

**APPENDIX 24.7A: COURT-SPECIFIC RULES FOR SCHEDULING HEARINGS AND TRIALS**

<b>COURT</b>	<b>PARISHES</b>	<b><u>COURT-SPECIFIC RULES FOR SCHEDULING HEARINGS AND TRIALS</u></b>
1 <sup>st</sup> J.D.C.	Caddo Parish	<p style="text-align: center;">ARGUMENT DOCKET</p> <ol style="list-style-type: none"> <li>1. Argument on exceptions, contradictory motions, and rules shall be on Friday. When Friday is a legal holiday, arguments will be scheduled on the following Friday. Scheduling of arguments shall be done by way of the printed forms ("slips") provided by the clerk of court, with a deadline of 2:00 p.m. on the previous Friday. The argument docket shall be fixed at the Monday morning motion hour.</li> <li>2. The party or counsel filing an exception, contradictory motion, or rule shall file with his pleadings a memorandum of legal authorities and supply opposing counsel and the judge with a stamped copy of the memorandum. At least seventy-two (72) hours prior to the time fixed for the hearing, the opposing party shall file in the record and supply opposing counsel and the judge with a stamped copy of his memorandum of legal authorities. Failure of a party or counsel to comply with this rule will subject him to such appropriate sanction as the court may choose to impose, including the denial of right to oral argument, dismissal of the exception or motion, or other appropriate sanction.</li> </ol> <p style="text-align: center;">RULES TO SHOW CAUSE (INCIDENTAL MATTERS ONLY; NO C.C. 102 DIVORCE RULES)</p> <ol style="list-style-type: none"> <li>1. All hearings initiated by a rule to show cause, except the rule to show cause hearing required in a C.C. 102 action for divorce, shall be made returnable on Monday or Tuesday. A rule to show cause shall be fixed for hearing only by order of the Court and shall be set no sooner than ten (10) days from the date the order is signed, except as otherwise provided by law.</li> <li>2. These matters shall be heard on the return date fixed in the Order unless continued by the judge on his own motion or upon the joint motion of all parties or after contradictory hearing on a unilateral motion. In</li> </ol>

the event that counsel for both parties agree to continue the hearing once fixed, counsel shall immediately notify the judge that the case is to be removed from the rule docket.

3. Previously continued matters may be re-docketed only by the judge upon presentation of a new written motion or of a joint written motion by all parties filed in the record, unless fixed in open court.
4. Any rule in which a hearing is commenced but not completed on a rule day shall be continued to any subsequent day, at the discretion of the judge.

**TITLE IV-D AFDC PATERNITY SUITS**

Confirmations of default, consent hearings, rules, and trials on the merits in Title IV-D AFDC paternity suits shall be docketed only on Wednesday. Any contested paternity suit shall be fixed for trial on Wednesday in the manner set forth in Rule Nine for docketing trials. AFDC paternity suits will be heard only by the judge to whom the case is assigned, and will be heard on an alternating monthly basis by the judges assigned to Sections D, E and F.

**JUDICIAL COMMITMENTS**

Judicial commitment proceedings will be fixed for hearing only on Wednesday commencing at 9:30 a.m., and will be heard on an alternating monthly basis by the judges assigned to Sections D, E and F.

**TRIALS ON THE MERITS AND C.C. 102 DIVORCE  
RULE TO SHOW CAUSE HEARINGS**

1. Trials on the merits and rule to show cause hearings for a divorce under C.C. 102 shall be fixed for trial on Thursday, or on another date at the discretion of the judge to whom the case is assigned. No case shall be placed on the docket for trial except by written order of the court granted upon written motion by a party. Said motion (similar to that attached and identified as Exhibit C) shall be signed by the attorney for the mover, who shall certify that counsel for all parties have conferred to determine if the case is ready for trial on its merits, the available trial dates, and if counsel have agreed on the trial date selected. If counsel are unable to agree on a trial date, the judge will fix the trial date after

