

**RULES FOR LOUISIANA DISTRICT COURTS**  
**TITLES I, II, III, IV, V, and VI**  
**Fifth Judicial District Court**  
**Parishes of Franklin, Richland and West Carroll**

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**Title - I**                      **Chapter Title - Dates of Court**

**Chapter - 2**                      None.

**Rule - 2.0**

**Appendix - 2.0**

Local Holidays in  
Addition to Legal  
Holidays  
Listed in La. R.S. 1:55  
See 2004 Amendment to  
La. R.S. 1:55(E)(1)(b)  
which, by reference to  
La. R.S. 1:55(B)(1)(a),  
adds Mardi Gras Day and  
General Election Day as  
legal holidays.

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**Title - I**                      **Chapter Title - Judges, Facsimile Transmissions To The Court, and Technology-Related Rules**

**Chapter - 3**                      This Court shall sit in three divisions, denominated as Division A, Division B and Division C. Such designation of particular divisions is for the purpose of nomination and election as the law provides and for no other purpose. Each of the judges of the court shall preside in the division of the court to which he has been elected or appointed.

**Rule - 3.1**

**Appendix - 3.1**

Divisions or Sections of  
Court

Division A, Division B and Division C shall alternate regular sessions of Court through the three parishes of the District. A court calendar will be published annually showing the Court assignments. Civil Jury terms, Grand Jury terms and Petit Jury terms will be fixed by special order of the Court.

Court will convene at 9:30 o'clock a.m. during the regular terms and at all other sessions, unless otherwise specially ordered by the court.

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**Title - I**                      **Chapter Title - Judges, Facsimile Transmissions To The Court, and Technology-Related Rules**

**Chapter - 3**                      None, judges rotate between parishes.

**Rule - 3.2**    ARRAIGNMENTS

**Appendix - 3.2**

Duty Judges

Arraignments may be taken before any Judge presiding as called by the District Attorney or his assistant, regardless of the Division which will try the case.

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**Title - I**                      **Chapter Title - Judges, Facsimile Transmissions To The Court, and Technology-Related Rules**

**Chapter - 3**

**Rule - 3.4**

**Appendix - 3.4**

Court-Specific Rules  
Concerning Judges' Use  
of Electronic Signatures

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**Title - I**                      **Chapter Title - Judges, Facsimile Transmissions To The Court, and Technology-Related Rules**

**Chapter - 3**

**Rule - 3.5**

**Appendix - 3.5**

Court-Specific Rules  
Concerning  
Simultaneous  
Appearance by a Party or  
Witness by Audio-Visual  
Transmission

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**Title - I**                      **Chapter Title - Judges, Facsimile Transmissions To The Court, and Technology-Related Rules**

**Chapter - 3**

**Rule - 3.6**

**Appendix - 3.6**

Court-Specific Rules  
Concerning Recording of  
Protected Persons  
Pursuant to La. R.S.  
15:440.2

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**Title - I**                      **Chapter Title - Court Personnel**

**Chapter - 4**

**Rule - 4.1**

**Appendix - 4.1**

Judicial Administrators  
and Clerks of Court

Hon. Ann Johnson  
Clerk of Court  
Parish of Franklin  
6550 Main Street  
P. O. Box 1564  
Winnsboro, LA 71295  
Telephone: (318) 435-5133  
Facsimile: (318) 435-6792

Hon. Ramona N. Haire  
Clerk of Court  
Parish of Richland  
708 Julia Street, 2nd Floor  
P.O. Box 119  
Rayville, LA 71269  
Telephone: (318) 728-7000  
Facsimile: (318) 728-7020  
E-Mail: richlandparishcc@bellsouth.net

Hon. Kay S. Bolding  
Clerk of Court

Parish of West Carroll  
305 East Main Street  
Oak Grove, LA 71263  
P. O. Box 1078  
Oak Grove, LA 71263  
Telephone: (318) 428-2369  
Facsimile: (318) 428-9896  
E-Mail: wcclerk@bellsouth.net

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<b>Title - I</b>	<b>Chapter Title - Courtroom Use, Accessibility and Security</b>
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<b>Chapter - 5</b>
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<b>Rule - 5.1</b>	<a href="http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX5.1A.PDF">http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX5.1A.PDF</a>
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<b>Appendix - 5.1A</b>
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Americans with Disabilities Form
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<b>Title - I</b>	<b>Chapter Title - Courtroom Use, Accessibility and Security</b>
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<b>Chapter - 5</b>
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<b>Rule - 5.1</b>	<a href="http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX5.1B.PDF">http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX5.1B.PDF</a>
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<b>Appendix - 5.1B</b>
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Request for Interpreter and Order
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<b>Title - I</b>	<b>Chapter Title - Courtroom Use, Accessibility and Security</b>
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<b>Chapter - 5</b>
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<b>Rule - 5.1</b>	<a href="http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX5.1C.PDF">http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX5.1C.PDF</a>
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<b>Appendix - 5.1C</b>
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Interpreter's Oath
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<b>Title - I</b>	<b>Chapter Title - Indigents and In Forma Pauperis</b>
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<b>Chapter - 8</b>
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<b>Rule - 8.0</b>	<a href="http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX8.0.PDF">http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX8.0.PDF</a>
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<b>Appendix - 8.0</b>
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In Forma Pauperis Affidavit
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<b>Title - II</b>	<b>Chapter Title - Procedure</b>
<b>Chapter - 9</b>	ALLOTMENT OF CASES
<b>Rule - 9.3</b>	Civil Cases
<b>Appendix - 9.3</b>	Civil cases (except uncontested probate cases and except for family and domestic relation cases) will be allotted to the different divisions of the Court in the following manner:
Allotments: Signing of Pleadings in Allotted and Non-Allotted Cases	When a petition is filed the Clerk of Court or his authorized deputy, shall allot the cases to the different divisions indiscriminately and by lot. Fifteen (15) balls of equal size and consistency will be placed in a container, five of said balls shall be designated as Division A, five designated to Division B, and five designated as Division C. The container should be of an opaque material so that the contents may not be seen. When a case is to be allotted, the contents of the container should be thoroughly mixed and a ball drawn or ejected from the container for allotment of the first case on the docket to be allotted. That case shall be allotted to the division of the Court indicated on the ball obtained from the container. As many other balls shall be drawn or ejected as may be necessary to complete the allotment of cases on hand. The balls so drawn shall not be returned to the container with the other balls but shall be kept separate therefrom until all fifteen (15) balls have been used. When all fifteen balls have been drawn or ejected from the container, five cases will have been allotted to each division of the Court and then all of the balls will be returned to the container and the process repeated for further allotment. However, a summary matter in a pending case or in a case which has previously been allotted shall be assigned to the division to which it was initially allotted. When a new summary matter is to be filed which is accompanied by a rule, as a rule for restraining order and injunctive relief, child custody, child support, alimony, and the like, that rule will be first presented to a Judge who shall fix a hearing on the rule for the next court date to be held in the parish more than ten days hence, and then the case will be filed with the Clerk of Court. Upon filing, that case shall be allotted by the Clerk of Court in the same manner as the other cases allotted to divisions. Should a Judge of a division other than the division to which it is allotted hear the rule fixed in the case, and if he determines that by hearing the rule he has heard a material and significant aspect of the case, he may order the allotment of the case be changed to his division.
Adopted effective September 1, 2010; amended effective April 1, 2016.	Any uncontested matters, such as confirmation of defaults, and petition and answer cases, not actively contested, may be heard in any division, regardless of allotment. Each Clerk of Court shall maintain a record of cases allotted showing the docket number, the style of the case, the division of court to which the case has been allotted and the date of the allotment.
	After a case is so allotted to one Division as herein provided, it may not be transferred or heard in another Division without the consent of the Judge of the Division to whom it was allotted, except where the Judge of another division hears a rule in the case and orders it transferred to his division as provided hereinabove, and except in a case where the Judge of the division to which it is allotted is subsequently recused or for some other reason is unable to preside at the trial or hearing of the case; and also except that any uncontested matters may be heard in any division as provided hereinabove.
	Family and Domestic Cases
	The Clerk of Court of each Parish shall maintain a separate container for the allotment of family and domestic cases by lot. Twelve (12) balls of equal size and consistency shall be placed in said container. Family and domestic cases shall be allotted in the same manner as civil cases except that six (6) of the balls shall be designated Division B, and six (6) of the balls shall be designated Division C. Only those Family and Domestic cases in which both Division B and Division C have a conflict, shall be assigned to Division A.

