

APPENDIX 23.0A: COURTS REQUIRING THE PRE-HEARING FILING, EXCHANGE, OR SUBMISSION OF A FAMILY LAW AFFIDAVIT AND/OR JOINT CUSTODY IMPLEMENTATION PLAN; COURTS THAT MAY ISSUE PRE-HEARING ORDERS

COURT	PARISHES	I. COURTS REQUIRING THE FILING, EXCHANGE, AND/OR SUBMISSION OF AN AFFIDAVIT SIMILAR TO THE SAMPLE APPENDIX 23.0B FAMILY LAW AFFIDAVIT:	II. COURTS REQUIRING THE FILING, EXCHANGE, AND/OR SUBMISSION OF A JOINT CUSTODY IMPLEMENTATION PLAN (“JCIP”) SIMILAR TO THE SAMPLE FORMS IN APPENDIX 29.2A AND 29.2B:	III. COURTS THAT MAY ISSUE A PRE-HEARING ORDER SIMILAR TO AN APPENDIX 23.0C HEARING INFORMATION ORDER OR AN APPENDIX 23.0D HEARING OFFICER CONFERENCE AND INFORMATION ORDER:
1 st J.D.C.	Caddo Parish	<p align="center">NOTICE AND EXCHANGE OF INFORMATION</p> <p>1. Immediately after being retained or agreeing to represent the defendant, counsel shall contact counsel for plaintiff for the purpose of: (a) giving notice of intent to represent the defendant; (b) exchanging all necessary financial records and other information; scheduling discovery, if any; (d) entering into any stipulations that will streamline the trial, and (e) discussing possible settlement alternatives.</p> <p>2. When appropriate, at least forty-eight (48) hours prior to the time fixed for the trial, counsel shall exchange an Appendix 23.0B Family Law Affidavit with all pertinent portions completed.</p> <p>3. If all relevant documents have not been exchanged in a timely fashion, the judge may remove the case from the docket or take other steps to secure compliance with this Rule,</p>	<p>If joint custody is an issue, counsel shall exchange joint custody plans similar to those in Appendix 29.2A or Appendix 29.2B.</p>	

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		<p>including but not limited to a citation for contempt.</p> <p style="text-align: center;">SPOUSAL AND CHILD SUPPORT</p> <ol style="list-style-type: none"> At least forty-eight (48) hours prior to the time fixed for the trial of a rule or petition involving the award, increase, decrease, or termination of alimony and/or child support, each party shall file in the Appendix 23.0B <i>Family Law Affidavit</i> with all pertinent portions completed. <p>Immediately thereafter, each party shall provide opposing counsel and/or party and the judge with a stamped copy of the affidavit.</p> <ol style="list-style-type: none"> The notice by the clerk of court to a defendant in rule respecting alimony and/or child support shall notify the party of the necessity of filing this affidavit and that his failure timely to do so will subject him to such appropriate sanction as the court may choose to impose. A copy of this Rule served with the rule or petition shall be sufficient notice. Failure to comply with this Rule may be a basis for dismissal or 		

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		continuance of the rule or petition.		
2 nd J.D.C.	Bienville, Claiborne, and Jackson Parishes	<p>All rules and petitions involving the award, increase or decrease of spousal support and/or child support shall be accompanied by an original and three copies of an affidavit similar to Section VIII of the Appendix 23.0B <i>Family Law Affidavit</i> with all pertinent portions completed.</p> <p>The defendant shall file a similar original affidavit and three copies at least 24 hours prior to the time fixed for the trial thereof, unless excused by law.</p> <p>All rules, petitions or pleadings seeking the award, increase or decrease of child support, shall be accompanied by an original and three copies of verified income statement as required by LSA R.S. 9:315.2 showing gross income, adjusted gross income, together with documentation of current and past earnings. The defendant shall file an original and three copies of such a verified income statement and such documentation at least 24 hours before the time fixed for the trial thereof, unless excused by law. The documentation shall include a copy of each party’s most recent federal tax return and</p>		

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		pay stubs for at least three (3) months.		
3 rd J.D.C.	Lincoln and Union Parishes	<p>All rules and petitions involving the award, increase or decrease of spousal support and/or child support shall be accompanied by an affidavit similar to an Appendix 23.0B <i>Family Law Affidavit</i> with all pertinent portions completed (<i>see</i> Section VIII of affidavit). This affidavit shall be served upon the opposing party.</p> <p>At least twenty-four hours prior to the time fixed for the trial of a rule, or with the answer to a petition, the defendant shall file in the record and with opposing counsel a sworn counter-affidavit with all pertinent portions completed (<i>see</i> Section VIII of affidavit).</p> <p>The citation by the Clerk of Court to a defendant respecting alimony and/or child support shall notify the party specifically of the necessity of filing this affidavit pursuant to this rule and further, that his failure timely to do so will subject him to such appropriate sanction as the court may choose to impose. A copy of this rule served with the rule or petition shall be sufficient notice. Failure to comply with this rule shall be basis for dismissal or continuance</p>	<p>In proceedings involving any dispute as to custody, it shall be required that all parties specifically comply with the provisions of C.C. art. 131 (formerly C.C. art. 146), noting particularly that there shall be submitted to the court a custody implementation plan similar to the plans provided in Appendix 29.2A (“Joint Custody Plan (With Domiciliary Parent)”) or 29.2B (“Joint Custody Plan (Without Domiciliary Parent)”) prior to the issuance of a joint custody decree.</p>	