		<p>consultation with all counsel. No conference is required with any party appearing in proper person.</p> <ol style="list-style-type: none"> <li>2. It should be understood that in stating that a case is "now ready for trial" and in consenting to a trial date, the attorney also asserts that he/she will be present and prepared for trial on that date; that he/she will have no hearings in any other court or section of court that would present a conflict with the trial of this case.</li> <li>3. Whenever motion is made to fix a case for trial, the judge may call a pre-trial conference on a date and at a time to be set by him, upon reasonable notice by the judge to all counsel of record. After the pre-trial conference is concluded, the judge may then set the case for trial. If the judge in his discretion believes a pretrial conference is unnecessary or inadvisable, he may set the case for trial without a pre-trial conference.</li> <li>4. Trials shall be fixed at least two (2) weeks in advance. Subject to the judge's discretion, a trial may be fixed as far in advance as counsel may agree. Cases shall be docketed for trial during the Monday motion hour. Cases will be docketed and heard in the order that they are fixed for trial.</li> <li>5. The clerk shall prepare a regular trial docket for those cases fixed two weeks in advance and an advance trial docket for those cases fixed three weeks in advance. The clerk shall keep a docket showing the date on which cases are assigned for trial, the docket number and title, and the names of all counsel engaged therein. The regular trial docket and the advance trial docket shall be published by the clerk of court.</li> <li>6. In any matter in which a litigant is not represented by an attorney of record, notice of the trial date shall be mailed by the clerk of court to the litigant to his address as shown by the record.</li> </ol>		
3 <sup>rd</sup> J.D.C.	Lincoln and Union Parishes	<p>A. In UNION PARISH unless otherwise specially ordered by the court, the following schedule will be used each month:</p> <table border="1" data-bbox="764 1787 1432 1892"> <tr> <td data-bbox="764 1787 1097 1892">Traffic arraignments and trials, Title 32 Offenses and DWI</td> <td data-bbox="1097 1787 1432 1892">--Tuesdays following the 1<sup>st</sup> and 3<sup>rd</sup> Mondays at 9:00 a.m.</td> </tr> </table>	Traffic arraignments and trials, Title 32 Offenses and DWI	--Tuesdays following the 1 <sup>st</sup> and 3 <sup>rd</sup> Mondays at 9:00 a.m.
Traffic arraignments and trials, Title 32 Offenses and DWI	--Tuesdays following the 1 <sup>st</sup> and 3 <sup>rd</sup> Mondays at 9:00 a.m.			

All misdemeanor arraignments and trials (other than traffic), felony arraignments and motions	--Wednesdays following the 1 <sup>st</sup> and 3 <sup>rd</sup> Mondays at 9:00 a.m.
Non-support cases	--Wednesday following the 4 <sup>th</sup> Monday at 9:00 a.m.
Juvenile	--Thursday following the 1 <sup>st</sup> Monday at 1:30 p.m.

In LINCOLN PARISH unless otherwise specially ordered by the court, the following schedule will be used each month:

Misdemeanor arraignments, sentences, motions and hearings	--Tuesdays following the 2 <sup>nd</sup> and 4 <sup>th</sup> Mondays at 9:00 a.m.
Traffic arraignments, sentences, Title 32 Offenses, motions and hearings	--Tuesdays following the, 2 <sup>nd</sup> and 4 <sup>th</sup> Mondays at 1:30 p.m.
Misdemeanor trials	--Wednesdays following the 2 <sup>nd</sup> and 4 <sup>th</sup> Mondays at 9:00 a.m.
Traffic trials	--Wednesdays following the 2 <sup>nd</sup> and 4 <sup>th</sup> Mondays at 1:30 p.m.
All felony cases	--Fridays following the 2 <sup>nd</sup> and 4 <sup>th</sup> Mondays at 9:00 a.m.
Non-support cases	--1 <sup>st</sup> Monday at 9:00 a.m.
Juvenile cases	--Tuesday following the 1 <sup>st</sup> Monday at 9:00 a.m.

