

RULES FOR LOUISIANA DISTRICT COURTS

TITLES I, II, III, IV, V, and VI

Fortieth Judicial District Juvenile Court

Parish of St. John the Baptist

Title - I	Chapter Title - Judges, Facsimile Transmissions To The Court, and Technology-Related Rules
Chapter - 3	This Court is composed of Divisions A, B and C, one judge for each division. Each division shall sit as a criminal division during designated weeks of each month, as a juvenile division on designated days, and as a civil division during the remaining weeks.
Rule - 3.1	
Appendix - 3.1	Scheduling
Divisions or Sections of Court	Each division will sit as a criminal division for two weeks per month, September through June, said weeks to be decided upon by the judges. One week will be designated as Felony Week, during which felony trials shall be scheduled; and one week will be designated as Misdemeanor Week, during which traffic matters, misdemeanor arraignments and trials, felony motions and arraignments, and juvenile matters shall be held. For the months of July and August each division will schedule a Misdemeanor Week, and a Felony Week may be scheduled at the discretion of each judge. The Clerk of Court shall make available such number of potential jurors as the Court deems necessary for felony trials

Title - I	Chapter Title - Judges, Facsimile Transmissions To The Court, and Technology-Related Rules
Chapter - 3	Allotment
Rule - 3.2	All juvenile matters shall be randomly allotted, except that all second or subsequent offenders who have been placed on probation by a division of this court shall be allotted to that same division.
Appendix - 3.2	Continued Custody Hearings shall be heard by the duty judge at whose order the juvenile was detained
Duty Judges	<p>Duty Judge</p> <p>There is established the position of Duty Judge who shall:</p> <ol style="list-style-type: none">1. Serve as Committing Magistrate for all criminal matters, including the following responsibilities:<ol style="list-style-type: none">a. All weekend and holiday emergencies;b. Fixing bail;c. Signing property bond orders;d. Signing search and arrest warrants;e. Detaining juveniles and holding continued custody hearings;f. Appointing counsel for those persons in custody; andg. All other matters relating to persons in custody, except when the case has been allotted to another judge who is available.2. Handle all civil matters not referable to the allotted judge, including:<ol style="list-style-type: none">a. Default judgments, if the allotted judge is unavailable;b. Actions such as civil commitments, injunctions, protective orders, habeas corpus or other summary proceedings in emergency cases when the judge to whom the matter is allotted is unavailable or cannot be located after diligent effort.3. Provide for his/her replacement during times of his/her unavailability.4. Serve respectively in accordance with the following schedule:<p>January Division C February Division B March Division A April Division C May Division B June Division A July Division C August Division B September Division A October Division C November Division B</p>

Title - I	Chapter Title - Judges, Facsimile Transmissions To The Court, and Technology-Related Rules
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Chapter - 3

Rule - 3.6

Appendix - 3.6

Court-Specific Rules Concerning Recording of Protected Persons Pursuant to La. R.S. 15:440.2
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Title - I	Chapter Title - Courtroom Use, Accessibility and Security
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Chapter - 5

Rule - 5.1	http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX5.1A.PDF
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Appendix - 5.1A

Americans with Disabilities Form

Title - I	Chapter Title - Courtroom Use, Accessibility and Security
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Chapter - 5

Rule - 5.1	http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX5.1B.PDF
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Appendix - 5.1B

Request for Interpreter and Order

Title - I	Chapter Title - Courtroom Use, Accessibility and Security
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Chapter - 5

Rule - 5.1	http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX5.1C.PDF
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Appendix - 5.1C

Interpreter's Oath

Title - I	Chapter Title - Indigents and In Forma Pauperis
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Chapter - 8

Rule - 8.0<http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX8.0.PDF>**Appendix - 8.0**

In Forma Pauperis
Affidavit

Title - II**Chapter Title - Procedure****Chapter - 9****Rule - 9.12**<http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX9.12B.pdf>**Appendix - 9.12B**

Notice of Limited
Appearance – Non-
Family Law Cases

Title - III**Chapter Title - Arraignment and Pleas****Chapter - 18****Rule - 18.0**<http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX18.0.PDF>**Appendix - 18.0**

Waiver of Formal
Arraignment and Pleas

Title - V**Chapter Title - Adoption Proceedings****Chapter - 46****Rule - 46.0****Appendix - 46.0**

Court-Specific Rules
Concerning Filing of
Pleadings and Required
Exhibits in Adoption
Proceedings

Title - VI**Chapter Title - Litigation Filed by Inmates****Chapter - 60****Rule - 60.2**<http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX60.2.PDF>**Appendix - 60.2**

Form IJR-1: Petition for
Judicial Review

Title - VI	Chapter Title - Litigation Filed by Inmates
Chapter - 60	
Rule - 60.4	http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX60.4.PDF
Appendix - 60.4	
Pro Se Prisoner- Plaintiff's Portion of the Pre-Trial Order	

Title - VI	Chapter Title - Litigation Filed by Inmates
Chapter - 60	
Rule - 60.7	http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX60.7A.PDF
Appendix - 60.7A	
Application To Proceed In Forma Pauperis Filed in District Court	

Title - VI	Chapter Title - Litigation Filed by Inmates
Chapter - 60	
Rule - 60.7	http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX60.7B.PDF
Appendix - 60.7B	
Motion To Proceed In Forma Pauperis on Appeals/Writs	

Title - VI	Chapter Title - Litigation Filed by Inmates
Chapter - 60	
Rule - 60.8	http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX60.8.PDF
Appendix - 60.8	
Appeal of Parole Revocation	

