

APPENDIX 9
Rule 13.2

In Forma Pauperis Application
Civil Litigation Filed by Inmate in District Court

VERSUS

NUMBER: DIVISION:
____ JUDICIAL DISTRICT COURT
PARISH OF _____
STATE OF LOUISIANA

MOTION TO PROCEED IN FORMA PAUPERIS

NOW INTO COURT COMES, _____, plaintiff, in the above-styled cause and, pursuant to the provisions of C.C.P. art. 5181 et seq., respectfully moves for leave to proceed in forma pauperis without prepayment of fees, costs or security given therefor. In accordance with LSA-R.S. 15:1186 et seq., the plaintiff shall be required, when funds exist, to pay an initial partial filing fee of 20% of the average monthly deposits and thereafter prison officials shall be required to forward monthly payments of 20% of the preceding month's income credited to the plaintiff's inmate account until the entire filing fee is paid. Plaintiff hereby authorizes the Department of Corrections to withhold and forward to the Clerk of Court the initial and subsequent monthly payments.

Date:

Signature/DOC #

Name of Facility Where Housed

Address of Facility

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AFFIDAVIT IN SUPPORT OF REQUEST TO PROCEED IN FORMA PAUPERIS

I, _____, declare that I am the plaintiff in the above entitled case; that in support of my motion to proceed without being required to prepay fees, costs, or give security therefor, I state that because of my poverty that I am unable to pay the costs of said proceeding or to give security therefor; that I believe I am entitled to redress.

I further declare that the responses which I have made to questions and instructions below are true.

1. Are you presently employed? Yes () No ()
 - a. If the answer is yes, state the amount of your salary or wages per month, and give the name and address of your employer
 - b. If the answer is no, state the date of last employment and the amount of the salary and wages per month which you have received.

2. Have you received within the past twelve months any money from any of the following sources?
 - a. Business, profession, or form of self employment (hobby craft sales included)? Yes ()
No ()
 - b. Rent payments, interest or dividends? Yes () No ()
 - c. Pensions, annuities or life insurance payments? Yes () No ()
 - d. Gifts of inheritances? Yes () No ()
 - e. Any other sources? Yes () No ()

If the answer to any of the above is yes, describe each source of money and state the amount received from each during the past 12 months.

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3. Do you own any cash, or do you have money and/or bonds in a checking or savings account? (Include any funds in prison accounts) Yes () No (). If the answer is YES, state the total value of items owned.

Prison Drawing Account \$

Prison Savings Account:

A. Cash

B. Bonds

Other(s) (specify)

4. Do you own any real estate, stocks, bonds, notes, automobiles, or other valuable property (Excluding ordinary household furnishing and clothing) Yes () No ()

If the answer is yes, describe the property and state its approximate value.

5. List the persons who are dependent upon you for support, state your relationship to those persons, indicate how much you contribute toward their support.

I declare under penalty of perjury that the foregoing is true and correct.

I understand that a false statement or answer to any question in this affidavit will subject me to penalties for perjury and/or dismissal of my suit. I authorize the Department of Corrections to make payments from my account(s) in accordance with law.

Date

x
Signature of Plaintiff

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PARISH OF _____

, being first duly sworn and under oath presents that he has read, signed, and subscribed to the above and states that the information therein is true and correct.

Plaintiff's Signature
Plaintiff's D.O.C. #

Subscribed and sworn to before me this day of , 200_.

Notary Public or other person authorized to administer oaths

STATE OF LOUISIANA
PARISH OF _____

, being first duly sworn and under oath, did depose and say that he is not attorney or plaintiff; that he knows plaintiff; and knows his financial condition, and believes that he/she is unable to pay the costs of court in advance, or as they accrue, or to furnish security therefor.

Signature of Affiant

Subscribed and sworn to before me this day of , 200_.

Notary Public or other person authorized to administer oaths

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STATEMENT OF ACCOUNT
(Certified Institutional Equivalent)

I hereby certify that _____, inmate number _____, the plaintiff herein, has the following sums of money on account to his/her credit at _____, institution where he/she is confined:

Prison Drawing Account: \$

Prison Savings Account: \$

A. Cash \$

B. Bonds \$

I further certify that the average monthly deposits for the preceding six months is \$ _____.

(The average monthly deposits are to be determined by adding the deposits made during a given month and dividing that total by the number of deposits made during that month. This is repeated for each of the six months. The average from each of the six months are to be added together and the total is to be divided by six.)

I further certify that the average monthly balance for the prior six months is \$ _____.

(The average monthly balance is to be determined by adding each day's balance for a given month and dividing that total by the number of days in that month. This is to be repeated for each of the six months. The balance from each of the six months are to be added together and the total is to be divided by six.)

Date Certified

Signature of Authorized Officer of Institution and
Title of Institution

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NUMBER: DIVISION:
____ JUDICIAL DISTRICT COURT
PARISH OF _____
STATE OF LOUISIANA

VERSUS

PAUPER ORDER

Considering the plaintiff's application to proceed in forma pauperis; that the said application reflects the status of his eligibility as of the date of the signing of the form, the law and evidence being in favor thereof:

IT IS ORDERED, that plaintiff's application to proceed in forma pauperis be and is hereby denied, and plaintiff is hereby ordered to deposit with the Clerk of Court for the ____Judicial District Court the initial filing fee of \$_____ and such other costs as may from time to time accrue.

IT IS ORDERED, that plaintiff's motion to proceed in forma pauperis is granted pursuant to law, for the purpose of the filing fee. All prisoners granted in forma pauperis status shall be assessed and required to pay \$_____, the initial filing fee, in amounts as set by LSA-R.S. 15:1186, et seq., plus all costs accruing after the filing of the suit. Plaintiff shall be required to pay an initial partial filing fee and thereafter, prison officials shall be required to forward monthly payments from the plaintiff's inmate account until the entire filing fee is paid.

IT IS FURTHER ORDERED, that within 20 days from the date of this order the plaintiff shall pay an initial partial filing in the amount of \$_____ to the Clerk of Court for the ____ Judicial District Court or the suit may be dismissed. It is the plaintiff's responsibility to pay the initial partial filing fee.

IT IS FURTHER ORDERED, that following the payment the plaintiff shall make monthly payments of 20 per cent of the preceding month's income credited to his prison account. The Centralized Inmate Banking Section shall automatically forward monthly payments to the court for the Louisiana Department of Public Safety and Corrections without further action by the plaintiff.

IT IS FURTHER ORDERED, that following payment of the initial partial filing fee, Centralized Inmate Banking Section for the Louisiana Department of Public Safety and Corrections shall forward the monthly payment from the plaintiff's prison account to the Clerk of Court each time the amount in the plaintiff's prison account exceeds \$_____ until the initial advance deposit of \$_____ and all costs accruing

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after filing are paid.

IT IS FURTHER ORDERED, a copy of this order shall be mailed to the plaintiff and to Sonya Brown, Centralized Inmate Banking Section of the Louisiana Department of Public Safety and Corrections.

IT IS FURTHER ORDERED, that the Louisiana Department of Public Safety and Corrections remit the above ordered funds to the____ Judicial District Court, Collections Department, P. O. Box _____, LA _____ in accordance with law until all costs are paid.

SO ORDERED, this day of _____, 200_, at _____, Louisiana.

JUDGE/COMMISSIONER,
_____ JUDICIAL DISTRICT COURT