B. No suit for separation or divorce involving a curator ad hoc contested or uncontested, may be set for trial until at least fifteen (15) days have elapsed from the date on which service of process is made upon the curator ad hoc appointed to represent an absentee defendant.

8 <sup>th</sup> J.D.C.	Winn Parish	No case will be set for trial on the same day the answer is filed, but will be set at some future open date to be heard as in other cases in the order of its fixing except when answer is filed by curator ad hoc.
10 <sup>th</sup> J.D.C.	Natchitoches Parish	In a case where a curator ad hoc is appointed to represent an absent defendant, he may file an answer before the expiration of fifteen (15) days from the date of service is made upon him by the Sheriff or acceptance of service, but a trial on the merits cannot be had for fifteen (15) days from service or acceptance.
12 <sup>th</sup> J.D.C.	Avoyelles Parish	Uncontested proceedings for divorce, including related proceedings for spousal support, custody and child support, in which pleadings have been filed by both parties may be assigned for instanter trial when same is requested by both parties. However, such instanter assignment shall not be sooner than seven calendar days after the filing of the original petition.
14 <sup>th</sup> J.D.C.	Calcasieu Parish	<p>A. If a matter is contested and the Clerk has received an adequate deposit or bond for costs, a case may be placed on the trial docket at the request of an attorney of record or a party, if not represented, by a written motion presented to the assigned Judge or a written request directed to the Clerk. After such motion or request is made, if the Clerk determines that the deposit or bond is inadequate, he shall so notify the attorneys of record in the case, and the case shall not be placed on the trial docket until an adequate deposit or bond is furnished or unless so ordered by the Court. If an adequate deposit or bond is not furnished within sixty (60) days after notice is mailed by the Clerk, the case shall be dismissed without prejudice, upon contradictory motion filed by any party thereto, if failure to comply with the notice continues to the date of trial of the motion.</p> <p>B. All motions or requests to have a case placed on the trial docket must be accompanied by a statement or certificate of the moving party that they have checked the record and that all answers have been filed and the case is in the proper posture for placing on the trial docket.</p> <p>C. Trials requiring testimony of less than 15 minute duration may be set for trial instanter by joint motion in open court, without the necessity of placing the cases on the trial docket.</p> <p>D. Upon receiving a request for the fixing of a case for</p>

		<p>trial, the Clerk shall immediately forward to all counsel of record and parties, if unrepresented, a notice of the trial date of the suit, together with the appropriate pretrial order.</p>
<p>15<sup>th</sup> J.D.C.</p>	<p>Acadia, Lafayette, and Vermilion Parishes</p> <p>Amended October 30, 2015, effective October 1, 2015.</p>	<p>All parties must have actual notice not less than 10 days before trial of a rule or on the merits, unless a shorter period of time is provided by law. This notice requirement does not apply to Hearing Officer Conferences or an expedited hearing on a rule to show cause seeking a mental health evaluation or a drug screen and/or a substance abuse assessment where the notice shall be reasonable.</p> <p>A matter may be set for trial by either party, after all issues are joined. Counsel shall not submit a motion to set for trial without first making a good faith attempt to reach a mutual agreement with opposing counsel for the date of trial, and for such scheduling order as the parties may agree upon. In such event where mutual agreement is reached, the proposed trial date order shall be submitted to the Court for approval.</p> <p>In the event the parties cannot agree regarding a date for trial, either party may submit to the Court a Motion to Set for Trial. The matter may be set for status conference which, at the judge's discretion may be conducted by telephone for the purpose of choosing a trial date.</p> <p>Notice of the scheduled trial date shall be mailed by the clerk of court to all counsel of record or unrepresented parties.</p> <p>In the event a matter that may be heard as a summary proceeding on rule day requires, or either party anticipates it shall require, the use of extensive witness testimony and/or introduction of exhibits, either party may request that the matter be set for trial on the Court's regular merits docket. The determination of whether such matter shall be set for trial in such manner shall be conducted in the same fashion as set forth above.</p> <p>In any event, in any matter in which witnesses are expected to testify or exhibits introduced, the moving party and/or plaintiff shall provide a witness list and a copy of all exhibits reasonably expected to be introduced into evidence to opposing counsel or unrepresented party at least ten (10) days prior to the scheduled hearing or trial. The responding party and/or defendant shall provide a witness list and a copy of all exhibits</p>

