

RULES FOR LOUISIANA DISTRICT COURTS

TITLES I, II, III, IV, V, and VI

Twenty-Ninth Judicial District Court

Parish of St. Charles

Title - I Chapter Title - Dates of Court

Chapter - 2 None.

Rule - 2.0

Appendix - 2.0

Local Holidays in
Addition to Legal
Holidays
Listed in La. R.S. 1:55
See 2004 Amendment to
La. R.S. 1:55(E)(1)(b)
which, by reference to
La. R.S. 1:55(B)(1)(a),
adds Mardi Gras Day and
General Election Day as
legal holidays.

Title - I Chapter Title - Judges, Facsimile Transmissions To The Court, and Technology-Related Rules

Chapter - 3 Court divides into 3 divisions (C, D and E) for purposes of randomly allotting matters.

Rule - 3.1

Appendix - 3.1

Divisions or Sections of
Court

Title - I Chapter Title - Judges, Facsimile Transmissions To The Court, and Technology-Related Rules

Chapter - 3 Rotates monthly.

Rule - 3.2 The Duty Judge shall:

Appendix - 3.2

Duty Judges

1. Serve as the Committing Magistrate for all criminal matters, including the following responsibilities:
 - a. All weekend and holiday emergencies.
 - b. Fixing bail.
 - c. Appointment of attorneys to represent indigent defendants.
 - d. All other matters relating to persons in custody, except when the case has been allotted to another judge and that judge is available.
 - e. Authorization of all search and arrest warrants.
 - f. Authorization of expenditures from the Fines and Forfeitures and Criminal Courts funds.
2. Handle all civil matters not referable to the allotted judge, including:
 - a. Default judgments, if the allotted judge is unavailable.
 - b. Actions such as civil commitments, injunctions, habeas corpus or other summary proceedings in emergency cases when the judge to whom the matter is allotted cannot be located after diligent effort.
3. It shall be the responsibility of the duty judge to provide for his replacement during times of his unavailability.

Title - I	Chapter Title - Judges, Facsimile Transmissions To The Court, and Technology-Related Rules
Chapter - 3	Any presiding judge of this court may electronically sign court orders, notices, official court documents, judgments and other writings if the electronic signature consists of a computer data compilation of any symbol or series of symbols executed, adopted or authorized by the judge to be the legally binding equivalent of the judge's handwritten signature.
Rule - 3.4	
Appendix - 3.4	
Court-Specific Rules Concerning Judges' Use of Electronic Signatures	
Amended effective January 21, 2020.	

Title - I	Chapter Title - Judges, Facsimile Transmissions To The Court, and Technology-Related Rules
Chapter - 3	Rule XIX. Simultaneous Appearance by Electronic Transmission
Rule - 3.5	1. Definitions.
Appendix - 3.5	(a) "Audiovisual transmission equipment" means an electronic device which enables encrypted software to permit an absent party or witness to participate in a court proceeding in real time.
Court-Specific Rules Concerning Simultaneous Appearance by a Party or Witness by Audio-Visual Transmission	(b) "Encrypted software" means software which provides authentication of the website and associated web server the Court is communicating with, which protects against so-called man-in-the-middle attacks. "Encrypted software" additionally provides bidirectional encryption of communications between the Court an absent party, which protects against eavesdropping and tampering with and/or forging the contents of the communication.
Amended effective March 19, 2020.	(c) "Court" means either a general or special jurisdiction court and includes any proceeding before a judge.
	2. Application. These rules apply to proceedings in civil, family, specialty court, criminal, and post-conviction cases as set forth below. These rules do not apply to juvenile cases.
	3. Court pre-approval necessary. The Court may allow simultaneous audiovisual appearance of a party and/or their attorney of record by audiovisual transmission using encrypted software in a court proceeding only in instances pre-approved by all counsel of record and/or unrepresented parties to the case and by the presiding judge in those matters referenced in Rule 5 below.
	4. The Court is not a guarantor of access to and/or use of audiovisual transmission equipment and/or encrypted software. If approved, the Court will make every effort to facilitate the simultaneous appearance by audiovisual transmission of a party and/or their counsel of record.
	5. Pursuant to Louisiana Code of Criminal Procedure Articles 522 and 230.1, a defendant's appearance in this Court for seventy-two (72) hour hearing and the initial setting of bail may be accomplished by simultaneous transmission through telephone or audiovisual equipment.
	6. Pursuant to Louisiana Code of Criminal Procedure Articles 551 and 562, and upon request of both the district attorney and the defendant and/or defense counsel, and at the discretion of the presiding judge, a defendant a defendant charged with a misdemeanor or felony offense, who is confined in jail, prison, or other detention facility in Louisiana, may be permitted to appear in this Court for arraignment may be accomplished by way of simultaneous transmission through audiovisual transmission equipment.
	7. Pursuant to Louisiana Code of Criminal Procedure Article 562, and upon request of both the district attorney and the defendant and/or defense counsel, and a waiver of personal appearance by the defendant, a defendant charged with a misdemeanor or felony offense, who is confined in jail, prison, or other detention facility in Louisiana, may be permitted to appear in this Court, at the discretion of the presiding judge, for (a) any preliminary matter or pretrial conference that does not involve the