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		of the rule or petition, or, in the case of the defendant in rule, prohibition from presentment of argument or evidence.		
4 th J.D.C.	Morehouse and Ouachita Parishes			In all spousal and child support proceedings, counsel and/or the parties shall submit all documentation ordered by the Hearing Officer Conference Order and shall file an Appendix 23.0B Family Law Affidavit with all pertinent portions completed.
5 th J.D.C.	Franklin, Richland, and West Carroll Parishes	<p>A. Spousal Support</p> <p>All pleadings for spousal support shall be accompanied by an affidavit similar to an Appendix 23.0B Family Law Affidavit with all pertinent portions completed by the party filing said rule or petition. An attested copy of this affidavit shall be served upon the defendant.</p> <p>Prior to the time fixed for trial or hearing officer conference (if scheduled), or with the answer filed by the defendant, whichever is earlier, the defendant shall file in the record a sworn counter-affidavit with opposing counsel.</p> <p>B. Child Support.</p>		

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		<p>In all pleadings for child support, increases or decreases thereof, each party shall file a verified income statement as required by R.S. 9:315.2 showing gross income and adjusted gross income. The verified income statements must be filed at least five (5) days prior to the time of the trial, or Hearing Officer Conference, and a copy of the statement shall be provided to the other party. Supporting documentation, including each party’s most recent federal tax return, shall be provided to the other party, at that time, but shall not be filed.</p> <p>C. Contempt Rules.</p> <p>All pleadings to make executory spousal support or child support judgments or in which a judgment of contempt is sought for failure to pay spousal support or child support shall be accompanied by a sworn affidavit similar to the Appendix 23.0B Family Law Affidavit, executed by the party filing the pleadings, which shall be served upon the opposing party, setting forth the following:</p> <ol style="list-style-type: none"> 1) A computation of the arrearage that has accrued under the judgment, and 2) An itemized list of all credits to which the 		

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		<p>defendant in rule is entitled during the period of the arrearage.</p> <p>D. Notice by Clerk</p> <p>A copy of this court rule shall be provided the clerk by the attorney for mover and said copy served with the rule or petition shall be sufficient notice. Failure to comply with this rule may be a basis for dismissal or continuance of the rule or petition, or may cause the Court to disallow the introduction of evidence or argument by the party failing to comply.</p>		
6 th J.D.C.	East Carroll, Madison, and Tensas Parishes	<p>A. All pleadings for spousal support shall be accompanied by an affidavit similar to an Appendix 23.0B <i>Family Law Affidavit</i> with all pertinent portions completed by the party filing said rule or petition. An attested copy of this affidavit shall be served upon the defendant.</p> <p>Prior to the time fixed for trial of a rule, or with the answer filed by the defendant, whichever is earlier, the defendant shall file a sworn counter-affidavit in the record and with opposing counsel.</p> <p>B. In all pleadings for child support, increases</p>		

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		<p>or decreases thereof, each party shall file a verified income statement as required by R.S. 9:315.2 showing gross income and adjusted gross income, together with documentation of current and past earnings. The documentation shall include a copy of each party’s most recent federal tax return. The verified income statements must be filed at least seven (7) days prior to the time of the rule or trial. A copy of the statement and documentation shall be provided to the other party.</p> <p>C. All pleadings to make executory spousal support or child support judgments or in which a judgment of contempt is sought for failure to pay spousal support or child support shall be accompanied by a sworn Appendix 23.0B Family Law Affidavit (see Section V), executed by the party filing the pleading, which shall be served upon the opposing party, setting forth the following:</p> <ol style="list-style-type: none"> 1. A computation of the arrearage that has accrued under the judgment, and 2. An itemized list of all credits to which the defendant in rule is entitled during the period of the arrearage. 		

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		D. The notice by the clerk of court to a defendant in rule respecting spousal support and/or child support shall notify the party of the necessity of filing the applicable affidavit and/or documentation and that his failure timely to do so will subject him to such appropriate sanction as the court may choose to impose. A copy of this court rule shall be provided the clerk by the attorney for mover and said copy served with the rule or petition shall be sufficient notice. Failure to comply with this rule may be a basis for dismissal or continuance of the rule or petition, or may cause the Court to disallow the introduction of evidence or argument by the party failing to comply.		
7 th J.D.C.	Catahoula and Concordia Parishes			
8 th J.D.C.	Winn Parish	All pleadings for spousal support shall be accompanied by an affidavit similar to an Appendix 23.0B Family Law Affidavit with all pertinent portions completed by the party filing said rule or petition. An attested copy of this affidavit shall be served upon the defendant.		

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		Prior to the time fixed for trial of a rule, or with the answer filed by the defendant, whichever is earlier, the defendant shall file a sworn counter-affidavit in the record and with opposing counsel.		
9 th J.D.C.	Rapides Parish	In all rules for spousal support, all parties shall prepare an affidavit similar to an Appendix 23.0B <i>Family Law Affidavit</i> with all pertinent portions completed. These affidavits shall be exchanged by opposing counsel before 12:00 noon on the Wednesday preceding the Monday the rule is set for hearing. Any party failing to abide by these rules shall be subject to sanctions by the court.		
10 th J.D.C.	Natchitoches Parish	<p>All pleadings for spousal support and child support, increases or decreases thereof, will be accompanied by a sworn affidavit similar to an Appendix 23.0B <i>Family Law Affidavit</i>, with all pertinent portions completed, that is to be filed by the party filing said rule or petition, an attested copy of which shall be served upon the defendant.</p> <p>In all rules for spousal support, all parties shall make an itemized list of income expenses (<i>see</i> Section VIII of Appendix 23.0B <i>Family Law</i></p>		