		<p>reasonably expected to be introduced into evidence to opposing counsel or unrepresented party at least seven (7) days prior to hearing or trial.</p>
<p>18<sup>th</sup> J.D.C.</p>	<p>Iberville, Pointe Coupee, and West Baton Rouge Parishes</p>	<p style="text-align: center;"><b>RULES, MOTIONS AND EXCEPTIONS</b></p> <p>Section A.</p> <p>There shall be a regular civil docket which includes Family Docketed cases for the three Parishes in the Eighteenth Judicial District each month.</p> <p>Section B.</p> <p>At the court’s discretion, Family Law related matters that will take longer than 30 minutes per side shall be continued to a contested trial date. At the court’s discretion and upon mutual agreement of the parties and counsel the matter can be heard in another parish. The attorney shall be responsible for obtaining the record from the clerk and returning same.</p> <p style="text-align: center;"><b>PRE-TRIAL BRIEFS</b></p> <p>It shall not be necessary to file a pre-trial brief in connection with rules for spousal support or child support, unless there are unusual or complicated issues of law or fact to be considered or unless a party is seeking a deviation from the child support guidelines as set forth in R.S. 9:315, et seq.</p> <p style="text-align: center;"><b>PLEADINGS AND NOTICE</b></p> <p>Section A.</p> <p>Custody/Visitation Rules</p> <p>See Rule 7, Section 10.</p> <p>Section B.</p> <p>Upon execution of an order by the Court, the Clerk of Court shall issue notice advising all counsel of record, and any unrepresented parties, of the date and time of the conference with the Hearing Officer, and compelling the attendance of the parties at said conference, with or without counsel. Said notice shall be mailed to counsel of record for the party filing the request for custody or visitation, or to the unrepresented party making such request, and shall be served upon the defendant-in-rule or respondent at the same time as service of the petition,</p>

		motion, or rule to show cause.
<p>Family Court for the Parish of East Baton Rouge</p>	<p>East Baton Rouge</p>	<p style="text-align: center;">ASSIGNMENT OF MATTERS</p> <p>1. All rules, motions, and exceptions filed shall be assigned for hearing on a rule day, unless otherwise directed by the Court.</p> <p>2. All matters not resolved on rule day shall be assigned to contested trial dates, unless otherwise directed by the presiding judge. Assignment of matters to contested trial dates shall be made according to the procedures set forth by the judge of each division as provided in the <i>Pre-Trial Procedures</i> section below.</p> <p>3. Attorneys or self-represented litigants seeking to pass, dismiss, or resolve their matters shall immediately request that the Court pass the matter so that other matters may be scheduled.</p> <p>4. Notices of assignment may be sent by the Court as a courtesy to attorneys and self-represented litigants as much as is practicable. These notices do not constitute, and do not take the place of, service of process as provided by law.</p> <p style="text-align: center;">PRE-TRIAL PROCEDURES</p> <p>1. Division A. Attorneys or self-represented litigants must obtain a trial date from the judicial assistant. At the time the trial date is selected, both sides must complete a case management schedule. Pre-trial conferences are scheduled approximately one month prior to the trial date. Pre-trial orders and pre-trial memorandums are not required unless requested by the judge. A second trial setting must be selected, unless the judge indicates otherwise.</p> <p>2. Division B. Attorneys or self-represented litigants must complete a case management schedule in order to obtain a trial date. The case management schedule assigns a pre-trial readiness conference date and second setting trial date. The case will be assigned a first setting trial date at the pre-trial readiness conference.</p> <p>3. Division C. After a brief status conference with the judge, attorneys and self-represented litigants must complete a case management schedule setting forth their contested issues, deadlines, and dates to appear in court. A pre-trial readiness conference will be set approximately three weeks prior to the trial. The judge</p>



will notify both sides if pre-trial memorandums will be required. All sides must comply with the deadlines in the case management schedule and attend pre-trial readiness conferences as required, or the trial date may be passed.

