

LOUISIANA CIVIL CODE ARTICLE 103(1) OR ARTICLE 103(5) DIVORCE
Certification for Default Judgment under Louisiana Code of Civil Procedure Article 1702(F)

Note: Must be completed by Petitioner or his/her attorney and submitted/filed with the Judgment of Divorce.

Petitioner

Versus

Defendant

DOCKET NUMBER:

PARISH OF

A. Dates

1. Petition for Divorce:

Date Petition Filed
2. Parties physically separated:

Date of Separation
3. Service of the Petition:

a. If Sheriff’s return is in the record, indicate date and type of service:
Personal/Domiciliary (Circle one)
If Domiciliary, then name of person served and the relationship?

OR

OR

b. If a Waiver of Service is filed into the record, provide date of
execution and filing:

Date Waiver Executed

Date Waiver Filed

B. Delays (choose applicable paragraph)

1. Twenty-one days elapsed since the service of citation upon the defendant.

☐Yes

☐No
2. A discovery request was filed with the petition and thirty days have elapsed since
service of citation and service of the discovery request on the defendant.

☐Yes

☐No
3. The demand is for divorce under Civil Code Article 103(1) and two days, exclusive of
holidays, have elapsed since the filing of a sworn affidavit by the defendant acknowledging
receipt of a certified copy of the petition, waiving formal citation, service of process, all
legal delays, notice of trial, and appearance at trial?

☐Yes

☐No

C. Pleadings

1. Is the Petition for Divorce in the record?

☐Yes

☐No
2. Are proper jurisdiction and venue expressly alleged in the Petition?

☐Yes

☐No
3. Does the petitioner’s Affidavit submitted or filed with the Judgment specifically attest
to the facts sufficient to obtain a divorce or will testimony be offered in lieu thereof?

☐Yes

☐No
4. Are the original and at least one copy of the proposed final judgment attached or filed
in the record?

☐Yes

☐No

D. Grounds for Divorce (La. C.C. Art. 103/C.C.P. Art. 1702(F))

1. The parties have minor children, and have been living separate and apart **365 days
or more** without reconciliation.

☐Yes

☐No

OR

2. The parties have no minor children and have been living separate and apart **180 days
or more** without reconciliation.

☐Yes

☐No

OR

3. On //20, after a contradictory hearing, or consent decree, a protective order or an
injunction was issued during the marriage in accordance with law, against the defendant in
order to protect the petitioner who seeks the divorce or a child of one of the spouses from abuse.

☐Yes

☐No

4. Is a certified copy of this protective order or injunction attached and introduced into evidence?

☐Yes

☐No
- Revised 4/23/25

PETITIONER’S/ATTORNEY’S CERTIFICATION

I hereby certify that I have examined the record or conformed copies of all pleadings in the above-captioned case, and the information provided herein is true and correct based upon my personal knowledge, information, and belief.

_____	_____	_____
Date of Record Examination	Signed by Petitioner/Attorney for Petitioner	Attorney’s Bar Number
_____	_____	_____
Date of Certification	Address	Telephone Number

CLERK’S CERTIFICATION

I hereby certify that I have examined the record of this case and no answer or other pleading has been filed.

_____	_____
Date	Signature of Minute Clerk

HEARING OFFICER RECOMMENDATION

Considering the record in this case, the submission of the petitioner/mover’s counsel, it being the finding of the hearing officer that all legal requirements for granting a divorce under Louisiana Civil Code Article 103(1) or Article 103(5) have been met, **IT IS HEREBY RECOMMENDED** that the attached Judgment of Divorce be made the Order of this Court, no objection having been made by either party.

_____, Louisiana, this ____ day of _____, 20____.

Hearing Officer