

**NUMBERING SYSTEMS FOR LOUISIANA FAMILY AND
DOMESTIC RELATIONS COURTS AND JUVENILE COURTS**

TITLE IV

Eighteenth Judicial District Court

Parishes of Iberville, Pointe Coupee and West Baton Rouge

Chapter 24 SCHEDULING HEARINGS AND TRIALS; ORDER OF BUSINESS

Rule 24.0 Scheduling Hearing; Scheduling Trials

18th JDC
Rule 8.1
RULE 8.1 PRIORITY OF ASSIGNMENT OF TRIAL

Normal criminal and civil priority for assignment of contested actions shall be as follows:

- (a) Habeas Corpus proceedings
- (b) Criminal
- (c) Mandamus and other writs
- (d) Garnishment issue
- (e) General civil actions; auto negligence and domestic relations.

Eighteenth Judicial District Court Rule 8.1

Chapter 25 ALLOTMENT, REALLOTMENT AND TRANSFER OF CASES; FORM OF PLEADINGS

Rule 25.0 Allotment of Cases

18th JDC
Rule 9
RULE 9. ALLOTMENTS

Amended Nov. 30,
1988; amended
effective Dec. 20,
1996.

The allotment of civil cases shall be made by the Clerk of Court of each parish based on an exact record to be kept by the Clerk showing the date suit is filed and the date of allotment to each Division of Court.

Cases will be allotted in rotation by the Clerk of Court. Each Clerk of Court will prepare, three (3) months in advance, a staggered allotment system which will be inspected by the Judges periodically. The system will be kept in a locked vault and not permitted for viewing by any attorney or litigant, and shall be under the safekeeping of the Clerk of Court and his assigned authorized deputy clerk. An example of the staggered system is as follows:

- D C B B
- B B D A
- A A C D
- C D A C

The 2nd, 3rd, and 4th quarters of the year shall be staggered in an entirely different manner from the above.

The purpose of this system is to avoid the assignment of cases in a uniform manner which would permit

litigants filing a suit to have advance notice of the rotation system thereby encouraging the practice of "Judge shopping".

Any officer of the Court who deviates from this system or who permits the litigant filing a suit to view this rotation system prior to the filing of the suit or to make copies thereof, or in any way to have advance notice of the suit he is presently filing or any suit subsequently filed, shall be cited for Contempt of Court and shall be tried and punished by the Judges of this District for such violation.

Cases shall be allotted as soon as a suit is filed, even when a rule to show cause is involved, with the exception of domestic relations cases, conservatory writs and executory process; the latter two will be signed prior to allotment, and then allotted. Domestic relations cases, with a rule to show cause involving property rights and/or custody of children, shall be signed by any of the three judges and then allotted to the Division of the judge who signs the order. That Judge will then be given credit for the allotment by striking his next assignment. This will be shown by accurate record on the staggered system.

Cases will not be transferred from one division to another without the joint consent of the Judges concerned, nor shall there ever be any allotment of cases by alternating from the consecutive order herein designated. This will be shown by accurate record on the staggered system.

Any judge may confirm a default although the case has been allotted to another judge. Although a compensation case has been assigned a number and a court, any judge may sign a compromise settlement where the case has not been tried. Where the case has been tried, the Trial Judge who heard the case shall sign the settlement.

The record kept by the Clerk for this purpose shall be open to inspection only by the court.

Eighteenth Judicial District Court Rule 9

Chapter 27 PRE-TRIAL STATUS CONFERENCES

Rule 27.0 Request

18th JDC
Rule 10.2,
Section 4

RULE 10.2 PRE TRIAL PROCEDURE

Section 4. Except for action initiated pursuant to R.S. 23:1021, et seq. (Workmen's Compensation), and domestic relations cases in all cases scheduled for pre trial conference, counsel for all parties are required to confer in advance of the said conference for the purpose of arriving at all possible stipulations, exchanging copies of all documents which shall be offered in evidence at the trial, preparing a list of the names and addresses of all witnesses (except those to be used for impeachment of rebuttal) who will or may testify at the trial, and for the further purpose of preparing for submission to the Court the proposed pre trial order hereinafter described.

Eighteenth Judicial District Court Rule 10.2, Section 4

Chapter 35 ALIMONY AND CHILD SUPPORT MATTERS ANCILLARY TO CIVIL DIVORCE PROCEEDINGS

Rule 35.1 Notice and Exchange of Information

18th JDC
Rule 16
Added March 1,
1983.

RULE 16. SWORN AFFIDAVITS ON RULES FOR ALIMONY AND CHILD SUPPORT

It is required that rules respecting the awarding, increase or decrease of alimony and/or child support be accompanied by a sworn affidavit executed by the party filing said rule and served upon the defendant setting forth an itemized list of the following:

- (a) Total gross monthly income

(b) Itemized list of total payroll deductions

(c) Total itemized monthly expenditures.

It is further required that at least twenty four (24) hours prior to the time fixed for the trial of a rule, the defendant in rule file, in the record and with opposing counsel, a sworn counter affidavit attesting to the following itemized matters, to wit:

(a) Total gross monthly income

(b) Itemized list of total payroll deductions

(c) Itemized list of monthly expenditures

(d) An estimate of the amount said party can pay.

The following form is recommended for use in filing the affidavit above referred to:

_____ : SUIT NUMBER _____
 : 18th Judicial District Court

VS. NO. : Parish of _____
 _____ : State of Louisiana

Filed of Record: _____

A. Total Gross monthly income: \$ _____

B. Itemized payroll deductions:

\$ _____
 \$ _____
 \$ _____
 \$ _____

Total monthly payroll deductions: \$ _____

C. Total Net Income \$ _____

D. Monthly living expenditures \$ _____

1. Housing \$ _____
2. Food and Household Supplies \$ _____
3. Clothing \$ _____
4. Transportation \$ _____
5. Medical and Dental \$ _____
6. Utilities (Electricity, Gas, Water, Telephone) \$ _____
7. Laundry and Cleaning \$ _____
8. Personal and Grooming Necessities \$ _____
9. Garnishments \$ _____
10. Educational Expenses (School, lunch, books, etc.) \$ _____
11. Fixed Obligations (Finance Company, bank loan, etc.) \$ _____

_____ \$ _____
 _____ \$ _____
 _____ \$ _____

12. Miscellaneous Expenses \$ _____

E. Total Monthly Living Expenses \$ _____

F. Surplus or (Deficit) \$ _____

G. Estimate of amount that defendant-in-rule can pay. \$ _____
(To be filled in by defendant in rule only.)

(PLAINTIFF OR DEFENDANT IN RULE)

SWORN TO AND SUBSCRIBED before me, Notary Public, on this _____ day of _____, 19 ____.

Eighteenth Judicial District Court Rule 16