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		<p><i>Affidavit</i>) that must be sworn to by the parties and shall be exchanged by opposing counsel before 12:00 noon on Wednesday preceding the Monday the rule is set for hearing.</p> <p>In all rules for child support the parties shall complete the worksheet set forth in R.S. 9:315.15. This worksheet shall be signed by both parties and their attorneys and shall be filed in the record by noon on the Wednesday preceding the hearing on Monday. Each party shall attach to the worksheet the verified income statement and documentation required by R.S. 9:315.2A.</p> <p style="text-align: center;">PROPERTY SETTLEMENT CASES; STIPULATION</p> <p>Effective immediately, in all property settlement cases to be tried in this Court, all counsel shall file, at least 48 hours before the day of trial, one stipulation signed by the person or persons they represent and by counsel, setting forth, in detail, the following information:</p> <p>(1) An agreed list of personal and real marital property, both tangible and intangible, acquired by either or both spouses during the marriage;</p>		

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		<p>(2) An agreed list of separate property, both tangible and intangible, acquired before marriage or by gift, bequest, descent or inheritance;</p> <p>(3) All other property owned by the parties whose character marital or separate--is to be decided by the Court after receipt of proof.</p> <p>Failure to comply with this rule will result in the trial being continued until the rule is fully met.</p>		
11 th J.D.C.	Sabine Parish			
12 th J.D.C.	Avoyelles Parish			
13 th J.D.C.	Evangeline Parish	Any pleading in which a litigant seeks an award for spousal support or child support, or an increase or decrease in an award for spousal support or child support, shall be accompanied by an affidavit similar to an Appendix 23.0B Family Law Affidavit with all pertinent portions completed. At least 24 hours prior to the time fixed for hearing of the request for spousal support or child support, or an increase or		

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		<p>decrease therein, the opposing party shall file a counter-affidavit of his or her financial condition. Whenever the assets (other than income) of either party is relevant to a determination of spousal or child support, the affidavit shall also contain a list of the affiant’s assets.</p> <p>A copy of each affidavit required by this rule shall be delivered to opposing counsel and to the judge to whom the matter is assigned when the original is filed in the record.</p> <p>Both parties in a court-ordered support matter are responsible for notifying the Court in writing through the regional support enforcement Services Office of any change of address or place of employment.</p>		
14 th J.D.C.	Calcasieu Parish	In all suits in which a Hearing Officer Conference Order has been issued, each party shall prepare and exchange with the opposing counsel or party, the appropriate mandatory Appendix 23.0B <i>Family Law Affidavit</i> , with required attachments, at least three (3) days prior to the Hearing Officer Conference, exclusive of legal holidays. The original <i>Family Law Affidavit</i> shall be submitted to the Hearing	Yes. Any written stipulation or judgment involving joint custody shall include a custody plan similar to those in Appendix 29.2A or Appendix 29.2B.	Upon the filing of pleadings, the parties shall be required to attend a Hearing Officer Conference with the Hearing Officer. A <i>Hearing Officer Conference and Information Order</i> (Appendix 23.0D) shall accompany all pleadings filed. Each party shall provide documentation to the Hearing Officer and the other party in accordance with the <i>Hearing Officer Conference and Information Order</i>

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		<p>Officer.</p> <p>The parties are to personally sign the <i>Family Law Affidavit</i>, under oath, certifying that the information contained therein and attached documents are complete, true and correct to the best of their knowledge, information and belief. The parties are to immediately update the affidavit and documents if any of the information changes prior to the hearing and shall immediately correct any errors discovered after completion.</p>		
15 th J.D.C.	Acadia, Lafayette, and Vermilion Parishes	Where child support or spousal support is an issue, both parties shall submit to the hearing officer an affidavit similar to an Appendix 23.0B <i>Family Law Affidavit</i> with all pertinent portions completed. Affidavits shall be submitted at least five (5) days prior to the hearing officer conference.	If joint custody is an issue, counsel shall exchange JCIPs similar to those in Appendix 29.2A or Appendix 29.2B.	When a petition, motion, or rule to show cause has been filed on any incidental matter that is to be heard by the Hearing Officer, the filing party shall attach an order setting the matter for hearing. Upon execution of said order by the Court, the Clerk of Court shall issue notice and a <i>Hearing Officer Conference and Information Order</i> substantially in compliance with Appendix 23.0D advising all counsel of record, and any unrepresented parties, of the date and time of the conference with the Hearing Officer, and compelling the attendance of the parties at said conference, with or without counsel. Said notice shall be mailed to counsel of record for the party filing the request for custody or

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				visitation, or to the unrepresented party making such request, and shall be served upon the defendant-in-rule or respondent at the same time as service of the petition, motion, or rule to show cause.
16 th J.D.C.	St. Mary, Iberia, and St. Martin Parishes	In all spousal support cases, counsel shall file a financial declaration of the client on forms to be supplied by the office of the Clerk of Court. In all child support cases, counsel shall file the worksheet required by LSA-R.S. 9:315.2. These affidavits shall serve as pre-trial memoranda if the only contested issues are the amounts of spousal support and/or child support.		
17 th J.D.C.	Lafourche Parish	All motions respecting the awarding, increase or decrease of spousal support and/or child support shall be accompanied by an affidavit similar to an Appendix 23.0B Family Law Affidavit with all pertinent portions completed by the party filing said rule and served upon the defendant-in-rule (see Section VIII of Appendix 23.0B Family Law Affidavit). Not less than twenty-four (24) hours prior to the time fixed for the trial of the rule, the defendant-in-rule shall file in the record and with opposing counsel a sworn counter-affidavit.	Whenever any party requests joint custody, each party shall, not later than twenty four (24) hours prior to the trial of the issue, file in the court record and submit a copy to the presiding judge of the appropriate division, a custody plan similar to those in Appendix 29.2A or Appendix 29.2B.	