taking of testimony; (b) the entry of his plea of guilty; and (c) any revocation hearing for a probation violation, including any hearing for a contempt of court, by simultaneous audiovisual transmission.

8. Court Discretion. Upon showing of good cause either by motion of a party or upon its own motion, the Court may require a party to appear in person at a hearing, conference, or proceeding listed above if the Court determines that a personal appearance would materially assist in the determination of the proceedings or in the effective management or resolution of the particular case.

9. Court Reporting. All proceedings involving simultaneous appearance by audiovisual transmission equipment will be reported by a certified court reporter to the same extent and in the same manner as if all participants had appeared in person.

10. Public Access. The Court will maintain public access to proceedings, as provided by law, when a party appears by means of simultaneous audiovisual transmission equipment, unless public access is restricted by emergency order of this Court.

11. Status Conference. Upon request of all counsel of record, and at the discretion of the presiding judge, the Court may conduct a status conference in any civil, criminal, or domestic matter via simultaneous audiovisual transmission. Nothing herein shall prohibit all counsel of record from waiving the appearance of their represented client for purposes of participating in a status conference with the Court.

Title - I	Chapter Title - Judges, Facsimile Transmissions To The Court, and Technology-Related Rules
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Chapter - 3

Rule - 3.6

Appendix - 3.6

Court-Specific Rules Concerning Recording of Protected Persons Pursuant to La. R.S. 15:440.2
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Title - I	Chapter Title - Court Personnel
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Chapter - 4	Jackie Cristina www.stcharlesparish-la.gov/29thjdc
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Rule - 4.1	Court Administrator 29th Judicial District Court
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Appendix - 4.1	P. O. Box 424 Hahnville, LA 70057 Telephone: (985) 783-3216 Facsimile: (985) 783-3205 E-Mail: jcristina@stcharlesgov.net
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Judicial Administrators and Clerks of Court
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Hon. Charles J. Oubre, Jr. Clerk of Court Parish of St. Charles P. O. Box 424 Hahnville, LA 70057 Telephone: (985) 783-6632 Facsimile: (985) 783-2005 E-Mail: stcharlescoc@bellsouth.net

Title - I	Chapter Title - Courtroom Use, Accessibility and Security
Chapter - 5	
Rule - 5.1	http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX5.1A.PDF
Appendix - 5.1A	
Americans with Disabilities Form	
Title - I	Chapter Title - Courtroom Use, Accessibility and Security
Chapter - 5	
Rule - 5.1	http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX5.1B.PDF
Appendix - 5.1B	
Request for Interpreter and Order	
Title - I	Chapter Title - Courtroom Use, Accessibility and Security
Chapter - 5	
Rule - 5.1	http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX5.1C.PDF
Appendix - 5.1C	
Interpreter's Oath	
Title - I	Chapter Title - Indigents and In Forma Pauperis
Chapter - 8	
Rule - 8.0	http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX8.0.PDF
Appendix - 8.0	
In Forma Pauperis Affidavit	
Title - II	Chapter Title - Procedure
Chapter - 9	
Rule - 9.3	
Appendix - 9.3	
Allotments: Signing of Pleadings in Allotted and	

