

TITLE IV

Chapter: 25 Chapter Title: ALLOTMENT, REALLOTMENT AND TRANSFER OF CASES; FORM OF PLEADINGS

Rule No: 25.5

Signing Pleadings

**14th Judicial District
Court
Parish of Calcasieu**

To view the current Title IV Rules of the 14th JDC, click here
<http://www.lasc.org/rules/dist.ct/14thJDCTABLETITLIV.PDF>

**22nd Judicial District
Court
Parishes of St.
Tammany and
Washington**

Adopted effective
April 2, 2009;
amended eff. Aug.
23, 2010; amended
effective October 1,
2012; amended
effective April 17,
2013.

The general 22nd Judicial District Court rules contained in Appendix 9.4 to Rule 9.4 of the Louisiana Rules of Civil Proceedings in District Courts, are to apply to the filing and walk through of all pleadings in Family Court, Divisions K and L.

Additionally, any pleading which a party requests be walked through to a Judge, must involve extraordinary circumstances warranting the immediate presentation to the Judge.

A. Existing Suits Allotted to Divisions K and L

If an attorney or member of their staff of a self-represented litigant presents a pleading to file which involves extraordinary circumstances, they are to first get written approval to walk through the pleading by the Division Judge or their staff attorney. The attorney or staff member or the self-represented litigant must then present the original pleading to the Clerk's office for filing and check-out the record for presentation to the Judge if authorized by the clerk. After signature by the Judge, the pleading and record are to be returned to the Clerk's office by the attorney or staff member or by the Court.

B. New Suits and Existing Suits Prior to Re-Allotment

If an attorney or member of their staff or a self-represented litigant presents a pleading to file which involves extraordinary circumstances, they are to first present the original pleading to the Clerk's office for filing and allotment to a Division. The attorney or staff member or self-represented litigant must then get written approval to walk through the pleading by the Division Judge or their staff attorney. The attorney or their staff member or self-represented litigant must then present the original pleading to the Judge for signature. If the pleading is to be filed in an existing suit, the record must be checked out and must accompany the pleading presented for signature. After signature by the Judge, the pleading and file are to be returned to the Clerk's office by the attorney or staff member or by the Court.

C. Protective Orders

Protective Orders, or pleadings seeking a Protective Order, are allowed to be walked through without prior approval of the Judge, but must first be presented to the Clerk of Court's protective order personnel prior to walk through.

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**Family Court
For the Parish of
East Baton Rouge**

To view the current Title IV Rules of East Baton Rouge Family Court, click here

<http://www.lasc.org/rules/dist.ct/EASTBATONROUGEFAMILYCOURTTITLEIV.PDF>