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<b>Title - II</b>	<b>Chapter Title - Procedure</b>
<b>Chapter - 9</b>	None.
<b>Rule - 9.4</b>	
<b>Appendix - 9.4</b>	
Presentation of Pleadings	

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<b>Title - II</b>	<b>Chapter Title - Procedure</b>
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<b>Chapter - 9</b>
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<b>Rule - 9.6</b>	<a href="http://www.lasc.org/rules/supreme/Louisiana_Civil_Case_Reporting_Form.pdf">http://www.lasc.org/rules/supreme/Louisiana_Civil_Case_Reporting_Form.pdf</a>
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<b>Appendix - 9.6</b>
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Louisiana Civil Case Reporting
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<b>Title - II</b>	<b>Chapter Title - Procedure</b>
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<b>Chapter - 9</b>
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<b>Rule - 9.12</b>	<a href="http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX9.12A.pdf">http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX9.12A.pdf</a>
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<b>Appendix - 9.12A</b>
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Notice of Limited Appearance – Family Law Cases
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<b>Title - II</b>	<b>Chapter Title - Procedure</b>
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<b>Chapter - 9</b>
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<b>Rule - 9.12</b>	<a href="http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX9.12B.pdf">http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX9.12B.pdf</a>
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<b>Appendix - 9.12B</b>
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Notice of Limited Appearance – Non- Family Law Cases
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<b>Title - II</b>	<b>Chapter Title - Procedure</b>
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<b>Chapter - 9</b>
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<b>Rule - 9.14</b>	A matter may be fixed for trial at any time after an answer is filed. The party wishing to obtain a trial date should contact the Clerk of Court to obtain a "fixing form" and return the completed form to the Clerk of Court for signature by the appropriate Judge.
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<b>Appendix - 9.14</b>
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Fixing for Trial or Hearing; Scheduling Orders; Contact with Jurors
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<b>Title - III</b>	<b>Chapter Title - Allotment of Cases</b>
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<b>Chapter - 14</b>	ALLOTMENT OF CASES
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**Rule - 14.0****Appendix - 14.0A**

System of Random Allotment of Criminal Cases (Other than Traffic, Wildlife, and Appeals from Lower Courts)

Amended effective May 1, 2008; April 20, 2010, eff. June 1, 2010; August 19, 2010, eff. September 1, 2010.

The allotment of all criminal cases shall be done in the following manner. The Clerks of Court shall obtain one box or carton, and shall place in the box or carton three (3) balls, one (1) designated Division A, one (1) designated Division B, and one (1) designated Division C. The Clerk of Court will draw a ball from the box or carton to allot a case. The ball drawn shall be returned to the container before the allotment of the next case. The allocation of cases shall be made at the time of the seventy-two hour appointment of counsel proceeding required by La. C.Cr.P. Art. 230.1 or at the time the District Attorney files the Bill of Information or Indictment, or as soon thereafter as practical. If a division of court has been allotted at the time of the Art. 230.1 proceeding, that same division of court allotment will be continued upon the filing of the Bill of Information or Indictment.

As each Bill of Information or Indictment is filed, it will be assigned to a Division of this Court as above stated. Should there be multiple charges against an individual, and these charges arise out of the same criminal investigation, or series of events, or if they occur within a one hundred eighty (180) day period, then it is the intent of these rules that all such cases be handled by one Division. In this event, the Division having the Bill of Information or Indictment with the lowest number shall handle all the matters.

Considering the time limitations imposed by the Code of Criminal Procedure relating to arraignments, and the necessity that preliminary examination and bond reduction hearings be conducted promptly, and in order to protect those rights of the defendants, the Court will allow arraignments, preliminary examination and bond reduction hearings to be taken up before any Division of the Court regardless of Division assignment. Upon written motion of the state, of the defense, or by the Court on its own motion, and for good cause, any case may be transferred from one Division of the Court to another by written order signed by both Judges.

The random allotment procedure set forth in this Rule shall be used to allot all adult criminal cases. All juvenile criminal cases shall be assigned to Division A as set forth in Rule 41.

The appearance of the defendant at the seventy-two hour appointment of counsel proceeding required by La. C.Cr.P. Art. 230.1 may be by telephone or by audio-video electronic equipment.

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**Title - III****Chapter Title - Allotment of Cases****Chapter - 14**

See Appendix 14.0A.