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		Except in domestic relation matters, a memorandum of authorities in support of any contradictory rule, motion, order and/or exception shall be filed with the Clerk at the time of its filing. Opposing counsel shall file a memorandum with the presiding Judge and submit a copy thereof to other counsel not less than five (5) days before the scheduled hearing.		
18 th J.D.C.	Iberville, Pointe Coupee, and West baton Rouge Parishes			
Family Court for the Parish of East Baton Rouge	East Baton Rouge Parish	<p style="text-align: center;">CHILD SUPPORT</p> <p>1. The fixing of child support shall be in accordance with Louisiana Revised Statutes §§ 9:315, et seq.</p> <p>2. The parties are to exchange proof of income, child care costs, health insurance premiums, extraordinary medical expenses, other extraordinary expenses, private school tuition, and any other information relevant to the determination of child support prior to the scheduled court hearing. Proof of income includes pay check stubs or similar employer statements of income, and the past two years’ business and personal tax returns including all</p>		

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		<p>attachments. Both sides are to bring proposed child support obligation worksheets to the scheduled court hearing. <i>See Appendix 23.0B Family Law Affidavit.</i></p> <p>3. An obligation worksheet shall be attached to all judgments setting or modifying child support, or alternatively, the gross income of the parties and other relevant numbers used to calculate the support shall be included in the judgment. The judgment shall also state if the order is a deviation from the statutory child support guidelines.</p> <p style="text-align: center;">SPOUSAL SUPPORT</p> <p>In a case where a party seeks an award of spousal support, both sides shall exchange income and expense affidavits or income information no later than twenty-four hours prior to the scheduled hearing date. Failure to comply with this rule may result in sanctions provided by law, dismissal, continuances, or other appropriate relief. <i>See Section VIII of Appendix 23.0B Family Law Affidavit.</i></p>		
20 th J.D.C.	East Feliciana and West			

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	Feliciana Parishes			
21 st J.D.C.	Livingston, St. Helena, and Tangipahoa Parishes			
22 nd J.D.C.	St. Tammany and Washington Parishes Amended December 6, 2016, effective January 1, 2017.	The <i>Family Law Affidavit</i> (see Appendix 23.0B) must be exchanged between the parties, along with all required documentation, at least five business days prior to the Hearing Officer Conference. The original <i>Family Law Affidavit</i> and required documentation must be presented to the Hearing Officer at the start of the Hearing Officer Conference. The <i>Family Law Affidavit</i> is not required to be filed into the record unless a party objects to a Hearing Officer’s written recommendation. If an objection is timely filed, any objecting party shall file their original <i>Family Law Affidavit</i> and documentation presented at the Hearing Officer Conference, simultaneously with the filing of their written objection. Any objecting party shall provide a copy of their written objection to all other parties when it is filed with the Clerk of Court. All other parties have five days from the date they are provided a copy of the objection, to file with the Clerk of Court their original court-		<ol style="list-style-type: none"> 1. All parties shall be provided appropriate notice of the <i>Hearing Officer Conference and Information Order</i> (see Appendix 23.0D of Louisiana District Court Rules for form). 2. All parties shall provide documentation to the opposing party in accordance with the <i>Hearing Officer Conference and Information Order</i>. See Appendix 23.0D. 3. The hearing officer conference will be scheduled expeditiously as the court calendar allows. All parties shall comply with the <i>Hearing Officer Conference and Information Order</i>. 4. The original Appendix 23.0B <i>Family Law Affidavit</i> and required documentation shall be provided to the Hearing Officer at the start of the Hearing Officer Conference and is not required to be filed with the Clerk of Court prior

COURT	PARISHES	I. COURTS REQUIRING THE FILING, EXCHANGE, AND/OR SUBMISSION OF AN AFFIDAVIT SIMILAR TO THE SAMPLE APPENDIX 23.0B <i>FAMILY LAW AFFIDAVIT</i> :	II. COURTS REQUIRING THE FILING, EXCHANGE, AND/OR SUBMISSION OF A JOINT CUSTODY IMPLEMENTATION PLAN (“JCIP”) SIMILAR TO THE SAMPLE FORMS IN APPENDIX 29.2A AND 29.2B:	III. COURTS THAT MAY ISSUE A PRE-HEARING ORDER SIMILAR TO AN APPENDIX 23.0C <i>HEARING INFORMATION ORDER</i> OR AN APPENDIX 23.0D <i>HEARING OFFICER CONFERENCE AND INFORMATION ORDER</i> :
		ordered <i>Family Law Affidavit</i> and documentation presented at the Hearing Officer Conference.		to the Hearing Officer Conference. 5. The parties are to personally sign the Appendix 23.0B <i>Family Law Affidavit</i> , under oath, certifying that the information contained therein and the attached documents are complete, true and correct to the best of their knowledge, information and belief. The parties are to immediately amend the affidavit and provide new documentation, if any of the information changes contained in the affidavit, prior to the hearing, and shall immediately correct any errors discovered after completion. Any amended <i>Family Law Affidavit</i> is to be provided to the opposing party and also a copy provided to the Hearing Officer at any subsequent conference.
23 rd J.D.C.	Ascension, Assumption, and St. James Parishes			
24 th J.D.C.	Jefferson Parish		A. In a proceeding in which joint custody is decreed or consented to, the court shall render a joint custody implementation order except for good cause shown. This order shall comply with La. R.S. 9:335. <i>See</i> the Family Law Handbook for a suggested plan.	

