

**NUMBERING SYSTEMS FOR LOUISIANA FAMILY AND  
DOMESTIC RELATIONS COURTS AND JUVENILE COURTS**

**TITLE IV**

**Thirty-Seventh Judicial District Court**

**Parish of Caldwell**

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<b>Chapter</b>	<b>24</b>	<b>SCHEDULING HEARINGS AND TRIALS; ORDER OF BUSINESS</b>
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<b>Rule</b>	<b>24.0</b>	<b>Scheduling Hearing; Scheduling Trials</b>
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37th JDC	RULE IV. DOMESTIC CASES
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Rule IV(A)	(A) No action on the merits in any separation or divorce proceeding shall be conducted sooner than fifteen (15) days after the filing of the original petition. No domestic case shall be considered on its merits unless based upon formal service of process and citation. Waivers of service and citation will not be recognized by the Court in this type of proceeding.
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Thirty-Seventh Judicial District Court	Rule IV(A)
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<b>Chapter</b>	<b>25</b>	<b>ALLOTMENT, REALLOTMENT AND TRANSFER OF CASES; FORM OF PLEADINGS</b>
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<b>Rule</b>	<b>25.4</b>	<b>Form of the Pleadings</b>
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37th JDC	RULE IV. DOMESTIC CASES
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Rule IV(B) & (C)	(B) All litigants are expected to allege the full date and year of birth of any and all children involved in separation, divorce and custody matters.
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	(C) No attorney shall prepare an answer to his own client=s petition even in those instances in which the defendant may indicate willingness to appear in proper person and agree to dual representation.
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Thirty-Seventh Judicial District Court	Rule IV(B) & (C)
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37th JDC	RULE IV. DOMESTIC CASES
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Rule IV(F)	(F) A curator ad hoc appointed to represent an absent defendant may not file an answer before the expiration of ten (10) days from the date of service, except in cases in which he has communicated with and has a reply from the defendant and he certifies such fact in his responsive pleadings.
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Thirty-Seventh Judicial District Court	Rule IV(F)
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<b>Chapter</b>	<b>33</b>	<b>CONFIRMATION OF DEFAULTS AND UNCONTESTED MATTERS UNDER CIVIL CODE ARTICLE 103 ACCORDING TO LA. CODE CIV. PROC. ARTS. 969 AND 1702E</b>
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<b>Rule</b>	<b>33.1</b>	<b>Confirmation of Defaults</b>
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37th JDC	RULE IV. DOMESTIC CASES
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Rule IV(E)	(E) Defaults may not be confirmed in separation or divorce actions except upon the testimony of two witnesses other than the plaintiff, or one witness besides the plaintiff and other collaborating evidence sufficient in the opinion of the Court to establish the charges made.
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**Chapter 35**

**ALIMONY AND CHILD SUPPORT MATTERS ANCILLARY TO CIVIL  
DIVORCE PROCEEDINGS**

**Rule 35.1**

**Notice and Exchange of Information**

37th JDC

Rule IV(G) (H)  
and (I)

Amended 1982.

**RULE IV. DOMESTIC CASES**

(G) It is requested that rules respecting the awarding, increase or decrease of alimony and/or child support be accompanied by a sworn affidavit executed by the party filing said rule and served upon the defendant setting forth an itemized list of the following:

1. Total gross monthly income
2. Itemized list of total payroll deductions
3. Total itemized monthly expenditures

(H) It is further requested that at least twenty four (24) hours prior to the time fixed for the trial of a rule, the defendant in rule file, in the record and with opposing counsel, a sworn counter affidavit attesting to the following matters, to wit:

1. Total gross monthly income
2. Itemized list of total payroll deductions
3. Itemized list of monthly expenditures

(I) The following form is recommended for use in filing the affidavit above referred to:

\_\_\_\_\_  
VS.

Filed of Record: \_\_\_\_\_

Suit Number \_\_\_\_\_  
37th Judicial District Court  
Parish of Caldwell,  
State of Louisiana

A. Total Gross Monthly Income	\$ _____
B. Itemized Payroll Deduction	\$ _____
	\$ _____
	\$ _____
	\$ _____
C. Total Net Monthly Income	\$ _____
D. Monthly Expenditures	
1. Housing	\$ _____
2. Food & Household Supplies	\$ _____
3. Clothing	\$ _____
4. Transportation	\$ _____
5. Medical & Dental	\$ _____
6. Utilities (Electricity, Gas, Water & Telephone)	\$ _____
7. Laundry & Cleaning	\$ _____
8. Personal & Grooming Necessities	\$ _____
9. Educational Expenses (School, lunch, books, etc.)	\$ _____
10. Garnishments	\$ _____

11. Fixed Obligations (Finance company, bank loan, etc.)	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
12. Miscellaneous Expenses	\$ _____
E. Total Expenses:	\$ _____
F. Estimate of amount defendant in rule can pay (to be filled in by defendant in rule ONLY)	\$ _____

\_\_\_\_\_  
Plaintiff or Defendant in Rule

Sworn to and subscribed before me, Notary Public, on this \_\_\_\_ day of \_\_\_\_\_, 19 \_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

Thirty-Seventh Judicial District Court      Rule IV(G) (H) and (I)

<b>Chapter</b>	<b>38</b>	<b>CUSTODY AND VISITATION ORDERS</b>
<b>Rule</b>	<b>38.3</b>	<b>Submission and Implementation of Joint Custody Plans</b>
37th JDC		RULE XVI. JOINT CUSTODY
Rule XVI		Whenever any party requests joint custody, each party shall, not later than twenty four (24) hours prior to the trial of the issue, file in the court record and submit a copy to the presiding Judge, a plan of implementation.
Added 1985.		<p>The plan of implementation shall include provisions for:</p> <p>(A) The residence of the child;</p> <p>(B) Financial support;</p> <p>(C) Visitation;</p> <p>(D) Holidays, birthdays and vacation visitation;</p> <p>(E) Education;</p> <p>(F) Religious training;</p> <p>(G) Access to the child's records;</p> <p>(H) Medical and dental care;</p> <p>(I) Communication between the child and parents; and</p> <p>(J) Conflict resolution.</p> <p>and may contain such other provisions as the parties contend will assist the court in developing a plan of joint custody.</p>

**Chapter    39            OTHER RULES**

**Rule        39.0           Other Rules**

37th JDC                RULE IV. DOMESTIC CASES

Rule IV(D)

(D) These rules shall in no way limit the Court's authority to issue orders or conduct hearings in reference to preliminary matters such as alimony or child support, custody or property management pendente lite.

Thirty-Seventh Judicial District Court      Rule IV(D)

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