**Rule - 14.0****Appendix - 14.0B**

Random Allotment Traffic Offenses, Wildlife Offenses, and Appeals from Courts of Limited Jurisdiction)

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**Title - III****Chapter Title - Allotment of Cases****Chapter - 14**

Multiple charges arising out of the same investigation or events or occurring within a 180 day period shall be handled by the division having the Bill of Information or Indictment with the lowest number.

**Rule - 14.1****Appendix - 14.1**

Allotment - Defendant with More than One Felony Case

<b>Title - III</b>	<b>Chapter Title - Assignment of Cases and Preliminary Motions</b>
<b>Chapter - 15</b>	A defendant in a criminal case must file a motion for a pre-trial or status conference with the Division of Court to which the case has been assigned and the Judge of that Division will schedule the conference.
<b>Rule - 15.0</b>	
<b>Appendix - 15.0</b>	<b>FIXING OF CASES FOR TRIAL</b>
Assignment of Cases, Filing of Motions, Pre-Trial and Status Conferences	<p>Criminal cases shall be fixed for trial on the merits by the District Attorney and/or any Assistant District Attorney on oral motion in open court or on written motion. However, motions or rules in criminal cases may be fixed by either the District Attorney or any of his assistants or by the defense attorney, PROVIDED that all motions by defense attorneys shall be accompanied by a certificate from the proper Clerk of Court showing the following:</p> <ol style="list-style-type: none"> <li>(1) Whether prosecution is by grand jury indictment or bill of information;</li> <li>(2) The date defendant was arraigned, if he or she has been arraigned; if not arraigned, the certificate shall so state;</li> <li>(3) The date on which an order was entered fixing the case for trial;</li> <li>(4) The type and date of notice given the defendant or his attorney of the fixing, i.e. (a) if notice was given in open court in the presence of defendant or his attorney, (b) if notice was by mail, or (c) by service on the defendant or his attorney; and</li> <li>(5) The date of the trial.</li> </ol>
<b>Title - III</b>	<b>Chapter Title - Assignment of Cases and Preliminary Motions</b>
<b>Chapter - 15</b>	Counsel for indigent defendants is appointed from a rotation list of indigent defense attorneys. The Court advises the indigent at Code of Criminal Procedure Article 230.1 hearing or at arraignment or answer hearing if no prior hearing held.
<b>Rule - 15.1</b>	
<b>Appendix - 15.1</b>	
Appointment of Counsel	
<b>Title - III</b>	<b>Chapter Title - Assignment of Cases and Preliminary Motions</b>
<b>Chapter - 15</b>	None.
<b>Rule - 15.2</b>	
<b>Appendix - 15.2</b>	
Alternative Method of Service on District Attorney	
<b>Title - III</b>	<b>Chapter Title - Arraignment and Pleas</b>
<b>Chapter - 18</b>	
<b>Rule - 18.0</b>	<a href="http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX18.0.PDF">http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX18.0.PDF</a>
<b>Appendix - 18.0</b>	

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<b>Title - III</b>	<b>Chapter Title - Simultaneous Peremptory Challenges</b>
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<b>Chapter - 19</b>	Simultaneous challenges are allowed.
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<b>Rule - 19.0</b>	
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<b>Appendix - 19.0</b>	
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Simultaneous Peremptory Challenges	
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<b>Title - IV</b>	<b>Chapter Title - Application of Rules</b>
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<b>Chapter - 22</b>	
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<b>Rule - 22.0</b>	
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<b>Appendix - 22.0</b>	
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Courts That Have Created Specialized Divisions or Sections of Court That Handle Family Law Proceedings	
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<b>Title - IV</b>	<b>Chapter Title - Notice and Exchange of Information</b>
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<b>Chapter - 23</b>	
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<b>Rule - 23.0</b>	<a href="http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_23.0A.pdf">http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_23.0A.pdf</a>
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<b>Appendix - 23.0A</b>	
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Courts Requiring the Pre- Hearing Filing, Exchange, or Submission of a Family Law Affidavit and/or Joint Custody Implementation Plan; Courts That May Issue Pre-Hearing Orders	
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<b>Title - IV</b>	<b>Chapter Title - Notice and Exchange of Information</b>
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<b>Chapter - 23</b>	
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<b>Rule - 23.0</b>	<a href="http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_23.0B.pdf">http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_23.0B.pdf</a>
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<b>Appendix - 23.0B</b>	
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Family Law Affidavit (form)	
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<b>Title - IV</b>	<b>Chapter Title - Notice and Exchange of Information</b>
<b>Chapter - 23</b>	
<b>Rule - 23.0</b>	<a href="http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_23.0C.pdf">http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_23.0C.pdf</a>
<b>Appendix - 23.0C</b>	
Hearing Information Order (form)	

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<b>Title - IV</b>	<b>Chapter Title - Notice and Exchange of Information</b>
<b>Chapter - 23</b>	
<b>Rule - 23.0</b>	<a href="http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_23.0D.pdf">http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_23.0D.pdf</a>
<b>Appendix - 23.0D</b>	
Hearing Officer Conference and Information Order (form)	

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<b>Title - IV</b>	<b>Chapter Title - Notice and Exchange of Information</b>
<b>Chapter - 23</b>	
<b>Rule - 23.0</b>	
<b>Appendix - 23.0E</b>	
Courts That Require Use of a Specific Hearing Information Order or Hearing Officer Conference and Information Order	

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<b>Title - IV</b>	<b>Chapter Title - Notice and Exchange of Information</b>
<b>Chapter - 23</b>	
<b>Rule - 23.0</b>	
<b>Appendix - 23.0F</b>	
Court-Specific Rules Concerning Arrearages	

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<b>Title - IV</b>	<b>Chapter Title - Notice and Exchange of Information</b>
<b>Chapter - 23</b>	
<b>Rule - 23.1</b>	

**Appendix - 23.1**

Court-Specific Rules  
Concerning Pre-Trial  
Orders in Non-  
Community Property  
Cases

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**Title - IV**                      **Chapter Title - Procedure**

**Chapter - 24**

**Rule - 24.0**

**Appendix - 24.0**

Court-Specific Rules  
Concerning Form of  
Pleadings and Caption  
Requirements in Family  
Law Proceedings

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**Title - IV**                      **Chapter Title - Procedure**

**Chapter - 24**

**Rule - 24.1**

**Appendix - 24.1**

Court-Specific Rules  
Concerning Prior or  
Multiple Filing of  
Pleadings

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**Title - IV**                      **Chapter Title - Procedure**

**Chapter - 24**

**Rule - 24.2**

**Appendix - 24.2**

Court-Specific Rules  
Concerning Allotment of  
Cases

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**Title - IV**                      **Chapter Title - Procedure**

