

**CRIMINAL DISTRICT COURT FOR THE PARISH OF ORLEANS
STATE OF LOUISIANA**

ORDER

Acting in accordance with La. Const. Art. V, Sec. 1; pursuant to LSA R.S. 1:55; due to the COVID-19 emergency as detailed in Louisiana State Governor John Bel Edwards's Executive Department Proclamation Numbers 25 JBE 2020 Public Health Emergency – COVID-19 and 27 JBE 2020, the City of New Orleans Mayor LaToya Cantrell's Mayoral Proclamation of a State of Emergency Due to COVID-19, the Louisiana Supreme Court Chief Justice Bernette J. Johnson's letter dated March 12, 2020 to all Chief Judges and Criminal District Court's Deputy Chief Robin D. Pittman's letter dated March 13, 2020 in accordance with the inherent powers of this court, the Deputy Chief Judge, acting on behalf of the Judges of the Orleans Parish Criminal District Court,

HEREBY ORDERS THAT:

Due to the unprecedented pandemic as referenced in the above-captioned emergency declarations, and in accordance with the Orleans Parish Criminal District Court's Continuity of Operations Plan, the Criminal District Court adopts the following emergency plan, **which shall be effective from March 16, 2020 until April 10, 2020:**

That all criminal proceedings are suspended and Criminal District Court is closed for the duration of this order;

That all attorneys, defendants and witnesses with scheduled criminal proceedings and notices to appear from March 16, 2020 through April 10, 2020 shall appear between April 13, 2020 and April 17, 2020 for a subpoena for their new court date;

All jury trials are suspended for the duration of this order;

All jurors serving for the month of March are dismissed;

All jurors summoned for the month of April 2020 will be notified regarding reporting for jury service;

All first appearances will be held via audio and/or video conferencing;

For all other Magistrate Court matters, defendants will be notified and/or subpoenaed to appear for dates on or after April 13, 2020;

If the conditions indicate that the Court needs to adjust the above policy, notice will be posted to the Court's website (www.criminalcourt.org), the Louisiana Supreme Court website (www.lasc.org) and in the news media.

New Orleans, Louisiana this 15th day of March, 2020.

Acting on behalf of the Court En Banc



ROBIN D. PITTMAN
Deputy Chief Judge

PLEASE SERVE VIA EMAIL:

1. Appendix 1.7 of Criminal District Court's COOP – Disaster Declaration and Communication Procedures
2. Disaster Recovery Committee Criminal District Court's COOP – Disaster Declaration and Communication Procedures

The Criminal District Court Disaster Recovery Committee was composed of the following:

DISASTER RECOVERY COMMITTEE

Judge Karen Herman, Chief Judge	kherman@criminalcourt.org
Robin Pittman, Deputy Chief Judge	rpittman@criminalcourt.org
Keva Landrum, Chairperson	klandrum@criminalcourt.org
Rob Kazik, Criminal Court Judicial Administrator	rkazik@criminalcourt.org
Shannon Sims, Criminal Court Deputy Judicial Administrator, Disaster Liaison	ssims@criminalcourt.org
Paige Cline, District Attorney's Office	pcline@orleansda.com
Keith Johnson, Criminal Clerk's Office	ktjohnson@nola.gov
Joseph Dier, Probation and Parole District Manager, Dept. of Public Safety and Corrections	jdier@corrections.state.la.us
Seann Halligan, Criminal Court MIS	shalligan@criminalcourt.org
Derwyn Bunton, Orleans Public Defender	dbunton@opdla.org
Eddie Walters, CEO, Municipal and Traffic Court	emwalters@nola.gov
Kevin Seuzeneau, Sergeant, NOPD	kseuzeneau@nola.gov

