35</b>	
<b>Rule - 35.7</b>	
<b>Appendix - 35.7</b>	
Court-Specific Rules Concerning the Setting of Hearing Dates	

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<b>Title - IV</b>	<b>Chapter Title - General Procedures for Hearing Officer Conferences</b>
<b>Chapter - 35</b>	
<b>Rule - 35.8</b>	
<b>Appendix - 35.8</b>	
Court-Specific Rules Concerning Adoption of Hearing Officer's Recommendation as Temporary Order After Objection	

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<b>Title - V</b>	<b>Chapter Title - Adoption Proceedings</b>
<b>Chapter - 46</b>	
<b>Rule - 46.0</b>	
<b>Appendix - 46.0</b>	
Court-Specific Rules Concerning Filing of Pleadings and Required Exhibits in Adoption Proceedings	

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<b>Title - VI</b>	<b>Chapter Title - Litigation Filed by Inmates</b>
<b>Chapter - 60</b>	
<b>Rule - 60.2</b>	<a href="http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX60.2.PDF">http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX60.2.PDF</a>
<b>Appendix - 60.2</b>	
Form IJR-1: Petition for Judicial Review	

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<b>Title - VI</b>	<b>Chapter Title - Litigation Filed by Inmates</b>
<b>Chapter - 60</b>	
<b>Rule - 60.4</b>	<a href="http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX60.4.PDF">http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX60.4.PDF</a>
<b>Appendix - 60.4</b>	
Pro Se Prisoner- Plaintiff's Portion of the Pre-Trial Order	

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<b>Title - VI</b>	<b>Chapter Title - Litigation Filed by Inmates</b>
<b>Chapter - 60</b>	
<b>Rule - 60.7</b>	<a href="http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX60.7A.PDF">http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX60.7A.PDF</a>
<b>Appendix - 60.7A</b>	
Application To Proceed In Forma Pauperis Filed in District Court	

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<b>Title - VI</b>	<b>Chapter Title - Litigation Filed by Inmates</b>
<b>Chapter - 60</b>	
<b>Rule - 60.7</b>	<a href="http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX60.7B.PDF">http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX60.7B.PDF</a>
<b>Appendix - 60.7B</b>	

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<b>Title - VI</b>	<b>Chapter Title - Litigation Filed by Inmates</b>
<b>Chapter - 60</b>	
<b>Rule - 60.8</b>	<a href="http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX60.8.PDF">http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX60.8.PDF</a>
<b>Appendix - 60.8</b>	
Appeal of Parole Revocation	