**Chapter - 24**

**Rule - 24.3**

**Appendix - 24.3**

Court-Specific Rules  
Concerning Walk-

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Title - IV	Chapter Title - Procedure
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Chapter - 24

Rule - 24.4

Appendix - 24.4

Court-Specific Rules  
Concerning Appointment  
of Attorneys To  
Represent Absentee  
Defendants

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Title - IV	Chapter Title - Procedure
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Chapter - 24

Rule - 24.5

Appendix - 24.5

Court-Specific Rules  
Concerning Extensions  
of Time To Plead in  
Family Law Proceedings

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Title - IV	Chapter Title - Procedure
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Chapter - 24

Rule - 24.6

Appendix - 24.6

Court-Specific Rules  
Restricting the  
Preparation of Answers  
or Other Pleadings;  
Procedure When a Self-  
Represented Party Has  
Filed an Answer

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Title - IV	Chapter Title - Procedure
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Chapter - 24

Rule - 24.7

Appendix - 24.7A

Court-Specific Rules  
Concerning Scheduling  
Hearings and Trials

<b>Title - IV</b>	<b>Chapter Title - Procedure</b>
<b>Chapter - 24</b>	
<b>Rule - 24.7</b>	
<b>Appendix - 24.7B</b>	
Court-Specific Rules Concerning Order of Business	
<b>Title - IV</b>	<b>Chapter Title - Procedure</b>
<b>Chapter - 24</b>	
<b>Rule - 24.8</b>	
<b>Appendix - 24.8A</b>	
Court-Specific Rules Concerning Continuances in Family Law Proceedings	
<b>Title - IV</b>	<b>Chapter Title - Procedure</b>
<b>Chapter - 24</b>	
<b>Rule - 24.8</b>	<a href="http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_24.8B.pdf">http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_24.8B.pdf</a>
<b>Appendix - 24.8B</b>	
Uncontested Motion To Continue (form)	
<b>Title - IV</b>	<b>Chapter Title - Procedure</b>
<b>Chapter - 24</b>	
<b>Rule - 24.8</b>	<a href="http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_24.8C.pdf">http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_24.8C.pdf</a>
<b>Appendix - 24.8C</b>	
Contested Motion To Continue (form)	
<b>Title - IV</b>	<b>Chapter Title - Procedure</b>
<b>Chapter - 24</b>	
<b>Rule - 24.9</b>	
<b>Appendix - 24.9</b>	

<b>Title - IV</b>	<b>Chapter Title - Procedure</b>
<b>Chapter - 24</b>	
<b>Rule - 24.10</b>	A. Original Fixing. Unless dispensed with by the Court in advance, the mover in a contested domestic relations case shall attach to the initial pleading an order and a fixing form setting a Pre-Trial Conference before the judge to whom the case has been divisioned. The judge will then set a date for the Pre-Trial Conference, which may be the next regularly-scheduled civil motion hour for that division in the parish where the case is pending. At the Pre-Trial Conference, the Court shall determine whether a hearing on the rule to show cause or trial on the merits is necessary, and if so, fix a trial date and may fix a Hearing Officer Conference. The Court may also issue an Interim Order to be in effect until the Hearing Officer Conference (if scheduled) or trial.
<b>Appendix - 24.10</b>	
Court-Specific Rules Concerning Setting of Pre-Trial Conferences	B. Pre-Trial Conference. At the Pre-Trial Conference, the Court may set the case for a Hearing Officer Conference, to take place at least ten (10) days before the hearing on the Rule to Show Cause or trial on the merits.

<b>Title - IV</b>	<b>Chapter Title - Procedure</b>
<b>Chapter - 24</b>	
<b>Rule - 24.11</b>	
<b>Appendix - 24.11</b>	
Court-Specific Rules Concerning Hearings in Chambers in Family Law Proceedings Pursuant to La. R.S. 9:302	

<b>Title - IV</b>	<b>Chapter Title - Procedure</b>
<b>Chapter - 24</b>	
<b>Rule - 24.12</b>	
<b>Appendix - 24.12</b>	
Court-Specific Rules Concerning the Presence of Children in the Courtroom and/or Hearing Officer Conferences	

<b>Title - IV</b>	<b>Chapter Title - Procedure</b>
<b>Chapter - 24</b>	
<b>Rule - 24.13</b>	

**Appendix - 24.13**

Court-Specific Rules  
Concerning Mental  
Health Evaluations in  
Family Law Proceedings

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**Title - IV**                      **Chapter Title - Procedure**

**Chapter - 24**

**Rule - 24.14**

**Appendix - 24.14**

Court-Specific Rules  
Concerning Proof of  
Uncontested Paternity by  
Affidavit Pursuant to La.  
R.S. 9:572

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**Title - IV**                      **Chapter Title - Judgments and Stipulations**

**Chapter - 25**

**Rule - 25.0**

**Appendix - 25.0**

Court-Specific Rules on  
Preparation and  
Submission of Judgments  
in Family Law  
Proceedings

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**Title - IV**                      **Chapter Title - Judgments and Stipulations**

**Chapter - 25**

**Rule - 25.1**

**Appendix - 25.1**

Court-Specific Rules on  
Income Assignment  
Orders

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**Title - IV**                      **Chapter Title - Domestic Violence Protective Orders**

**Chapter - 26**

**Rule - 26.0**                      [http://www.lasc.org/rules/dist.ct/Title\\_IV/APPENDIX\\_26.0A.pdf](http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_26.0A.pdf)

**Appendix - 26.0A**

Louisiana Protective  
Order Registry Index of

Uniform Abuse  
Preventive Order Forms  
(Forms 1 through 23  
Mandated by La. R.S.  
46:2136.2(C))

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<b>Title - IV</b>	<b>Chapter Title - Domestic Violence Protective Orders</b>
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<b>Chapter - 26</b>
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<b>Rule - 26.0</b>	<a href="http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_26.0B.pdf">http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_26.0B.pdf</a>
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<b>Appendix - 26.0B</b>
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Louisiana Protective  
Order Registry Courtesy  
Forms Index:  
Instructions, Petitions,  
Supplemental Forms, etc.