Title - II	Chapter Title - Procedure
Chapter - 9	None.
Rule - 9.4	
Appendix - 9.4	
Presentation of Pleadings to the Court and Filing with the Clerk of Court	

Title - II	Chapter Title - Procedure
Chapter - 9	
Rule - 9.6	http://www.lasc.org/rules/supreme/Louisiana_Civil_Case_Reporting_Form.pdf
Appendix - 9.6	
Louisiana Civil Case Reporting	

Title - II	Chapter Title - Procedure
Chapter - 9	
Rule - 9.12	http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX9.12A.pdf
Appendix - 9.12A	
Notice of Limited Appearance – Family Law Cases	

Title - II	Chapter Title - Procedure
Chapter - 9	
Rule - 9.12	http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX9.12B.pdf
Appendix - 9.12B	
Notice of Limited Appearance – Non- Family Law Cases	

Title - II	Chapter Title - Procedure
Chapter - 9	At pre trial or scheduling conference or upon motion to set for trial in the event no pre trial or scheduling conference held.
Rule - 9.14	

JURY TRIALS

Appendix - 9.14

Fixing for Trial or
Hearing; Scheduling
Orders; Contact with
Jurors

1. A juror may be excused from duty only by the judge of the division for which he has been summoned.
2. Neither prospective jurors nor jurors shall be contacted, either directly or through any member of the immediate family of any juror.
3. Absent an order of court, no juror shall be interviewed by anyone at any time concerning the deliberations of the jury.
4. A jury venire shall be drawn by the Clerk of Court and the jury commissioners 30 days before the date assigned for trial.

The cost of drawing the jury venire and subpoenaing the prospective jurors shall be assessed and paid as court costs, in the manner provided by law. If the party requesting jury trial is not cast for all of the court costs, he is entitled to a full (or proportionate) refund of the deposit required by this rule when the court costs are paid in full by the party cast.

5. In a civil case, a party requesting trial by jury shall deposit with the Clerk of Court the sum of \$2,000 cash, to be posted at least 30 days before trial. In the event that this deposit is fully depleted during the trial, the Clerk of Court shall notify the party requesting the jury of the remaining costs required, and said party shall promptly pay the same.

The request for a jury trial shall include the following order:

IT IS HEREBY ORDERED that this cause be tried by jury upon applicant's depositing into the registry of court the sum of \$2,000 cash, to be posted at least 30 days prior to trial.

Within one hour before the commencement of court on each day that the trial continues, the party requesting jury trial shall verify with the Clerk of Court that the amount of the cash deposit is sufficient to cover jury costs. If it is insufficient, an additional deposit must be made.

6. Every motion to set for trial shall include an estimate of the number of days required for trial. If the motion fails to state a number of days, the judge will assign an estimate of ten days. The cash deposit shall be computed accordingly.

7. No trial by jury shall commence until this rule is complied with. Failure to comply with this rule shall constitute a waiver of the request for jury trial and a consent to trial of the case before the judge alone.

The funds disbursed from the cash deposit for payment of jury costs shall be assessed as costs of court.

After payment of all jury costs, any unexpended amounts remaining in the cash deposit shall be refunded by the Clerk of Court to the party filing the cash deposit. If the party requesting jury trial is not cast for all of the court costs, he is entitled to a full (or proportionate) refund of the deposit after the court costs have been paid in full by the party cast.

When the funds are made available through the provisions of this rule, the Clerk of Court shall pay each juror the fees and costs to which he is entitled no later than upon completion of the trial.

8. The party requesting a trial by jury shall be responsible on a daily basis for all jury food expenses.

Title - III

Chapter Title - Allotment of Cases

Chapter - 14

All cases (except homicides), felonies and misdemeanors shall be allotted to the judge serving as duty judge on the date of arrest.

Rule - 14.0

Appendix - 14.0A

When felony matters have been allotted, all subsequent indictments, charges and criminal cases arising out of the same transaction, occurrence, or series of transactions or occurrences shall be allotted to the same division.