COURT	PARISHES	I. COURTS REQUIRING THE FILING, EXCHANGE, AND/OR SUBMISSION OF AN AFFIDAVIT SIMILAR TO THE SAMPLE APPENDIX 23.0B FAMILY LAW AFFIDAVIT:	II. COURTS REQUIRING THE FILING, EXCHANGE, AND/OR SUBMISSION OF A JOINT CUSTODY IMPLEMENTATION PLAN (“JCIP”) SIMILAR TO THE SAMPLE FORMS IN APPENDIX 29.2A AND 29.2B:	III. COURTS THAT MAY ISSUE A PRE-HEARING ORDER SIMILAR TO AN APPENDIX 23.0C HEARING INFORMATION ORDER OR AN APPENDIX 23.0D HEARING OFFICER CONFERENCE AND INFORMATION ORDER:
			<p>B. The joint custody implementation plan may include provisions for:</p> <ol style="list-style-type: none"> 1. Living arrangements for the child(ren) (based on a time allocation schedule), including transportation; 2. Financial support; 3. Visitation; 4. Holidays, birthdays and vacation visitation; 5. Relocation costs, if applicable; 6. Travel arrangements and expenses, if applicable; 7. Education; 8. Religious training; 9. Access to the child(ren)'s records; 10. Medical and dental care including consent for medical care and surgery, and qualified medical orders; 	

COURT	PARISHES	I. COURTS REQUIRING THE FILING, EXCHANGE, AND/OR SUBMISSION OF AN AFFIDAVIT SIMILAR TO THE SAMPLE APPENDIX 23.0B FAMILY LAW AFFIDAVIT:	II. COURTS REQUIRING THE FILING, EXCHANGE, AND/OR SUBMISSION OF A JOINT CUSTODY IMPLEMENTATION PLAN (“JCIP”) SIMILAR TO THE SAMPLE FORMS IN APPENDIX 29.2A AND 29.2B:	III. COURTS THAT MAY ISSUE A PRE-HEARING ORDER SIMILAR TO AN APPENDIX 23.0C HEARING INFORMATION ORDER OR AN APPENDIX 23.0D HEARING OFFICER CONFERENCE AND INFORMATION ORDER:
			<p>11. Financial responsibility for medical and dental care and/or insurance;</p> <p>12. Right to access and communication between the child(ren) and parents;</p> <p>13. Conflict resolution; and</p> <p>14. Any other provisions which will assist in developing a plan of joint custody.</p> <p>C. When any party seeks joint custody, each party shall, not later than five (5) days prior to the trial of the issue, file with the court and submit a copy of a proposed joint custody implementation plan to the judge and the other party.</p> <p>1. In any case in which joint custody is agreed to between the parties at or before a hearing officer conference, a joint custody implementation plan shall be submitted to the domestic commissioner for signature within the delays and in the manner prescribed in the 24th J.D.C.’s Appendix 25.0.</p> <p>2. Attorneys presenting joint custody</p>	

COURT	PARISHES	I. COURTS REQUIRING THE FILING, EXCHANGE, AND/OR SUBMISSION OF AN AFFIDAVIT SIMILAR TO THE SAMPLE APPENDIX 23.0B FAMILY LAW AFFIDAVIT:	II. COURTS REQUIRING THE FILING, EXCHANGE, AND/OR SUBMISSION OF A JOINT CUSTODY IMPLEMENTATION PLAN (“JCIP”) SIMILAR TO THE SAMPLE FORMS IN APPENDIX 29.2A AND 29.2B:	III. COURTS THAT MAY ISSUE A PRE-HEARING ORDER SIMILAR TO AN APPENDIX 23.0C HEARING INFORMATION ORDER OR AN APPENDIX 23.0D HEARING OFFICER CONFERENCE AND INFORMATION ORDER:
			implementation plans to the court following a trial must first submit the plan to the opponent for signature within the delays and in the manner prescribed by Uniform District Court Rule 9.5.	
25 th J.D.C.	Plaquemines Parish			
26 th J.D.C.	Bossier and Webster Parishes	<p>A. At the time of trial of all rules and petitions respecting the award, increase or decrease of spousal support and child support, there shall be filed by the party seeking the award, increase or decrease, an original and three (3) copies of an affidavit similar to an Appendix 23.0B <i>Family Law Affidavit</i> with all pertinent portions completed. <i>See</i> Section VIII Appendix 23.0B <i>Family Law Affidavit</i>.</p> <p>B. At the time of trial of all pleadings to make executory alimony or support judgments or in which a judgment of contempt is sought for failure to pay alimony or support judgments, three (3) copies of an affidavit executed by the party filing said pleadings shall be filed, setting forth the following:</p> <p>(a) A computation of all payments that</p>		

COURT	PARISHES	I. COURTS REQUIRING THE FILING, EXCHANGE, AND/OR SUBMISSION OF AN AFFIDAVIT SIMILAR TO THE SAMPLE APPENDIX 23.0B FAMILY LAW AFFIDAVIT:	II. COURTS REQUIRING THE FILING, EXCHANGE, AND/OR SUBMISSION OF A JOINT CUSTODY IMPLEMENTATION PLAN (“JCIP”) SIMILAR TO THE SAMPLE FORMS IN APPENDIX 29.2A AND 29.2B:	III. COURTS THAT MAY ISSUE A PRE-HEARING ORDER SIMILAR TO AN APPENDIX 23.0C HEARING INFORMATION ORDER OR AN APPENDIX 23.0D HEARING OFFICER CONFERENCE AND INFORMATION ORDER:
		<p>have accrued under the judgment and are unpaid;</p> <p>(b) An itemized list of all payments received. <i>See</i> Section V of the Appendix 23.0B <i>Family Law Affidavit</i>.</p> <p>C. In all matters arising under Sections A and B of this rule, the defendant shall file a similar affidavit at the time of trial, unless excused by law, in which instance it is strongly suggested that such affidavit be filed.</p>		
27 th J.D.C.	St. Landry Parish	<p>In all rules for child support and interim periodic spousal support, all parties shall submit an affidavit similar to an Appendix 23.0B <i>Family Law Affidavit</i> with all pertinent portions completed. <i>See</i> Section VIII of affidavit.</p> <p>The parties shall exchange the completed affidavits at least twenty-four hours prior to the hearing. The list shall be self-proving; however, the parties shall be subject to cross-examination on its contents and confection. In addition thereto, in all child support cases, a child support worksheet shall be prepared by each party and exchanged between the parties and presented to the court prior to the rule on the</p>	If joint custody is an issue, counsel shall exchange JCIPs similar to those in Appendix 29.2A or Appendix 29.2B.	

