

**TITLE IV**

**Chapter 28 - Divorces Pursuant to La. Civ. Code Article 103**

**Rule 28.2 - Judgment on the Pleadings and Summary Judgment of Divorce in Chambers Under La. Code Civ. Proc. Art. 969**

**Appendix 28.2A - Courts That Require the Filing of a La. C.C.P. art. 969(B) Divorce Checklist**

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**First Judicial District  
Court**

**Parish of Caddo**

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**Second Judicial District  
Court**

**Parishes of Bienville,  
Claiborne and Jackson**

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**Third Judicial District  
Court**

**Parishes of Lincoln and  
Union**

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**Fourth Judicial District  
Court**

**Parishes of Morehouse  
and Ouachita**

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**Fifth Judicial District  
Court**

**Parishes of Franklin,  
Richland and West  
Carroll**

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**Sixth Judicial District  
Court**

**Parishes of East Carroll,  
Madison and Tensas**

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**Seventh Judicial District  
Court**

**Parishes of Catahoula  
and Concordia**

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**Eighth Judicial District  
Court**

**Parish of Winn**

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**Ninth Judicial District  
Court**

**Parish of Rapides**

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**Tenth Judicial District  
Court**

**Parish of Natchitoches**

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**Eleventh Judicial District  
Court**

**Parish of Sabine**

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**Twelfth Judicial District  
Court**

**Parish of Avoyelles**

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**Thirteenth Judicial  
District Court**

**Parish of Evangeline**

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**Fourteenth Judicial  
District Court**

**Parish of Calcasieu**

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**Fifteenth Judicial District Court**  
  
**Parishes of Acadia, Lafayette and Vermilion**

A Judgment of divorce under C.C. Art. 103 (1) may be accomplished in accordance with C.C.P. Art. 969(B). In such instances, the attorney for one of the parties shall complete the uncontested divorce under the C.C.P. Art. 969(B) checklist (see Appendix 28.2B). The checklist must accompany the filing of the Judgment of Divorce.

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**Sixteenth Judicial District Court**  
  
**Parishes of Iberia, St. Martin and St. Mary**

**Seventeenth Judicial District Court**  
  
**Parish of Lafourche**

**Eighteenth Judicial District Court**  
  
**Parishes of Iberville, Pointe Coupee and West Baton Rouge**

CONFIRMATION OF DEFAULTS AND UNCONTESTED MATTERS UNDER ARTICLE 103 OF THE CIVIL CODE IN ACCORDANCE WITH C.C.P. 969 AND 1702E

Section A. This rule unless permission is granted otherwise, applies to:

1. To all suits filed on or after 9-1-87;
2. To all suits for divorce under Article 103 of the Civil Code; and
3. To all confirmations of default judgments and all uncontested suits under the above previous (1) and (2).

Section C. UNCONTESTED DIVORCES UNDER ARTICLE 969 C.C.P.

1. If all parties are represented by retained counsel, and an answer has been filed, the petitioner or defendant in an uncontested case shall submit to the court:
  - (a). A written joint stipulation of facts, request for judgment, and a sworn verification by each party; and
  - (b). A proposed judgment containing a certification signed by both attorneys that each attorney and party agrees to the judgment’s terms.
2. Individuals representing themselves must appear in open court to obtain a judgment of divorce.
3. These documents must be filed with the Courts' docket clerks of the proper division with a cover letter indicating the action desired and Divorce Form 2. Judgment will be signed and will include any ancillary relief stipulated to in the Judgment.

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**Nineteenth Judicial District Court**  
  
**Parish of East Baton Rouge**

**Family Court, Parish of  
East Baton Rouge**

**For the Parish of East  
Baton Rouge**

If both parties are represented by counsel and an answer has been filed, the parties may request a judgment of divorce pursuant to a judgment on the pleadings or summary judgment by submitting the necessary documents required by law and the appropriate C.C.P. Art. 969(B) checklist (see Appendix 28.2B).

The proposed judgment may contain relief other than a divorce if stipulated to by both parties. If other relief is sought but not stipulated to by the parties, the parties may reserve their right to fix those matters for trial.

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**Twentieth Judicial  
District Court**

**Parishes of East Feliciana  
and West Feliciana**

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**Twenty-First Judicial  
District Court**

**Parishes of Livingston,  
St. Helena and  
Tangipahoa**

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**Twenty-Second Judicial  
District Court**

**Parishes of St. Tammany  
and Washington**

A Judgment of Divorce under La. Civil Code Art. 103(1) may be accomplished in accordance with La. Code Civ. Proc. Art. 969(B)(see Appendix 28.2B). In such instances, the mover and/or mover’s attorney shall complete the appropriate divorce checklist. The appropriate checklist and affidavit must accompany the filing of the Judgment of Divorce.

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**Twenty-Third Judicial  
District Court**

**Parishes of Ascension,  
Assumption and St.  
James**

Amended November 30,  
2015, effective January 1,  
2016.

A. If both parties are represented by counsel and an answer has been filed, the parties may request a judgment of divorce pursuant to a judgment on the pleadings or summary judgment by submitting the necessary documents required by law and the appropriate C.C.P. Art. 969(B) checklist (see Section B, below).