System of Random
Allotment of Criminal

All 1st and 2nd degree murder cases and all drug roundups shall be allotted to each division on a

Cases (Other than Traffic, Wildlife, and Appeals from Lower Courts)

rotating basis.

TERMS OF COURT

A grand jury shall be empanelled in the first week of October and the first week in April of each year. The handling of the grand jury matters shall be rotated among the divisions of court.

Title - III	Chapter Title - Allotment of Cases
Chapter - 14	All traffic cases and misdemeanors where the defendant is not arrested shall be allotted by adherence to a schedule prepared annually by an en banc order of the court and posted in the Office of the Clerk of Court.
Rule - 14.0	
Appendix - 14.0B	
Random Allotment Traffic Offenses, Wildlife Offenses, and Appeals from Courts of Limited Jurisdiction)	

Title - III	Chapter Title - Allotment of Cases
Chapter - 14	Rule 14.1 is hereby adopted
Rule - 14.1	
Appendix - 14.1	
Allotment - Defendant with More than One Felony Case	

Title - III	Chapter Title - Assignment of Cases and Preliminary Motions
Chapter - 15	Set in open court upon application of state or defense.
Rule - 15.0	
Appendix - 15.0	
Assignment of Cases, Filing of Motions, Pre-Trial and Status Conferences	

Title - III	Chapter Title - Assignment of Cases and Preliminary Motions
Chapter - 15	1. Three (3) indigent defenders assigned to each division of court.
Rule - 15.1	2. Judges appoint counsel at 72 hour hearing or at arraignment after testing of indigency.
Appendix - 15.1	
Appointment of Counsel	

Title - III	Chapter Title - Assignment of Cases and Preliminary Motions
Chapter - 15	Service accomplished by clerk of court placing copy of pleading in District Attorney's box in clerk's office.
Rule - 15.2	
Appendix - 15.2	
Alternative Method of Service on District Attorney	
Title - III	Chapter Title - Arraignment and Pleas
Chapter - 18	
Rule - 18.0	http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX18.0.PDF
Appendix - 18.0	
Waiver of Formal Arraignment and Pleas	
Title - III	Chapter Title - Simultaneous Peremptory Challenges
Chapter - 19	Simultaneous peremptory challenges are allowed.
Rule - 19.0	
Appendix - 19.0	
Simultaneous Peremptory Challenges	
Title - IV	Chapter Title - Application of Rules
Chapter - 22	
Rule - 22.0	
Appendix - 22.0	
Courts That Have Created Specialized Divisions or Sections of Court That Handle Family Law Proceedings	
Title - IV	Chapter Title - Notice and Exchange of Information
Chapter - 23	

Rule - 23.0 http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_23.0A.pdf

Appendix - 23.0A

Courts Requiring the Pre-Hearing Filing, Exchange, or Submission of a Family Law Affidavit and/or Joint Custody Implementation Plan; Courts That May Issue Pre-Hearing Orders

Title - IV **Chapter Title - Notice and Exchange of Information**

Chapter - 23

Rule - 23.0 http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_23.0B.pdf

Appendix - 23.0B

Family Law Affidavit (form)

Title - IV **Chapter Title - Notice and Exchange of Information**

Chapter - 23

Rule - 23.0 http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_23.0C.pdf

Appendix - 23.0C

Hearing Information Order (form)

Title - IV **Chapter Title - Notice and Exchange of Information**

Chapter - 23

Rule - 23.0 http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_23.0D.pdf

Appendix - 23.0D

Hearing Officer Conference and Information Order (form)

Title - IV **Chapter Title - Notice and Exchange of Information**

Chapter - 23

Rule - 23.0

Appendix - 23.0E

Courts That Require Use of a Specific Hearing Information Order or

Title - IV	Chapter Title - Notice and Exchange of Information
Chapter - 23	Any pleading in which a litigant seeks an adjudication of contempt or an executory judgment for nonpayment of alimony or support shall contain allegations of or shall be accompanied by a statement setting forth the following:
Rule - 23.0	
Appendix - 23.0F	1. A computation of all payments that have accrued under the judgment.
Court-Specific Rules Concerning Arrearages	2. An itemized list of all payments received, showing the date, the payor, the recipient, and the manner of each payment. The payments received more than six months before the first alleged default for which contempt adjudication or an executory judgment is sought need not be itemized unless such payments are relevant to the issues before the court. The opposing party shall admit or controvert the allegations or contents of the statement in a pleading or statement filed at least twenty four hours prior to the time the matter is called for hearing.
	3. A copy of the pleading or statement required by this rule shall be delivered to opposing counsel and to the judge to whom the matter is assigned when the original is filed in the record.
	See Section V of the Appendix 23.0B Family Law Affidavit.