4. Division D. Attorneys or self-represented litigants must file and submit pre-trial orders to the staff attorney once they believe their matter is ready for trial. All issues to be heard at the trial on the merits must be specifically pled prior to the matter being set for trial. The pre-trial orders are not required to be joint orders and may be submitted individually. After reviewing the orders, the judge will set the matter for trial if appropriate. If the case is not ready for trial, a conference will be set to move the case toward trial. The division will complete a case management schedule, which will be sent to each side. If feasible, the case will be assigned a second setting or a third setting, if requested, in addition to a first setting. The judge will notify both sides if pre-trial briefs will be required. A pre-trial conference will be scheduled shortly before the trial date.

5. The judge for each division may deviate from these procedures if the situation requires.

#### CLOSED HEARINGS

The Court may order a hearing closed to the public in a case involving child custody in accordance with Louisiana Civil Code article 135, or in its discretion if it finds good cause to close a hearing.

#### ATTENDANCE OF WITNESSES

1. Attorneys or parties desiring witnesses to be subpoenaed shall submit the names and addresses of such witnesses to the Clerk of Court at least ten days before the date of trial or hearing.

2. When an instant subpoena is necessary, or when other unavoidable circumstances make compliance with the ten-day rule impossible, an attorney or self-represented litigant may submit a letter requesting the subpoena to the presiding judge. The letter shall provide a signature line for the judge to approve the request.

#### TRANSPORT OF INCARCERATED PARTIES

1. In cases where a party is incarcerated, the party that filed pleadings seeking relief shall be responsible for arranging the transportation of the incarcerated party

		<p>from the prison or detention center to court. An incarcerated person is responsible for arranging his own transportation to court if he is the party that filed pleadings seeking relief.</p> <p>2. The Court shall order the transportation of parties incarcerated in the East Baton Rouge Parish Prison on its own motion for the domestic violence proceedings described in the <i>Domestic Violence Proceedings</i> section of Appendix 24.2. The presiding judge may authorize the transportation by signing a list of incarcerated parties presented to him for approval.</p> <p>§ 3. Aside from those proceedings described in § 2, the Court may order the transportation of incarcerated persons on its own motion at its discretion.</p> <p style="text-align: center;">ANSWERING THE DOCKET.</p> <p>1. In cases docketed for trial, attorneys shall answer ready by telephone communication to the proper division’s judicial assistant by 12:00 p.m. on the court day immediately preceding the scheduled trial day. Attorneys must be present in court on the date and time the case is set.</p> <p>2. In all other cases, attorneys shall answer ready by telephone communication to the proper division’s judicial assistant before 4:00 p.m. on the court day immediately preceding their scheduled day in court, or at the scheduled time of the case in open court. Attorneys may also answer the docket by email. However, if the attorney does not receive confirmation of the receipt of the email by the judicial assistant, the answer to the docket shall be confirmed by telephone.</p> <p>3. Attorneys shall be on the fourth floor of the courthouse at the scheduled time of their case. If an attorney is unable to do so, he shall make prior arrangements with the Court and with the opposing side. Further, attorneys shall notify the proper judicial assistant of any other cases pending at the same time in any other division. Failure to check in or appear in court as required herein may cause the case to be stricken from the docket or the hearing may proceed without the presence of the attorney who failed to properly check in or appear in court.</p>
22 <sup>nd</sup> J.D.C.	St. Tammany and Washington Parishes	<p>The following matters shall be set on an expedited basis, as the Court’s schedule permits:</p> <p style="text-align: center;">1. Protective Orders</p>