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<b>Title - IV</b>	<b>Chapter Title - Divorces Pursuant to La. Civ. Code Article 102</b>
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<b>Chapter - 27</b>
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<b>Rule - 27.0</b>	<a href="http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_27.0A.pdf">http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_27.0A.pdf</a>
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<b>Appendix - 27.0A</b>
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La. C.C. art. 102 Divorce  
Checklist (form)

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<b>Title - IV</b>	<b>Chapter Title - Divorces Pursuant to La. Civ. Code Article 102</b>
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<b>Chapter - 27</b>
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<b>Rule - 27.0</b>
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<b>Appendix - 27.0B</b>
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Courts That Require the  
Filing of a La. C.C. art.  
102 Divorce Checklist,  
the Entire Record, and/or  
Other Documentation in  
a La. C.C. art. 102  
Divorce

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<b>Title - IV</b>	<b>Chapter Title - Divorces Pursuant to La. Civ. Code Article 102</b>
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<b>Chapter - 27</b>
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<b>Rule - 27.0</b>
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<b>Appendix - 27.0C</b>
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Court-Specific Rules  
Concerning Allowance

of Divorce by Affidavit  
in a La. C.C. art. 102  
Divorce

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<b>Title - IV</b>	<b>Chapter Title - Divorces Pursuant to La. Civ. Code Article 102</b>
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**Chapter - 27**

**Rule - 27.1** [http://www.lasc.org/rules/dist.ct/Title\\_IV/APPENDIX\\_27.1A.pdf](http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_27.1A.pdf)

**Appendix - 27.1A**

Waiver of Service and  
Citation of an Original  
Petition in a La. C.C. art.  
102 Divorce Proceeding  
(form)

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<b>Title - IV</b>	<b>Chapter Title - Divorces Pursuant to La. Civ. Code Article 102</b>
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**Chapter - 27**

**Rule - 27.1** [http://www.lasc.org/rules/dist.ct/Title\\_IV/APPENDIX\\_27.1B.pdf](http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_27.1B.pdf)

**Appendix - 27.1B**

Waiver of Service and  
Citation of Rule To  
Show Cause in a La.  
C.C. art. 102 Divorce  
(form)

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<b>Title - IV</b>	<b>Chapter Title - Divorces Pursuant to La. Civ. Code Article 102</b>
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**Chapter - 27**

**Rule - 27.1**

**Appendix - 27.1C**

Courts That Require Use  
of a Specific Waiver of  
Service and Citation  
Form in a La. C.C. art.  
102 Divorce

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<b>Title - IV</b>	<b>Chapter Title - Divorces Pursuant to La. Civ. Code Article 103</b>
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**Chapter - 28**

**Rule - 28.0**

**Appendix - 28.0**

Court-Specific Rules  
Concerning Default  
Judgments



<b>Title - IV</b>	<b>Chapter Title - Divorces Pursuant to La. Civ. Code Article 103</b>
<b>Chapter - 28</b>	
<b>Rule - 28.1</b>	
<b>Appendix - 28.1A</b>	
Court-Specific Rules Concerning Allowance of Divorce by Affidavit in a La. C.C. art. 103 Divorce Under La. Code Civ. Proc. art. 1702(E)	
<b>Title - IV</b>	<b>Chapter Title - Divorces Pursuant to La. Civ. Code Article 103</b>
<b>Chapter - 28</b>	
<b>Rule - 28.1</b>	<a href="http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_28.1B.pdf">http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_28.1B.pdf</a>
<b>Appendix - 28.1B</b>	
La. C.C.P. art. 1702(E) Divorce Checklist (form)	
<b>Title - IV</b>	<b>Chapter Title - Divorces Pursuant to La. Civ. Code Article 103</b>
<b>Chapter - 28</b>	
<b>Rule - 28.1</b>	
<b>Appendix - 28.1C</b>	
Courts That Require the Filing of a La. C.C.P. art. 1702(E) Divorce Checklist	
<b>Title - IV</b>	<b>Chapter Title - Divorces Pursuant to La. Civ. Code Article 103</b>
<b>Chapter - 28</b>	
<b>Rule - 28.2</b>	
<b>Appendix - 28.2A</b>	
Courts That Require the Filing of a La. C.C.P. art. 969(B) Divorce Checklist	

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<b>Title - IV</b>	<b>Chapter Title - Divorces Pursuant to La. Civ. Code Article 103</b>
<b>Chapter - 28</b>	
<b>Rule - 28.2</b>	<a href="http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_28.2B.pdf">http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_28.2B.pdf</a>
<b>Appendix - 28.2B</b>	
La. C.C.P. art. 969(B) Divorce Checklist (form)	

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<b>Title - IV</b>	<b>Chapter Title - Divorces Pursuant to La. Civ. Code Article 103</b>
<b>Chapter - 28</b>	
<b>Rule - 28.3</b>	<a href="http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_28.3A.pdf">http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_28.3A.pdf</a>
<b>Appendix - 28.3A</b>	
Acceptance of Waiver and Waiver of Service and Citation and Delays in a La. C.C. art. 103 Divorce (form)	

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<b>Title - IV</b>	<b>Chapter Title - Divorces Pursuant to La. Civ. Code Article 103</b>
<b>Chapter - 28</b>	
<b>Rule - 28.3</b>	
<b>Appendix - 28.3B</b>	
Courts That Require a Specific Form for Waiver of Service and Citation in a La. C.C. art. 103 Divorce	

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<b>Title - IV</b>	<b>Chapter Title - Custody and Visitation Orders</b>
<b>Chapter - 29</b>	
<b>Rule - 29.0</b>	<a href="http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_29.0A.pdf">http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_29.0A.pdf</a>
<b>Appendix - 29.0A</b>	
Application for Ex Parte Temporary Custody Order – Affidavit of Mover in Compliance with La. C.C.P. art. 3945 (B) (form)	

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<b>Title - IV</b>	<b>Chapter Title - Custody and Visitation Orders</b>
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**Chapter - 29**

**Rule - 29.0** [http://www.lasc.org/rules/dist.ct/Title\\_IV/APPENDIX\\_29.0B.pdf](http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_29.0B.pdf)

**Appendix - 29.0B**

Application for Ex Parte  
Temporary Custody  
Order –Certification by  
Applicant’s Attorney in  
Compliance with La.  
C.C.P. art. 3945(B)  
(form)

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**Title - IV** **Chapter Title - Custody and Visitation Orders**

**Chapter - 29**

**Rule - 29.0**

**Appendix - 29.0C**

Court-Specific Rules  
Concerning Ex Parte  
Custody Orders

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**Title - IV** **Chapter Title - Custody and Visitation Orders**

**Chapter - 29**

**Rule - 29.1**

**Appendix - 29.1**

Court-Specific Rules  
Concerning Temporary  
Custody Orders

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**Title - IV** **Chapter Title - Custody and Visitation Orders**