Title - IV	Chapter Title - Notice and Exchange of Information
Chapter - 23	
Rule - 23.1	
Appendix - 23.1	
Court-Specific Rules Concerning Pre-Trial Orders in Non- Community Property Cases	

Title - IV	Chapter Title - Procedure
Chapter - 24	
Rule - 24.0	
Appendix - 24.0	
Court-Specific Rules Concerning Form of Pleadings and Caption Requirements in Family Law Proceedings	

Title - IV	Chapter Title - Procedure
Chapter - 24	
Rule - 24.1	
Appendix - 24.1	
Court-Specific Rules Concerning Prior or Multiple Filing of Pleadings	

Title - IV	Chapter Title - Procedure
Chapter - 24	
Rule - 24.2	1. The Clerk of the Twenty-Ninth Judicial District Court, or a person designated by him and under his immediate supervision, upon the filing of any new civil proceeding and the payment of all costs chargeable thereto, shall immediately and publicly allot the case to a division of the Court in a manner and by the use of a mechanical or electronic device which insures the equal assignment by chance and by lot among the divisions of the court. The Clerk of Court shall furnish to the court a list of the allotments monthly.
Appendix - 24.2	
Court-Specific Rules Concerning Allotment of Cases	2. Protective orders shall be randomly allotted according to the Clerk's random allotment procedures. Any subsequently filed suit for divorce between the same parties shall be consolidated with any protective order suit that is still active. Any protective order suit is still active if it has not been formally dismissed with a written order of dismissal signed by a judge or unless it has expired by operation of law.

Title - IV	Chapter Title - Procedure
Chapter - 24	
Rule - 24.3	
Appendix - 24.3	
Court-Specific Rules Concerning Walk- Through of Pleadings	

Title - IV	Chapter Title - Procedure
Chapter - 24	
Rule - 24.4	
Appendix - 24.4	
Court-Specific Rules Concerning Appointment of Attorneys To Represent Absentee Defendants	

Title - IV

Chapter Title - Procedure

Chapter - 24

Rule - 24.5

Appendix - 24.5

Court-Specific Rules
Concerning Extensions
of Time To Plead in
Family Law Proceedings

Title - IV

Chapter Title - Procedure

Chapter - 24

Rule - 24.6

Appendix - 24.6

Court-Specific Rules
Restricting the
Preparation of Answers
or Other Pleadings;
Procedure When a Self-
Represented Party Has
Filed an Answer

Title - IV

Chapter Title - Procedure

Chapter - 24

Rule - 24.7

Appendix - 24.7A

Court-Specific Rules
Concerning Scheduling
Hearings and Trials

Title - IV

Chapter Title - Procedure

Chapter - 24

Rule - 24.7

Appendix - 24.7B

Court-Specific Rules
Concerning Order of
Business

Title - IV

Chapter Title - Procedure

Chapter - 24

Rule - 24.8

Appendix - 24.8A

Court-Specific Rules
Concerning
Continuances in Family
Law Proceedings

Title - IV **Chapter Title - Procedure**

Chapter - 24

Rule - 24.8 http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_24.8B.pdf

Appendix - 24.8B

Uncontested Motion To
Continue (form)

Title - IV **Chapter Title - Procedure**

Chapter - 24

Rule - 24.8 http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_24.8C.pdf

Appendix - 24.8C

Contested Motion To
Continue (form)