APPENDIX 1.2 Key Personnel

CRIMINAL COURT

Honorable Karen Herman Chief Judge	504 579 6190
Honorable Robin Pittman Deputy Chief Judge	504 913 6581
Honorable Keva Landrum Disaster Recovery Chairperson	504 234 1669
Robert J. Kazik Judicial Administrator	504 439 5630
Shannon C. Sims Deputy Judicial Administrator	504 228 3656
Erica Davis Executive Assistant	504 439 0703
Seann Halligan MIS Director	504 913 4628
Lawrence Dejan – Section C Minute Clerk	504 220 9607

CLERK'S OFFICE

Arthur Morrell Clerk	504 442 1653 or 504 400 3691
Keith Johnson Office Manager	504 460 3046
Darryl Myles Information Technology Supervisor	504 722 2939
Stacy Anderson Magistrate Bond Clerk	504 522 6345 504 941 0069
Rose Lewis Magistrate Bond Clerk	504 914 6703

DISTRICT ATTORNEY'S OFFICE

Daniel Smart
Assistant District Attorney

504 571 2823
dsmart@orleansda.com

Mike Trummel
Assistant District Attorney

504 571 2944
mtrummel@orleansda.com

ORLEANS PUBLIC DEFENDER'S OFFICE

Derwyn Bunton
Chief Public Defender

504 224 0958
dbunton@opdla.org

Danny Engelberg
Chief of Trials

504 784 5674
dengelberg@opdla.org

Carrie Ellis
Training Director

504 671 0450
cellis@opdla.org

Dannielle Berger
Director of Administration

504 338 3356
dberger@opdla.org

Colin Reingold
Litigation Director & Senior Counsel

504 931 4886
creingold@opdla.org

NEW ORLEANS POLICE DEPARTMENT

Commander James Scott, SID
Sgt. Jean Jordan
Kevin Seuzeneau

504 416 0279 jfscott@nola.gov
504 312 1976 jwjordan@nola.gov
kseuzeneau@nola.gov

NEW ORLEANS MUNICIPAL COURT

Judge Paul Sens

504 444 9480 254 405 0193
psens@nola.gov

Chris Sens – Clerk of Court
Eddie Walters – CEO

504 722 7338 cpsens@nola.gov
504 884 1261 emwalters@nola.gov

Brenda Watzke
Natan Marting-Sandoval
Michael Major

504 628 5579
504 428 6334
504 481 2438

SHERIFF'S OFFICE

Captain Craig Lawson
Lt. Jeffrey Vappie

504 813 8312 lawsonc2@opso.us
504 952 3261 vappieje@opso.us

APPENDIX 1.7 Disaster Declaration and Communication Procedures

The following steps will be taken in the event of a disruption of the normal operations of the Court are interrupted.

1. The Chief Judge or her/his designee shall Issue an Order declaring a State of Emergency or temporary closure of the Court and include within the Order an expected date for normal operations to resume. See Appendix 1.11 for sample closure orders.
2. This Order shall be mailed and e-mailed to all Judges of the Criminal District Court, District Attorney, Sheriff, Orleans Public Defenders and NOPD and Parochial Officials; posted on our web site and shall specifically be sent by mail and email to:

Chief Justice Bernette Johnson
Louisiana Supreme Court
400 Royal Street
New Orleans, LA 70130
504-310-2350 tel
504-310-2359 fax

Email bjohnson@lasc.org

Sandra Vujnovich
Louisiana Supreme Court
400 Royal Street
New Orleans, LA 70130
504-310-2550 tel
504-310-2606 fax

Email svujnovich@lasc.org

Robert Gunn
Communications
Louisiana Supreme Court
400 Royal Street
New Orleans, LA 70130

Email: rgunn@lasc.org

Judge Terri F. Love
 Fourth Circuit Court of Appeal
 410 Royal Street
 New Orleans, LA 70130
 504-412-6072 tel
 504-412-6071 fax
 504-237-3290 cell