COURT	PARISHES	I. COURTS REQUIRING THE FILING, EXCHANGE, AND/OR SUBMISSION OF AN AFFIDAVIT SIMILAR TO THE SAMPLE APPENDIX 23.0B FAMILY LAW AFFIDAVIT:	II. COURTS REQUIRING THE FILING, EXCHANGE, AND/OR SUBMISSION OF A JOINT CUSTODY IMPLEMENTATION PLAN (“JCIP”) SIMILAR TO THE SAMPLE FORMS IN APPENDIX 29.2A AND 29.2B:	III. COURTS THAT MAY ISSUE A PRE-HEARING ORDER SIMILAR TO AN APPENDIX 23.0C HEARING INFORMATION ORDER OR AN APPENDIX 23.0D HEARING OFFICER CONFERENCE AND INFORMATION ORDER:
		issue. Failure to comply with the provisions of this rule may result in either a dismissal of the support rule or sanctions or both.		
28 th J.D.C.	LaSalle Parish	<p>Each party to an action for the establishment or modification of spousal and/or child support shall prepare an affidavit similar to an Appendix 23.0B <i>Family Law Affidavit</i> with all pertinent portions completed. The applicant is required to prepare such affidavit(s) prior to filing the action and attach the same to the pleading. The respondent must prepare such affidavits and deliver them to the applicant no later than the working day before the date assigned for the hearing.</p> <p style="text-align: center;">CHILD SUPPORT WORKSHHETS</p> <p>Each party to an action for child support must prepare the worksheet required by La. R.S. 9:315.B. The claimant's worksheet must be attached to the pleading requesting child support. The respondent's worksheet shall be delivered to the claimant no later than the working day before the date assigned for the hearing.</p>	If an applicant seeks joint custody, then such applicant shall attach to the pleading requesting such relief a custody plan similar to an Appendix 29.2A or 29.2B JCIP. If a respondent agrees to a joint custody regime, then the respondent shall submit a proposed custody plan similar to an Appendix 29.2A or 29.2 B JCIP no later than the time set for the hearing.	
29 th J.D.C.	St. Charles Parish	Any pleading in which a litigant seeks an award		

COURT	PARISHES	I. COURTS REQUIRING THE FILING, EXCHANGE, AND/OR SUBMISSION OF AN AFFIDAVIT SIMILAR TO THE SAMPLE APPENDIX 23.0B FAMILY LAW AFFIDAVIT:	II. COURTS REQUIRING THE FILING, EXCHANGE, AND/OR SUBMISSION OF A JOINT CUSTODY IMPLEMENTATION PLAN (“JCIP”) SIMILAR TO THE SAMPLE FORMS IN APPENDIX 29.2A AND 29.2B:	III. COURTS THAT MAY ISSUE A PRE-HEARING ORDER SIMILAR TO AN APPENDIX 23.0C HEARING INFORMATION ORDER OR AN APPENDIX 23.0D HEARING OFFICER CONFERENCE AND INFORMATION ORDER:
		<p>for spousal support or child support, or an increase or decrease in an award for spousal support or child support, shall be accompanied by an affidavit similar to an Appendix 23.0B <i>Family Law Affidavit</i> with all pertinent portions completed. At least twenty-four (24) hours prior to the time fixed for hearing of the request for spousal support or child support or an increase or decrease therein, the opposing party shall file a counter-affidavit of his or her financial condition using Section VIII of the Appendix 23.0B <i>Family Law Affidavit</i>. Whenever the assets (other than income) of either party are relevant to a determination of spousal support or child support, the affidavit shall also contain a list of affiant’s assets. Parties are to provide the worksheet for calculation of the total child support obligation at the time of the hearing.</p> <p>A copy of each affidavit required by this rule shall be delivered to opposing counsel and to the judge to whom the matter is assigned when the original is filed in the record.</p>		
30 th J.D.C.	Vernon Parish	Any pleading in which a litigant seeks an award for spousal support or child support, or an increase or decrease in an award for spousal support or child support, shall be accompanied		

COURT	PARISHES	I. COURTS REQUIRING THE FILING, EXCHANGE, AND/OR SUBMISSION OF AN AFFIDAVIT SIMILAR TO THE SAMPLE APPENDIX 23.0B FAMILY LAW AFFIDAVIT:	II. COURTS REQUIRING THE FILING, EXCHANGE, AND/OR SUBMISSION OF A JOINT CUSTODY IMPLEMENTATION PLAN (“JCIP”) SIMILAR TO THE SAMPLE FORMS IN APPENDIX 29.2A AND 29.2B:	III. COURTS THAT MAY ISSUE A PRE-HEARING ORDER SIMILAR TO AN APPENDIX 23.0C HEARING INFORMATION ORDER OR AN APPENDIX 23.0D HEARING OFFICER CONFERENCE AND INFORMATION ORDER:
		by an affidavit similar to an Appendix 23.0B <i>Family Law Affidavit</i> with all pertinent portions completed (<i>see</i> Section VIII of affidavit). At least twenty-four hours prior to the time fixed for hearing of the request for spousal support or child support or an increase or decrease therein, the opposing party shall file a counter-affidavit of his or her financial condition.		
31 st J.D.C.	Jefferson Davis Parish	<p>When child support is before the court, the parties shall complete the worksheet set forth in La. R.S. 9:315.14, and shall attach to the worksheet the verified income statement and documentation required by LSA R.S. 9:315.2A. This worksheet shall be signed by both parties and their attorneys and shall be filed in the record.</p> <p>When custody or visitation is or appears to be an issue for decision, each party shall provide to the Court prior to the time fixed for trial of the rule a verified income statement showing gross income and adjusted gross income, together with documentation of current and past earnings. The documentation shall include a copy of each party's most recent federal tax return. Failure to provide the statement and documentation shall result in the party being</p>	Whenever any party requests joint custody, each party shall, not later than twenty four (24) hours prior to the trial of the issue, file in the court record and submit a copy to the presiding judge a custody plan similar to those in Appendix 29.2A or Appendix 29.2B.	