**Chapter - 29**

**Rule - 29.2** [http://www.lasc.org/rules/dist.ct/Title\\_IV/APPENDIX\\_29.2A.pdf](http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_29.2A.pdf)

**Appendix - 29.2A**

Joint Custody Plan (With  
Domiciliary Parent)  
(form)

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**Title - IV** **Chapter Title - Custody and Visitation Orders**

**Chapter - 29**

**Rule - 29.2** [http://www.lasc.org/rules/dist.ct/Title\\_IV/APPENDIX\\_29.2B.pdf](http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_29.2B.pdf)

**Appendix - 29.2B**

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**Title - IV**                      **Chapter Title - Custody and Visitation Orders**

**Chapter - 29**

**Rule - 29.3**

**Appendix - 29.3**

Court-Specific Rules  
Concerning Parenting  
Classes

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**Title - IV**                      **Chapter Title - Custody and Visitation Orders**

**Chapter - 29**

**Rule - 29.4**

**Appendix - 29.4**

Court-Specific Rules  
Concerning Mediation

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**Title - IV**                      **Chapter Title - Custody and Visitation Orders**

**Chapter - 29**

**Rule - 29.5**                      [http://www.lasc.org/rules/dist.ct/Title\\_IV/APPENDIX\\_29.5.pdf](http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_29.5.pdf)

**Appendix - 29.5**

Form Letter To Register  
a Foreign or Out-of-State  
Custody Order (form)

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**Title - IV**                      **Chapter Title - Custody and Visitation Orders**

**Chapter - 29**

**Rule - 29.6**

**Appendix - 29.6**

Court-Specific Rules  
Concerning Modification  
of an Existing Custody or  
Visitation Order

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**Title - IV**                      **Chapter Title - Partition of Community Property**

**Chapter - 30**

**Rule - 30.0** [http://www.lasc.org/rules/dist.ct/Title\\_IV/APPENDIX\\_30.0A.pdf](http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_30.0A.pdf)

**Appendix - 30.0A**

Sworn Detailed  
Descriptive List (form)

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**Title - IV** **Chapter Title - Partition of Community Property**

**Chapter - 30**

**Rule - 30.0** [http://www.lasc.org/rules/dist.ct/Title\\_IV/APPENDIX\\_30.0B.pdf](http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_30.0B.pdf)

**Appendix - 30.0B**

Sample, Completed  
Sworn Detailed  
Descriptive List (form)

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**Title - IV** **Chapter Title - Partition of Community Property**

**Chapter - 30**

**Rule - 30.0** [http://www.lasc.org/rules/dist.ct/Title\\_IV/APPENDIX\\_30.0C.pdf](http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_30.0C.pdf)

**Appendix - 30.0C**

Joint Detailed  
Descriptive List (form)

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**Title - IV** **Chapter Title - Partition of Community Property**

**Chapter - 30**

**Rule - 30.0** [http://www.lasc.org/rules/dist.ct/Title\\_IV/APPENDIX\\_30.0D.pdf](http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_30.0D.pdf)

**Appendix - 30.0D**

Sample, Completed Joint  
Detailed Descriptive List  
(form)

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**Title - IV** **Chapter Title - Partition of Community Property**

**Chapter - 30**

**Rule - 30.0**

**Appendix - 30.0E**

Court-Specific Rules  
Concerning Detailed  
Descriptive Lists

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Title - IV

Chapter Title - Partition of Community Property

Chapter - 30

Rule - 30.1

Appendix - 30.1

Court-Specific Rules  
Concerning Appointed  
Special Masters and  
Experts

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Title - IV

Chapter Title - Partition of Community Property

Chapter - 30

Rule - 30.2

Appendix - 30.2

Court-Specific Rules  
Concerning Partition of  
Community Property

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Title - IV

Chapter Title - Other Rules

Chapter - 31

Rule - 31.0

Appendix - 31.0

Court-Specific Rules  
Concerning Use of  
Electronic and Recording  
Devices

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Title - IV

Chapter Title - Other Rules

Chapter - 31

Rule - 31.1

Appendix - 31.1

Court-Specific Rules  
Concerning Oral  
Arguments

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Title - IV

Chapter Title - Other Rules

Chapter - 31

Rule - 31.2

## **Appendix - 31.2**

Court-Specific Rules  
Concerning Enrollment  
and Withdrawal of  
Counsel

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<b>Title - IV</b>	<b>Chapter Title - Other Rules</b>
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<b>Chapter - 31</b>
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<b>Rule - 31.3</b>
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<b>Appendix - 31.3</b>
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Court-Specific Rules  
Concerning  
Collaborative Divorce  
Procedures

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<b>Title - IV</b>	<b>Chapter Title - Use of Hearing Officers and Domestic Commissioners for Family Law Proceedings</b>
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<b>Chapter - 32</b>
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<b>Rule - 32.0</b>	<a href="http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_32.0A.pdf">http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_32.0A.pdf</a>
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<b>Appendix - 32.0A</b>
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Courts Authorizing and  
Directing Court-  
Appointed Hearing  
Officers, Commissioners,  
and/or Magistrates  
Pursuant To La. R.S.  
46:236.5

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<b>Title - IV</b>	<b>Chapter Title - Use of Hearing Officers and Domestic Commissioners for Family Law Proceedings</b>
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<b>Chapter - 32</b>	Use of Hearing Officers
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<b>Rule - 32.0</b>	A. Appointment of Hearing Officer(s).
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<b>Appendix - 32.0B</b>
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Court-Specific Rules on  
Hearing Officers and  
Domestic Commissioners

Amended May 4, 2017,  
effective July 1, 2017.

There shall be such number of Hearing Officers as authorized by a majority of the District Judges. The District Judges by majority vote, shall fix the salary, or salaries, of the Hearing Officer(s).

B. Authority to Hear Protective Orders.

Pursuant to LSA R.S. 46:2135 and R.S. 46:236.5, Title 9, The Louisiana Children's Code and the Louisiana Code of Civil Procedure, the Court hereby authorizes the Hearing Officer(s) to hear and dispose of all matters pertaining to Protective Orders in Franklin Parish, Richland Parish, and West Carroll Parish as authorized by said statutes.

C. Appeal of Hearing Officer's Recommendation on Protective Orders.

A party desiring to object to the Hearing Officer's recommendation in Protective Order Court shall immediately notify the deputy clerk of court present in the courtroom and the Hearing Officer. Both parties shall remain in the courtroom until notified of the date for the rehearing before the district judge. The rehearing shall be held before the judge to whom the case is assigned on the earliest convenient date, but in any event within thirty (30) days of the date of the objection. Where an

objection is made, a new temporary restraining order and order setting the date of the rehearing shall be issued.