Title - IV **Chapter Title - Procedure**

Chapter - 24

Rule - 24.9

Appendix - 24.9

Court-Specific Rules
Concerning Discovery

Title - IV **Chapter Title - Procedure**

Chapter - 24

Rule - 24.10

Appendix - 24.10

Court-Specific Rules
Concerning Setting of
Pre-Trial Conferences

Title - IV	Chapter Title - Procedure
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Chapter - 24

Rule - 24.11

Appendix - 24.11

Court-Specific Rules Concerning Hearings in Chambers in Family Law Proceedings Pursuant to La. R.S. 9:302

Title - IV	Chapter Title - Procedure
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Chapter - 24

Rule - 24.12

Appendix - 24.12

Court-Specific Rules Concerning the Presence of Children in the Courtroom and/or Hearing Officer Conferences

Title - IV	Chapter Title - Procedure
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Chapter - 24

Rule - 24.13

Appendix - 24.13

Court-Specific Rules Concerning Mental Health Evaluations in Family Law Proceedings
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Title - IV	Chapter Title - Procedure
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Chapter - 24

Rule - 24.14

Appendix - 24.14

Court-Specific Rules Concerning Proof of Uncontested Paternity by Affidavit Pursuant to La. R.S. 9:572
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Title - IV	Chapter Title - Judgments and Stipulations
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Chapter - 25

Rule - 25.0

Appendix - 25.0

Court-Specific Rules on
Preparation and
Submission of Judgments
in Family Law
Proceedings

Title - IV	Chapter Title - Judgments and Stipulations
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Chapter - 25

Rule - 25.1

Appendix - 25.1

Court-Specific Rules on
Income Assignment
Orders

Title - IV	Chapter Title - Domestic Violence Protective Orders
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Chapter - 26

Rule - 26.0	http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_26.0A.pdf
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Appendix - 26.0A

Louisiana Protective
Order Registry Index of
Uniform Abuse
Preventive Order Forms
(Forms 1 through 23
Mandated by La. R.S.
46:2136.2(C))

Title - IV	Chapter Title - Domestic Violence Protective Orders
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Chapter - 26

Rule - 26.0	http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_26.0B.pdf
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Appendix - 26.0B

Louisiana Protective
Order Registry Courtesy
Forms Index:
Instructions, Petitions,
Supplemental Forms, etc.

Title - IV	Chapter Title - Divorces Pursuant to La. Civ. Code Article 102
Chapter - 27	
Rule - 27.0	http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_27.0A.pdf
Appendix - 27.0A	
La. C.C. art. 102 Divorce Checklist (form)	

Title - IV	Chapter Title - Divorces Pursuant to La. Civ. Code Article 102
Chapter - 27	
Rule - 27.0	
Appendix - 27.0B	
Courts That Require the Filing of a La. C.C. art. 102 Divorce Checklist, the Entire Record, and/or Other Documentation in a La. C.C. art. 102 Divorce	

Title - IV	Chapter Title - Divorces Pursuant to La. Civ. Code Article 102
Chapter - 27	
Rule - 27.0	
Appendix - 27.0C	
Court-Specific Rules Concerning Allowance of Divorce by Affidavit in a La. C.C. art. 102 Divorce	

Title - IV	Chapter Title - Divorces Pursuant to La. Civ. Code Article 102
Chapter - 27	
Rule - 27.1	http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_27.1A.pdf
Appendix - 27.1A	
Waiver of Service and Citation of an Original Petition in a La. C.C. art. 102 Divorce Proceeding (form)	

Title - IV **Chapter Title - Divorces Pursuant to La. Civ. Code Article 102**

Chapter - 27

Rule - 27.1 http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_27.1B.pdf

Appendix - 27.1B

Waiver of Service and
Citation of Rule To
Show Cause in a La.
C.C. art. 102 Divorce
(form)

Title - IV **Chapter Title - Divorces Pursuant to La. Civ. Code Article 102**

Chapter - 27

Rule - 27.1

Appendix - 27.1C

Courts That Require Use
of a Specific Waiver of
Service and Citation
Form in a La. C.C. art.
102 Divorce