COURT	PARISHES	I. COURTS REQUIRING THE FILING, EXCHANGE, AND/OR SUBMISSION OF AN AFFIDAVIT SIMILAR TO THE SAMPLE APPENDIX 23.0B FAMILY LAW AFFIDAVIT:	II. COURTS REQUIRING THE FILING, EXCHANGE, AND/OR SUBMISSION OF A JOINT CUSTODY IMPLEMENTATION PLAN (“JCIP”) SIMILAR TO THE SAMPLE FORMS IN APPENDIX 29.2A AND 29.2B:	III. COURTS THAT MAY ISSUE A PRE-HEARING ORDER SIMILAR TO AN APPENDIX 23.0C HEARING INFORMATION ORDER OR AN APPENDIX 23.0D HEARING OFFICER CONFERENCE AND INFORMATION ORDER:
		assessed the maximum mediation cost per hour pursuant to the income based fee schedule.		
32 nd J.D.C.	Terrebonne Parish	For rules or trials in family law proceedings in which spousal support or child support is at issue, each party shall prepare for presentation at the hearing an affidavit of income and expenses of himself or herself and any minor children of the marriage in his or her actual custody. The affidavit should be similar to an Appendix 23.0B <i>Family Law Affidavit</i> with all pertinent portions completed (<i>see</i> Section VIII).		
33 rd J.D.C.	Allen Parish	<p>Rules respecting the awarding, increase or decrease of spousal support and/or child support shall be accompanied by an affidavit similar to an Appendix 23.0B <i>Family Law Affidavit</i> with all pertinent portions completed by the party filing said rule. This affidavit shall be served upon the defendant.</p> <p>At least twenty-four (24) hours prior to the time fixed for the trial of a rule, and no later than the scheduled rule date, the defendant-in-rule shall file in the record and deliver to opposing counsel a sworn counter-affidavit.</p>	Yes. Whenever any party requests joint custody, each party shall, prior to the trial of the issue, file in the court record and submit a copy to the presiding judge a proposed custody plan similar to those in Appendix 29.2A or Appendix 29.2B.	
34 th J.D.C.	St. Bernard Parish	Any pleading in which a litigant seeks an award		

COURT	PARISHES	I. COURTS REQUIRING THE FILING, EXCHANGE, AND/OR SUBMISSION OF AN AFFIDAVIT SIMILAR TO THE SAMPLE APPENDIX 23.0B FAMILY LAW AFFIDAVIT:	II. COURTS REQUIRING THE FILING, EXCHANGE, AND/OR SUBMISSION OF A JOINT CUSTODY IMPLEMENTATION PLAN (“JCIP”) SIMILAR TO THE SAMPLE FORMS IN APPENDIX 29.2A AND 29.2B:	III. COURTS THAT MAY ISSUE A PRE-HEARING ORDER SIMILAR TO AN APPENDIX 23.0C HEARING INFORMATION ORDER OR AN APPENDIX 23.0D HEARING OFFICER CONFERENCE AND INFORMATION ORDER:
		<p>for child or spousal support, or an increase or decrease in an award for child or spousal support, shall be accompanied by an affidavit similar to an Appendix 23.0B <i>Family Law Affidavit</i> with all pertinent portions completed.</p> <p>At least twenty-four hours prior to the time fixed for hearing of the request for child or spousal support or an increase or decrease therein, the opposing party shall file a counter-affidavit of his or her financial condition.</p> <p>A copy of each affidavit required by this rule shall be delivered to opposing counsel and to the judge to whom the matter is assigned when the original is filed in the record.</p>		
35 th J.D.C.	Grant Parish	<p>In all rules and petitions respecting the awarding, increase, or decrease of spousal support and child support, each party submit an affidavit similar to an Appendix 23.0B <i>Family Law Affidavit</i> with all pertinent portions completed.</p> <p>These affidavits shall be exchanged by opposing counsel at least two (2) days prior to the time fixed for trial or hearing.</p>	Yes. Whenever any party requests joint custody, each party shall, not later than twenty four (24) hours prior to trial of the issue, file in the appropriate division a custody plan similar to those in Appendix 29.2A or Appendix 29.2B.	