#### D. Authority to Hear Support and Support-Related Matters.

Pursuant to LSA R.S. 46:2135 and R.S. 46:236.5, Title 9, The Louisiana Children's Code and the Louisiana Code of Civil Procedure, the Court hereby authorizes the Hearing Officer(s) to hear and dispose of all matters pertaining to support and support-related matters in Franklin Parish, Richland Parish, and West Carroll Parish as authorized by said statutes.

#### E. Appeal of Hearing Officer's Recommendation on Support and Support-Related Matters.

A party desiring to appeal the Hearing Officer's recommendations pertaining to a support, or support-related matter must notify the clerk of court in writing within three business days following the hearing. The appeal shall be heard by the judge of the district court to whom the case is assigned. Upon filing of the appeal, the court shall schedule a contradictory hearing where the judge shall accept, reject, or modify in whole or in part the findings of the Hearing Officer. If the judge in his discretion determines that additional information is needed, he may receive evidence at the hearing or remand the proceeding to the Hearing Officer. If no request for an appeal or a hearing before a judge is filed, an order shall be signed by the Judge which shall be a final judgment and be appealable to the appropriate court of appeal.

#### F. Full Exercise of Powers.

It is intended that the Hearing Officer(s) shall fully exercise all powers and authority granted by law in connection with Protective Orders, support, and support-related matters and nothing shall be construed to limit those statutory power.

#### G. Defendant's Right to Purge Himself of Contempt.

In any instance in support court where the Hearing Officer and/or the Court imposes a period of incarceration, the defendant may purge himself of contempt and be released from jail, if incarcerated, upon paying the full amount of arrearages owed.

#### H. Limitation on Counsel.

An attorney shall not give counsel or countenance to a domestic client to file for a pro se protective order under Titles 9 or 46 of the Louisiana Revised Statutes, nor the Louisiana Children's Code, nor the Louisiana Code of Civil Procedure article 3601 et seq., in an attempt to circumvent normal docketing time lines, the requirement for advancement of court costs or the random allotment of cases. If the conduct prohibited in the first sentence of this paragraph occurs, the court shall either dismiss the pro se proceeding with the Article 102 or 103 divorce proceeding.

#### I. Hearing Officer Conferences.

At the Hearing Officer Conference, the parties and their attorneys shall make a good faith effort to discuss and attempt a settlement of the case, narrow the issues, and enter into joint stipulations regarding uncontested matters. If the parties cannot agree on a settlement, then the Hearing Officer will issue a recommendation to the Court. The Hearing Officer Recommendation will include a summary of the disputed and undisputed facts and specific recommendations for disposition of the claims raised by each party. A copy of the Hearing Officer Recommendation will be provided to the parties, who will then have seven (7) days, inclusive of holidays and weekends, to file written objections with the Court. A party's objection shall be directed to specific recommendations and shall provide legal and/or factual basis for the objection. A party filing an objection shall be obligated to provide the Hearing Officer and all parties with a copy of the objection. If all or part of the Hearing Officer's recommendations are not objected to in writing, then those which are not objected to may be adopted by the Court. The District Judge to whom the case is assigned will decide the issues to which objections are directed at trial.

The following documentation must be provided to the Hearing Officer no later than three (3) days before the Hearing Officer Conference:

If child support is an issue in the case, each party must provide a verified income statement reflecting his or her gross income and adjusted gross income, along with the following documents:

- (a) A copy of federal tax returns for the past two years;
- (b) A copy of the last four (4) pay check stubs or payroll advice statement from all employers;



(c) If unemployed, proof of unemployment benefits;

(d) If disabled, proof of disability and benefits such as social security, worker's compensation benefits, etc.;

(e) Health insurance information, including a breakdown of the cost of premiums for medical insurance for yourself, your spouse and your children;

(f) Expenses incurred for daycare and/or private school if applicable, including tuition, registration fees, etc. for each child.

Any additional information to be considered by the Court in setting child support, such as pre-existing support orders or evidence of financial support for other children, should also be provided in advance of the conference.

If spousal support is an issue in this case, each party must provide an itemized list of income and expenses, reflecting gross monthly income, each payroll deduction, and recurring monthly expenses, such as house note, car note, utilities, etc.

#### J. Emergency Status Conferences.

The court recognizes the need in some cases to have emergency status conferences to temporarily establish custody, visitation, child support and related disputes in advance of the hearing date before the district judge on such matters. The Hearing Officer will handle these emergency status conferences for all three divisions. If the need arises for such an emergency status conference, the Hearing Officer can be contacted to set up a date and time for this temporary relief conference.

#### K. Pre-Trial Memorandum.

Unless dispensed with by the Court in advance, all parties in all contested domestic relations cases which have been set for hearing on a rule to show cause or a trial on the merits as set forth above, shall submit to the Court a Pre-Trial Memorandum not later than five (5) working days prior to trial. Failure to timely file memoranda may, at the Court's discretion, result in sanctions including, but not limited to, depriving that party of any right to oral argument, removing the case from the docket, or precluding that party from calling witnesses not listed or introducing exhibits not listed.

The original copy of the Memorandum shall be filed with the Clerk of Court in the parish where the action is pending. A courtesy copy shall be mailed to the presiding judge at that judge's office address. A copy shall be mailed to all opposing counsel.

The Memorandum shall contain:

- 1) A statement of facts the attorney thinks the evidence will show.
- 2) In the event the attorney believes the facts will be controverted, a statement as to the controverted issues of fact.
- 3) A brief statement as to contested issues of law, and case citations for those matters which the attorney believes support his/her position in the matter.
- 4) Citation of any other applicable cases which the attorney wishes to call to the Court's attention.
- 5) A schedule of exhibits including a list and brief description of the exhibits to be offered.
- 6) A list of witnesses including names and addresses and a brief summary of the anticipated nature of the testimony of each witness.

#### L. Hearing Officer Conference Fee.

Upon the scheduling of a Hearing Officer Conference, each party shall be assessed a fee of \$50.00, payable to the Fifth Judicial District Court no later than three (3) days before the Hearing Officer Conference. Failure to pay the fee shall preclude the non-paying party from participating in the Hearing Officer Conference.

