

**APPENDIX 24.3: COURT-SPECIFIC RULES CONCERNING WALK-THROUGH OF PLEADINGS**

<b>COURT</b>	<b>PARISHES</b>	<b><u>COURT-SPECIFIC RULES CONCERNING WALK-THROUGH OF PLEADINGS</u></b>
22 <sup>nd</sup> J.D.C.	St. Tammany and Washington Parishes	<p>Any pleading which a party requests to be walked through to a Judge, must involve extraordinary circumstances warranting the immediate presentation to the Judge.</p> <p>A. Existing Suits Allotted to Divisions K and L</p> <p>If an attorney or member of their staff or a self-represented litigant presents a pleading to file which involves extraordinary circumstances, they are to first get written approval to walk through the pleading by the Division Judge or their staff attorney. The attorney or staff member or the self-represented litigant must then present the original pleading to the Clerk’s office for filing and check-out the record for presentation to the Judge if authorized by the clerk. After signature by the Judge, the pleading and record are to be returned to the Clerk’s office by the attorney or staff member or by the Court.</p> <p>B. New Suits and Existing Suits Prior to Re-Allotment</p> <p>If an attorney or member of their staff or a self-represented litigant presents a pleading to file which involves extraordinary circumstances, they are to first present the original pleading to the Clerk’s office for filing and allotment to a Division. The attorney or staff member or self-represented litigant must then get written approval to walk through the pleading by the Division Judge or their staff attorney. The attorney or their staff member or self-represented litigant must then present the original pleading to the Judge for signature. If the pleading is to be filed in an existing suit, the record must be checked out and must accompany the pleading presented for signature. After signature by the Judge, the pleading and file are to be returned to the Clerk’s office by the attorney or staff member or by the Court.</p> <p>C. Protective Orders</p> <p>Protective Orders, or pleadings seeking a Protective Order, are allowed to be walked through without prior approval of the Judge, but must first be presented to the</p>

		Clerk of Court's protective order personnel prior to walk through.
--	--	--