Email TFL@la4th.org

Chief Judge Christopher Bruno
 Civil District Court
 421 Loyola Avenue
 New Orleans, LA 70112
 504-407-0250 tel
 504-522-2660 fax

Email cbruno@orleanscdc.com

Chief Judge James McKay
 Fourth Circuit Court of Appeal
 410 Royal Street
 New Orleans, LA 70130
 504-412-6050 tel
 504-412-6053 fax

Email jfm@la4th.org

Louisiana District Judges Association
 President Judge Guy Bradberry
 14th Judicial District Court
 P O Box 3210
 Lake Charles, LA 70602
 337-437-3363 tel
 337-437-3390 fax

Email: hoguybrad@aol.com

Louisiana State Bar Association
 601 St. Charles Avenue
 New Orleans, LA 70130-3404
 (800) 421-LSBA (5722) ext. 113
 504-619-0113
 (504) 566-1600
 504-566-0930 - fax
 Loretta Larsen, Executive Director
 Darren Trittel, Web Master

Email loretta@lsba.org
 Email dtittel@lsba.org

The New Orleans Bar Association
Helena N. Henderson
Executive Director
New Orleans Bar Foundation
650 Poydras Street, Suite 1505
New Orleans, LA 70130
504-525-7453 tel
504-525-6549 fax

Email: hhenderson@neworleansbar.org

Mayor LaToya Cantrell
City of New Orleans
1300 Perdido Street
New Orleans, LA 70130
504-658-9438 tel

Email: mayor@nola.gov

Commissioner Tenisha Stevens
City of New Orleans, Criminal Justice System
1300 Perdido Street
New Orleans, LA 70130
504-658-4984 tel
504-248-9646 cell

Email: Tenisha.stevens@nola.gov

Beau Tidwell
Communications Director
City of New Orleans
1300 Perdido Street
New Orleans LA 70130
504-658-5864 tel
504-295-3174 cell

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Councilmember Helena Moreno
President
City Council of New Orleans
1300 Perdido Street
New Orleans, LA 70130
504-658-1060 tel

Email: helena.moreno@nola.gov

Chief Shawn Ferguson
City of New Orleans
New Orleans Police Department
715 S. Broad Street
New Orleans, LA 70119
504-418-1404 cell

Email: sdferguson@nola.gov

Secretary James LeBlanc
State of Louisiana
Department of Public Safety and Corrections

Email: jmleblanc@corrections.state.la.us

Attention: Stephanie Lamartiniere
Attention: Ken Pastorick

Email: slamarti@corrections.state.la.us
Email: kenpastorick@corrections.state.la.us

Sheriff Marlin Gusman
Orleans Parish Sheriff's Office
2800 Perdido Street
New Orleans, LA 70119
504-442-6270 cell

Email: mngusman@opcsso.org

Blake Arcuri
Orleans Parish Sheriff's Office
2800 Perdido Street
New Orleans, LA 70119
504-377-6226 cell

Email: arcurib@opcsso.org

All divisions, departments and parochial officials should inform the above key personnel of any staff and/or information changes.

1.8 SAMPLE COURT CLOSURE ORDER

ORDER

Acting in accordance with La. Const. Art. V, Sec. 1 and the inherent power of this Court and considering the emergency created by _____,

IT IS HEREBY ORDERED, ADJUDGED AND DECREED THAT: The Criminal District Court for the Parish of Orleans shall be closed beginning _____, through _____, unless further extended by Order of this Court. All emergency matters may be presented to the below named judges which schedule and contact information is as follows:

From ____ to _____, Judge _____ at _____

From ____ to _____, Judge _____ at _____.

Every effort will be made to post this and any further Orders on the Court's website (www.criminalcourt.org) and the websites of the Louisiana Supreme Court (www.lasc.org), the Louisiana State Bar Association (www.lsba.org) and the New Orleans Bar Association (www.noba.org)

Signed at _____, Louisiana this _____ day of _____, 20__.

CHIEF JUDGE