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<b>Title - IV</b>	<b>Chapter Title - Hearing Officer Procedure for Title IV-D Federal Social Security Act</b>
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<b>Chapter - 33</b>
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<b>Rule - 33.0</b>
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<b>Appendix - 33.0</b>
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Court-Specific Rules Concerning Objections to Recommendations of Hearing Officers in Title IV-D Matters
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<b>Title - IV</b>	<b>Chapter Title - Hearing Officer Procedures for Domestic Violence Protective Orders</b>
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<b>Chapter - 34</b>
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<b>Rule - 34.0</b>
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<b>Appendix - 34.0</b>
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Court-Specific Rules Concerning Hearing Officer Procedures for Domestic Violence Protective Orders
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<b>Title - IV</b>	<b>Chapter Title - Hearing Officer Procedures for Domestic Violence Protective Orders</b>
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<b>Chapter - 34</b>
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<b>Rule - 34.2</b>
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<b>Appendix - 34.2</b>
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Court-Specific Rules Concerning Objections to Rulings of Hearing Officer or Domestic Commissioner; Time for Filing
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<b>Title - IV</b>	<b>Chapter Title - General Procedures for Hearing Officer Conferences</b>
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<b>Chapter - 35</b>
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<b>Rule - 35.1</b>
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<b>Appendix - 35.1</b>
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Court-Specific Rules Concerning Failure To Timely Comply with an Appendix 23.0D Hearing
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<b>Title - IV</b>	<b>Chapter Title - General Procedures for Hearing Officer Conferences</b>
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<b>Chapter - 35</b>
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<b>Rule - 35.4</b>	<a href="http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_35.4.pdf">http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_35.4.pdf</a>
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<b>Appendix - 35.4</b>
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Stipulation Form (form)
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<b>Title - IV</b>	<b>Chapter Title - General Procedures for Hearing Officer Conferences</b>
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<b>Chapter - 35</b>	A. Appeal of Hearing Officer's Recommendation on Protective Orders.
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<b>Rule - 35.5</b>	A party desiring to object to the Hearing Officer's recommendation in Protective Order Court shall immediately notify the deputy clerk of court present in the courtroom and the Hearing Officer. Both parties shall remain in the courtroom until notified of the date for the rehearing before the district judge. The rehearing shall be held before the judge to whom the case is assigned on the earliest convenient date, but in any event within thirty (30) days of the date of the objection. Where an objection is made, a new temporary restraining order and order setting the date of the rehearing shall be issued.
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<b>Appendix - 35.5</b>	B. Hearing Officer Conferences
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Court-Specific Rules  
Concerning Objections to  
Hearing Officer  
Recommendations and  
Judgments of Domestic  
Commissioner

A party's written objections to the findings of fact or law shall be directed to specific recommendations and shall provide legal and/or factual basis for the objection. A party filing an objection shall be obligated to provide the Hearing Officer and all parties with a copy of the objection. If all or part of the Hearing Officer's recommendations are not objected to in writing, then those which are not objected to may be adopted by the Court. The District Judge to whom the case is assigned will decide the issues that are objected to, at trial.

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<b>Title - IV</b>	<b>Chapter Title - General Procedures for Hearing Officer Conferences</b>
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<b>Chapter - 35</b>
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<b>Rule - 35.7</b>
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<b>Appendix - 35.7</b>
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Court-Specific Rules  
Concerning the Setting of  
Hearing Dates

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<b>Title - IV</b>	<b>Chapter Title - General Procedures for Hearing Officer Conferences</b>
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<b>Chapter - 35</b>
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<b>Rule - 35.8</b>
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## **Appendix - 35.8**

Court-Specific Rules  
Concerning Adoption of  
Hearing Officer's  
Recommendation as  
Temporary Order After  
Objection

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<b>Title - V</b>	<b>Chapter Title - Court Organization and Sessions</b>
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<b>Chapter - 41</b>	While recognizing that each Judge of this District has as original juvenile jurisdiction for the parishes comprising this District, the Court, by local court rule, has determined that Division A of this Court shall be assigned and shall hear all cases involving juveniles including:
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<b>Rule - 41.0</b>	
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<b>Appendix - 41.0</b>	A. Delinquency proceedings, except when the child either:
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Court Procedures	1. Is subject to the jurisdiction of the criminal courts for prosecution and liability as an adult.
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Adopted effective September 1, 2010.	2. Has been transferred by the juvenile division for criminal prosecution liability as an adult.
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	B. Child In Need of Care proceedings.
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	C. Child In Need of Supervision proceedings.
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	D. Families In Need of Services proceedings.
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	E. Families In Need of Supervision proceedings.
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	F. Juvenile traffic offenses.
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<b>Title - V</b>	<b>Chapter Title - Adoption Proceedings</b>
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<b>Chapter - 46</b>	
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<b>Rule - 46.0</b>	
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<b>Appendix - 46.0</b>	
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Court-Specific Rules Concerning Filing of Pleadings and Required Exhibits in Adoption Proceedings	
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<b>Title - VI</b>	<b>Chapter Title - Litigation Filed by Inmates</b>
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<b>Chapter - 60</b>	
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<b>Rule - 60.2</b>	<a href="http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX60.2.PDF">http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX60.2.PDF</a>
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<b>Appendix - 60.2</b>	
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Form IJR-1: Petition for Judicial Review	
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<b>Title - VI</b>	<b>Chapter Title - Litigation Filed by Inmates</b>
<b>Chapter - 60</b>	
<b>Rule - 60.4</b>	<a href="http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX60.4.PDF">http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX60.4.PDF</a>
<b>Appendix - 60.4</b>	
Pro Se Prisoner- Plaintiff's Portion of the Pre-Trial Order	

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<b>Title - VI</b>	<b>Chapter Title - Litigation Filed by Inmates</b>
<b>Chapter - 60</b>	
<b>Rule - 60.7</b>	<a href="http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX60.7A.PDF">http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX60.7A.PDF</a>
<b>Appendix - 60.7A</b>	
Application To Proceed In Forma Pauperis Filed in District Court	

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<b>Title - VI</b>	<b>Chapter Title - Litigation Filed by Inmates</b>
<b>Chapter - 60</b>	
<b>Rule - 60.7</b>	<a href="http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX60.7B.PDF">http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX60.7B.PDF</a>
<b>Appendix - 60.7B</b>	
Motion To Proceed In Forma Pauperis on Appeals/Writs	

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<b>Title - VI</b>	<b>Chapter Title - Litigation Filed by Inmates</b>
<b>Chapter - 60</b>	
<b>Rule - 60.8</b>	<a href="http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX60.8.PDF">http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX60.8.PDF</a>
<b>Appendix - 60.8</b>	
Appeal of Parole Revocation	