		<ol style="list-style-type: none"> <li>2. Temporary Custody Hearings</li> <li>3. Rules for Divorce</li> <li>4. Motions to Compel</li> <li>5. Exceptions</li> <li>6. Rules to Terminate the Community</li> <li>7. Motions to Quash</li> <li>8. Rules to Show Cause why a Sworn Detailed Descriptive List should not be deemed to constitute a Judicial Determination of Community Assets and Liabilities.</li> <li>9. Motions for Evaluations</li> <li>10. Motions for Substance Abuse Testing</li> <li>11. Any other motion required by law to be set on an expedited basis</li> </ol> <p>Rules or motions not listed above may be set by the court on an expedited basis under the following conditions:</p> <ol style="list-style-type: none"> <li>1. The pleading states good cause for setting the matter on an expedited basis and,</li> <li>2. The mover certifies in the pleading that the hearing shall not exceed thirty minutes, or this condition is waived by the Court.</li> </ol> <p>Matters which qualify to be heard on an expedited basis in Division L may be set on a twice monthly docket designated as the “Rocket Docket”. Matters requested to be set on Division L’s “Rocket Docket” require a certification by the mover that the hearing will not exceed thirty minutes in duration. Other matters may be set on the docket at the discretion of the Division Judge.</p> <p>In both Divisions K and L, all partition trials, and all hearings which are anticipated to last two or more hours, are to be set on a trial docket/special setting.</p> <p>In Division L, all fault trials and final periodic spousal support hearings are also to be set on a trial docket/special setting.</p>
27 <sup>th</sup> J.D.C.	St. Landry Parish	<p>A. Contested suits for divorce shall be scheduled on the regular civil docket.</p> <p>b. Uncontested suits for divorce may be heard on motion and rule day or morning hour or any other time scheduled by the judge affected.</p> <p>c. In a case where an attorney has been appointed to represent an absentee or non-resident, the case shall not be scheduled for a hearing until fifteen days have</p>

		<p>elapsed from the date of service on the attorney, except in those cases where the appointed attorney has communicated with the defendant and has secured a written reply authorizing the attorney to act sooner.</p>
<p>28<sup>th</sup> J.D.C.</p>	<p>LaSalle Parish</p>	<p style="text-align: center;"><b>SCHEDULING</b></p> <p>A. Hearings upon summary matters in family/domestic actions shall be scheduled in the order in which they are received after filing. Such matters shall ordinarily be assigned for hearing upon rule days. In those cases where counsel is aware of the opposing party's counsel, then prior to filing, counsel shall confer with opposing counsel to obtain potential hearing dates which present no conflict in scheduling.</p> <p>B. Trials of ordinary actions and summary matters which are expected to take more than five (5) court hours to present shall be assigned only in connection with a status conference requested pursuant to Rule 9.14.</p> <p>C. Any party may request in writing, or the court on its own motion may order, a La. C.C.P. Art. 1551 scheduling conference between counsel and the court to whom the case has been allotted. A party requesting such a conference must deliver the original and one copy of the request to the clerk of court. The clerk of court shall file the original and one copy of the request to the clerk of court. The clerk of court shall file the original in the suit record, stamp "filed" on the copy, and route the copy to the assigned judge. Within 30 days after receiving a request for a scheduling conference, the court shall schedule a conference for the purpose of addressing those matters as set forth in La. C.C.P. Art. 1551. The scheduling conference may be held by any appropriate means, including in person, by telephone, or teleconference, at the direction of the presiding judge.</p> <p>D. Bench Trials</p> <p>(1) Bench trials shall be set for commencement on Tuesdays of the second, third or fourth weeks of each month, not to be in conflict with criminal jury terms. The selection of which particular week(s) in each month shall depend on the prior selection of Jury weeks.</p> <p>(2) Bench trials shall be docketed in the order in which</p>