COURT	PARISHES	I. COURTS REQUIRING THE FILING, EXCHANGE, AND/OR SUBMISSION OF AN AFFIDAVIT SIMILAR TO THE SAMPLE APPENDIX 23.0B <i>FAMILY LAW AFFIDAVIT</i> :	II. COURTS REQUIRING THE FILING, EXCHANGE, AND/OR SUBMISSION OF A JOINT CUSTODY IMPLEMENTATION PLAN (“JCIP”) SIMILAR TO THE SAMPLE FORMS IN APPENDIX 29.2A AND 29.2B:	III. COURTS THAT MAY ISSUE A PRE-HEARING ORDER SIMILAR TO AN APPENDIX 23.0C <i>HEARING INFORMATION ORDER</i> OR AN APPENDIX 23.0D <i>HEARING OFFICER CONFERENCE AND INFORMATION ORDER</i> :
36 th J.D.C.	Beauregard Parish		Yes. If joint custody is an issue, counsel shall exchange JCIPs between themselves as to their choice to be issued by the Court. In the event there is a consent agreement to joint custody, it shall be accompanied by a JCIP approved by all parties.	<p>1. All parties shall provide appropriate documentation to the hearing officer to include the party's last three check stubs, and the last two years income tax return. A copy shall be provided to the opposing party and the hearing officer.</p> <p>2. The hearing officer shall file in the record all documents provided at the hearing officer conference.</p>
37 th J.D.C.	Caldwell Parish	<p>Yes. It is requested that rules respecting the awarding, increase or decrease of spousal support and/or child support be accompanied by an affidavit similar to an Appendix 23.0B <i>Family Law Affidavit</i> with all pertinent portions completed by the party filing said rule. This affidavit shall be served upon the defendant.</p> <p>It is further requested that at least twenty-four (24) hours prior to the time fixed for the trial of a rule, the defendant-in-rule file, in the record and with opposing counsel, a sworn counter-affidavit with all pertinent portions completed.</p>	Yes. Whenever any party requests joint custody, each party shall, not later than twenty four (24) hours prior to the trial of the issue, file in the court record and submit a copy to the presiding judge a custody plan similar to those in Appendix 29.2A or Appendix 29.2B.	
38 th J.D.C.	Cameron Parish			

COURT	PARISHES	I. COURTS REQUIRING THE FILING, EXCHANGE, AND/OR SUBMISSION OF AN AFFIDAVIT SIMILAR TO THE SAMPLE APPENDIX 23.0B FAMILY LAW AFFIDAVIT:	II. COURTS REQUIRING THE FILING, EXCHANGE, AND/OR SUBMISSION OF A JOINT CUSTODY IMPLEMENTATION PLAN (“JCIP”) SIMILAR TO THE SAMPLE FORMS IN APPENDIX 29.2A AND 29.2B:	III. COURTS THAT MAY ISSUE A PRE-HEARING ORDER SIMILAR TO AN APPENDIX 23.0C HEARING INFORMATION ORDER OR AN APPENDIX 23.0D HEARING OFFICER CONFERENCE AND INFORMATION ORDER:
39 th J.D.C.	Red River Parish	<p>Yes. All pleadings for spousal support and child support, increases or decreases thereof, will be accompanied by an affidavit similar to an Appendix 23.0B <i>Family Law Affidavit</i> with all pertinent portions completed. This affidavit shall be filed by the party filing said rule or petition, an attested copy of which shall be served upon the defendant.</p> <p>Prior to the time fixed for the trial of a rule, or with the answer filed by defendant, whichever is earlier, the defendant will file in the record and with opposing counsel a sworn counter-affidavit with all pertinent portions completed.</p>		
40 th J.D.C.	St. John the Baptist Parish	<p>Yes. Parties/counsel in family law proceedings involving support shall exchange all pertinent financial information at least forty-eight (48) hours (exclusive of weekends and holidays) prior to hearing.</p> <p>Counsel shall confer at least forty-eight (48) hours (exclusive of weekends and holidays) in advance of any contradictory hearing or trial in reference to child support, spousal support, or partition of community property for the purpose of attempting to amicably resolve the dispute scheduled for hearing.</p>		

COURT	PARISHES	I. COURTS REQUIRING THE FILING, EXCHANGE, AND/OR SUBMISSION OF AN AFFIDAVIT SIMILAR TO THE SAMPLE APPENDIX 23.0B FAMILY LAW AFFIDAVIT:	II. COURTS REQUIRING THE FILING, EXCHANGE, AND/OR SUBMISSION OF A JOINT CUSTODY IMPLEMENTATION PLAN (“JCIP”) SIMILAR TO THE SAMPLE FORMS IN APPENDIX 29.2A AND 29.2B:	III. COURTS THAT MAY ISSUE A PRE-HEARING ORDER SIMILAR TO AN APPENDIX 23.0C HEARING INFORMATION ORDER OR AN APPENDIX 23.0D HEARING OFFICER CONFERENCE AND INFORMATION ORDER:
Civil District Court	Orleans Parish	<p>Yes. All pleadings involving the award, increase, or decrease of child support (except where the State of Louisiana is providing child support enforcement services), custody/visitation, relocation of a child's residence, use of family home/community movables, or contempt of court must be accompanied by an affidavit similar to an Appendix 23.0B <i>Family Law Affidavit</i> with all pertinent portions completed by the party filing the rule or petition. No hearing/trial date will be provided until the Affidavit has been filed. A copy of the Affidavit shall be served upon the opposing party.</p> <p>Five days prior to the time fixed for hearing/trial, or with any responsive pleadings filed, whichever is earlier, the defendant shall file an affidavit similar to an Appendix 23.0B <i>Family Law Affidavit</i> with all pertinent portions completed.</p> <p>Any party failing to abide by these rules may be subject to sanctions by the Court.</p>	<p>Yes. Whenever any party requests joint custody (including a request made in the alternative to a request for sole custody), each party shall submit to chambers five days prior to the time fixed for hearing/trial a custody plan similar to those in Appendix 29.2A or Appendix 29.2B.</p>	<p>In all proceedings involving the awards, increase, or decrease of spousal support and child support, counsel and/or the parties shall submit to chambers all documentation ordered by the Appendix 23.0C <i>Hearing Information Order</i> five days prior to the time fixed for hearing/trial.</p>
42 nd J.D.C.	DeSoto Parish			