The proposed judgment may contain relief other than a divorce if stipulated to by both parties. If other relief is sought but not stipulated to by the parties, the parties may reserve their right to fix those matters for trial.

This is the appropriate C.C.P. Art. 969(B) checklist for the 23rd Judicial District Court:

**23rd JUDICIAL DISTRICT COURT**

**APPENDIX 28.2A: LA. C.C.P. ARTICLE 969(B) DIVORCE CHECKLIST**

**LOUISIANA CIVIL CODE ARTICLE 103(1)**

Uncontested Divorce Under Code of Civil Procedure Article 969(B)

Notice: Must be completed by Mover or their attorney and submitted/filed with the Judgment of Divorce.

\_\_\_\_\_ DOCKET NUMBER: \_\_\_\_\_

Petitioner

Versus

\_\_\_\_\_ PARISH OF \_\_\_\_\_

Defendant

**A. Dates**

1. Petition for Divorce: \_\_\_\_\_ Date Petition Filed

2. Parties physically separated: \_\_\_\_\_ Date of Separation

3. Service of the Petition:

a. If Sheriff's return is in the record, indicate the date and type of service: Personal/Domiciliary (Circle one)

\_\_\_\_\_ Date of Service

If Domiciliary, then name of person served \_\_\_\_\_ and the relationship \_\_\_\_\_.

OR

b. If a Waiver of Service is filed into the record, provide dates of execution and filing:

\_\_\_\_\_ Date Waiver Executed

\_\_\_\_\_ Date Waiver Filed

4. Answer filed: \_\_\_\_\_ Date of Answer

**B. Pleadings**

1. Is the Petition for Divorce in the record? ☐ Yes

2. Are proper jurisdiction and venue expressly alleged in the Petition? ☐ Yes

3. Are both parties represented by counsel? ☐ Yes

4. Has each party, through their counsel, filed a written joint stipulation of facts, request for judgment, and sworn verification? ☐ Yes

5. Have counsel for the parties filed a proposed judgment containing a certification that counsel and each party agree to the terms thereof? ☐ Yes

**C. Time Periods (La. C.C. Art. 103.1)**

(Choose either #1 or #2)

1. The parties have minor children, and have been living separate and apart 365 days or more without reconciliation. ☐ Yes

OR

2. The parties have no minor children and have been living separate and apart 180 days or more without reconciliation. ☐ Yes

OR

NOTICE: If an attorney for absent defendant has been appointed, this procedure cannot be used. Petitioner and the appointed attorney must appear in court.

**MOVER'S/ATTORNEY'S CERTIFICATION**

I hereby certify that I have examined the record or conformed copies of all pleadings in the above-captioned case and the information provided herein is true and correct based upon my personal knowledge, information and belief.

\_\_\_\_\_  
Date of Record Examination

\_\_\_\_\_  
Signed by Petitioner/Attorney for Petitioner

\_\_\_\_\_  
Attorney's Bar Number

\_\_\_\_\_  
Date of Certification

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone Number

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**Twenty-Fourth Judicial  
District Court**

**Parish of Jefferson**

If all parties are represented by counsel, and an answer has been filed, the petitioner or defendant in an uncontested case, shall submit to the court:

- A. A written joint stipulation of facts, request for judgment, and a sworn verification by each party;
- B. A proposed judgment containing a certification that counsel and each party agree to the terms thereof;
- C. The complete record.

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**Twenty-Fifth Judicial  
District Court**

**Parish of Plaquemines**

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**Twenty-Sixth Judicial  
District Court**

**Parishes of Bossier and  
Webster**

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**Twenty-Seventh Judicial  
District Court**

**Parish of St. Landry**

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**Twenty-Eighth Judicial  
District Court**

**Parish of LaSalle**

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**Twenty-Ninth Judicial  
District Court**

**Parish of St. Charles**

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**Thirtieth Judicial District  
Court**

**Parish of Vernon**

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**Thirty-First Judicial  
District Court**

**Parish of Jefferson Davis**

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**Thirty-Second Judicial  
District Court**

**Parish of Terrebonne**

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**Thirty-Third Judicial  
District Court**

**Parish of Allen**

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**Thirty-Fourth Judicial  
District Court**

**Parish of St. Bernard**

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**Thirty-Fifth Judicial  
District Court**

**Parish of Grant**

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**Thirty-Sixth Judicial  
District Court**

**Parish of Beauregard**

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**Thirty-Seventh Judicial  
District Court**

**Parish of Caldwell**

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**Thirty-Eighth Judicial  
District Court**

**Parish of Cameron**

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**Thirty-Ninth Judicial  
District Court**

**Parish of Red River**

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**Fortieth Judicial District  
Court**

**Parish of St. John the  
Baptist**

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**Civil District Court**  
**Parish of Orleans**

When a judgment of divorce is sought pursuant to La. C.C.P. Art. 969, the required documents must be accompanied by an Appendix 28.2B 969(B) Divorce Checklist completed by one of the attorneys.

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**Criminal District Court**  
**Parish of Orleans**

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**Forty-Second Judicial**  
**District Court**  
**Parish of DeSoto**

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