		<p>the motion requesting the setting is granted by the judge.</p> <p>(3) In each week that bench trials are set, the entire week (beginning Tuesday) shall be reversed for the bench trials.</p> <p>(4) Any bench trial that has not commenced prior to the end of the week shall be rescheduled for the next bench trial term as a preferential matter.</p> <p style="text-align: center;"><b>RULE DAYS</b></p> <p>Rule Days shall start with a motion hour. Ordinarily, Rule Days shall be conducted only during non-criminal weeks on Mondays and Thursdays commencing at 9:30 a.m. During criminal weeks and civil jury weeks there will be motion hours only conducted on Thursdays commencing at 9:00 a.m.</p> <p style="text-align: center;"><b>MATTERS SCHEDULED BUT NOT HEARD</b></p> <p>Whenever practicable, matters should be heard in the order placed on the docket. If the trial of a matter is begun but not concluded before court is adjourned, that trial should take precedence the following day, when practicable.</p> <p>If the court is unable to hear a scheduled matter, the matter whenever practicable should be rescheduled for hearing at the next available date and time.</p>
33 <sup>rd</sup> J.D.C.	Allen Parish	<p style="text-align: center;"><b>SCHEDULING</b></p> <p>A. A. A rule addressed to the same subject matter shall not be heard at intervals more frequent than six months, dating from rendition of judgment, except on a showing that an exceptional change in circumstances justifies an earlier hearing. A determination that an earlier hearing is justified may be made in chambers and shall be made by the judge who rendered the last judgment. If allowed filed, this rule shall be heard in accordance with the preceding sections.</p> <p>B. B. For all hearings and non-jury trials, unless excepted herein or the necessity for which has been specifically waived by the judge, comprehensive pre hearing and pre-trial briefs shall be filed with the judge not later than seven days prior to the hearing or trial. The filing of a brief in the suit record shall not be permitted.</p>

		<p>C. C. The provisions of this section shall not apply to criminal cases, uncontested matters, rule to show cause in separation and divorce cases, juvenile court and adoption matters.</p> <p>D. D. In each separation or divorce case where an answer is filed by the defendant in propria persona, the trial may not proceed unless either the defendant is present in court, or the plaintiff shows by competent evidence that the defendant was notified in writing of the date and hour scheduled for the trial which notice must have been given to defendant not less than ten (10) days prior to the date of the trial.</p> <p style="text-align: center;">RULE DAY</p> <p>A. All rules to show cause in separation and divorce cases shall be heard on the date assigned with preference of assignment going to the first rule filed, being the first rule heard until the docket is completed, except that contested custody and visitation rules shall be heard last on rule day in the same order as all other rules.</p> <p>B. When a rule to fix custody or visitation is filed, it will be assigned for the next available docket listing on the next available rule day.</p> <p>If the rule is contested on the date fixed in the Order, when the case is called, a pre-trial conference will be held. If no settlement is agreed upon, the matter will be fixed for trial on the regular trial docket, except when the Court determines an emergency may exist. In such case, the Court may hold a full or limited hearing.</p>
35 <sup>th</sup> J.D.C.	Grant Parish	No suit for separation or divorce, contested or uncontested may be set for trial until at least fifteen (15) days have elapsed from the date on which service of process is made upon the defendant or upon the curator ad hoc appointed to represent an absent defendant.
36 <sup>th</sup> J.D.C.	Beauregard Parish	No suit for separation from bed and board or divorce involving a curator ad hoc, contested or uncontested, may be set for trial until at least 15 days have elapsed from the date on which service of process is accepted by or made upon the curator ad hoc appointed to represent an absent defendant.
39 <sup>th</sup> J.D.C.	Red River Parish	A. No separation or divorce case will be set for trial

		<p>prior to the expiration of fifteen (15) days of the filing of original petition.</p> <p>B. In a separation or divorce case where a Curator Ad Hoc is appointed to represent an absent defendant, the curator may file an answer before the expiration of fifteen (15) days from the date of service made upon him by the Sheriff, or acceptance of service. Trial of a case in which a Curator Ad Hoc is appointed to represent an absent defendant cannot be heard before fifteen (15) days from the date of service upon the curator.</p>
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