

TITLE IV

Chapter: 30 Chapter Title: ENROLLMENT AND WITHDRAWAL OF COUNSEL

Rule No: 30.0

Enrollment and Withdrawal of Counsel

**10th Judicial District
Court**

RULE 30.0: WITHDRAWAL AS COUNSEL OF RECORD

**Parish of
Natchitoches**

Rule 30.0 La. Dist. Ct. R. 9.13 is applicable in Family and Domestic Relations Proceedings.

Effective June 1, 2007

**10th Judicial District
Court**

Rule 30.0 La. Dist. Ct. R. 9.13 is applicable in Family and Domestic Relations Proceedings.

**Parish of
Natchitoches**

Effective June 1, 2007

**14th Judicial District
Court**

To view the current Title IV Rules of the 14th JDC, click here
<http://www.lasc.org/rules/dist.ct/14thJDCTABLETITILEIV.PDF>

Parish of Calcasieu

TITLE IV

Chapter: 30 Chapter Title: ENROLLMENT AND WITHDRAWAL OF COUNSEL

Rule No: 30.0

Enrollment and Withdrawal of Counsel

**24th Judicial District
Court
Parish of Jefferson**

Enrolled attorneys have, apart from their own interests, continuing legal and ethical duties to their clients, all adverse parties, and the court. Accordingly, the following requirements govern any motion to withdraw as counsel of record.

Revised effective
May 25, 2005

A. The withdrawing attorney who does not have written consent from the client must make a good faith attempt to notify the client in writing of the withdrawal and of the status of the case on the court's docket. The attorney must deliver or mail this notice to the client before filing any motion to withdraw.

B. If the action or proceeding has been assigned to a particular division of the court, then the motion to withdraw must be submitted to the judge presiding over that division.

C. Any motion to withdraw must include the following information:

1. The motion must state the current or last-known street address and mailing address of the withdrawing attorney's client. The withdrawing attorney must also furnish this information to the clerk of court.
2. If a scheduling order is in effect, a copy of it must be attached to the motion.
3. The motion must state whether any conference, hearing, or trial is scheduled, and, if so, its date.
4. The motion must include a certificate that the withdrawing attorney has complied with paragraph (a) of Rule 1.16 of the Rules of Professional Conduct, Louisiana State Bar Association, Articles of Incorporation, Article 16. A copy of the written communication required by paragraph (A) must be attached to the motion.

D. The court may allow an attorney to withdraw on ex parte motion if:

1. The attorney has been terminated by the client; or
2. The attorney has secured the written consent of the client and of all parties or their respective counsel; or,
3. No hearing or trial is scheduled, or the case has been concluded.

E. If paragraph (D) does not apply, then an attorney may withdraw as counsel of record for a litigant only after a contradictory hearing and for good cause. All parties and the withdrawing attorney's former client must be served with a copy of the motion and rule to show cause why it should not be granted.

F. If counsel's withdrawal would delay a scheduled hearing or trial, the court may deny the motion to withdraw, unless exceptional circumstances exist.

G. Paragraphs (A) through (F) do not apply to an ex parte motion to substitute counsel signed by both the withdrawing attorney and the enrolling attorney. The following rules govern such a motion:

1. The court may grant the motion without a hearing. Movers must furnish the court with a proposed order.
 2. Substitution of counsel will not by itself be good cause to alter or delay any scheduled matters or deadlines.
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TITLE IV

Chapter: 30 Chapter Title: ENROLLMENT AND WITHDRAWAL OF COUNSEL

Rule No: 30.0

Enrollment and Withdrawal of Counsel

26th Judicial District Court

Parishes of Bossier and Webster

Adopted and effective Feb. 26, 2004.

Withdrawal as Counsel of Record

Enrolled attorneys have, apart from their own interests, continuing legal and ethical duties to their clients, all adverse parties, and the court. Accordingly, the following requirements govern any motion to withdraw as counsel of record:

(a) The withdrawing attorney who does not have written consent from the client must make a good faith attempt to notify the client in writing of the withdrawal and of the status of the case on the court's docket. The attorney must deliver or mail this notice to the client before filing any motion to withdraw.

(b) If the action or proceeding has been assigned to a particular section or division of the court, then the motion to withdraw must be submitted to the judge presiding over that section or division.

(c) Any motion to withdraw must include the following information:

(1) The motion must state current or last known street address and mailing address of the withdrawing attorney's client. The withdrawing attorney must also furnish this information to the clerk of court.

(2) If a scheduling order is in effect, a copy of it must be attached to the motion.

(3) The motion must state whether any conference, hearing, or trial is scheduled, and, if so, its date.

(4) The motion must include a certificate that the withdrawing attorney has complied with paragraph (a) and with Rule 1.16 of the Rules of Professional Conduct, Louisiana State Bar Association, Articles of Incorporation, Art. 16. A copy of the written communication required by paragraph (a) must be attached to the motion.

(d) The court may allow an attorney to withdraw on ex parte motion if:

(1) The attorney has been terminated by the client; or

(2) The attorney has secured the written consent of the client and of all parties or their respective counsel; or

(3) No hearing or trial is scheduled, or the case has been concluded.

(e) If paragraph (d) does not apply, then an attorney may withdraw as counsel of record only after a contradictory hearing and for good cause. All parties and the withdrawing attorney's client must be served with a copy of the motion and rule to show cause why it should not be granted.

(f) If counsel's withdrawal would delay a scheduled hearing or trial, the court will not allow the withdrawal, unless exceptional circumstances exist.

(g) Paragraphs (a) through (f) do not apply to an ex parte motion to substitute counsel signed by both the withdrawing attorney and the enrolling attorney. The following rules govern such a motion:

(1) The court may grant the motion without a hearing. Movers must furnish the court with a proposed order.

(2) Substitution of counsel will not by itself be good cause to alter or delay any scheduled matters or deadlines.

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Enrollment and Withdrawal of Counsel

**Family Court
For the Parish of
East Baton Rouge**

To view the current Title IV Rules of East Baton Rouge Family Court, click here

<http://www.lasc.org/rules/dist.ct/EASTBATONROUGEFAMILYCOURTTITLEIV.PDF>