Title - IV **Chapter Title - Divorces Pursuant to La. Civ. Code Article 103**

Chapter - 28

Rule - 28.0

Appendix - 28.0

Court-Specific Rules
Concerning Default
Judgments

Title - IV **Chapter Title - Divorces Pursuant to La. Civ. Code Article 103**

Chapter - 28

Rule - 28.1

Appendix - 28.1A

Court-Specific Rules
Concerning Allowance
of Divorce by Affidavit
in a La. C.C. art. 103
Divorce Under La. Code
Civ. Proc. art. 1702(E)

Title - IV	Chapter Title - Divorces Pursuant to La. Civ. Code Article 103
Chapter - 28	
Rule - 28.1	http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_28.1B.pdf
Appendix - 28.1B	
La. C.C.P. art. 1702(E) Divorce Checklist (form)	

Title - IV	Chapter Title - Divorces Pursuant to La. Civ. Code Article 103
Chapter - 28	
Rule - 28.1	
Appendix - 28.1C	
Courts That Require the Filing of a La. C.C.P. art. 1702(E) Divorce Checklist	

Title - IV	Chapter Title - Divorces Pursuant to La. Civ. Code Article 103
Chapter - 28	
Rule - 28.2	
Appendix - 28.2A	
Courts That Require the Filing of a La. C.C.P. art. 969(B) Divorce Checklist	

Title - IV	Chapter Title - Divorces Pursuant to La. Civ. Code Article 103
Chapter - 28	
Rule - 28.2	http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_28.2B.pdf
Appendix - 28.2B	
La. C.C.P. art. 969(B) Divorce Checklist (form)	

Title - IV	Chapter Title - Divorces Pursuant to La. Civ. Code Article 103
Chapter - 28	
Rule - 28.3	http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_28.3A.pdf
Appendix - 28.3A	

Acceptance of Waiver
and Waiver of Service
and Citation and Delays
in a La. C.C. art. 103
Divorce (form)

Title - IV	Chapter Title - Divorces Pursuant to La. Civ. Code Article 103
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Chapter - 28

Rule - 28.3

Appendix - 28.3B

Courts That Require a
Specific Form for Waiver
of Service and Citation in
a La. C.C. art. 103
Divorce

Title - IV	Chapter Title - Custody and Visitation Orders
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Chapter - 29

Rule - 29.0 http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_29.0A.pdf

Appendix - 29.0A

Application for Ex Parte
Temporary Custody
Order – Affidavit of
Mover in Compliance
with La. C.C.P. art. 3945
(B) (form)

Title - IV	Chapter Title - Custody and Visitation Orders
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Chapter - 29

Rule - 29.0 http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_29.0B.pdf

Appendix - 29.0B

Application for Ex Parte
Temporary Custody
Order – Certification by
Applicant’s Attorney in
Compliance with La.
C.C.P. art. 3945(B)
(form)

Title - IV	Chapter Title - Custody and Visitation Orders
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Chapter - 29

Rule - 29.0

Appendix - 29.0C

Court-Specific Rules
Concerning Ex Parte
Custody Orders

Title - IV **Chapter Title - Custody and Visitation Orders**

Chapter - 29

Rule - 29.1

Appendix - 29.1

Court-Specific Rules
Concerning Temporary
Custody Orders

Title - IV **Chapter Title - Custody and Visitation Orders**

Chapter - 29

Rule - 29.2 http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_29.2A.pdf

Appendix - 29.2A

Joint Custody Plan (With
Domiciliary Parent)
(form)

Title - IV **Chapter Title - Custody and Visitation Orders**

Chapter - 29

Rule - 29.2 http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_29.2B.pdf

Appendix - 29.2B

Joint Custody Plan
(Without Domiciliary
Parent) (form)

Title - IV **Chapter Title - Custody and Visitation Orders**

Chapter - 29

Rule - 29.3

Appendix - 29.3

Court-Specific Rules
Concerning Parenting
Classes

Title - IV	Chapter Title - Custody and Visitation Orders
Chapter - 29	Mediation may be ordered when custody or visitation of children is an issue for decision in any petition or motion. If the parties do not agree on a mediator, the court will select one. Failure to comply with an order of mediation will subject a party to the contempt powers of the court.
Rule - 29.4	
Appendix - 29.4	If the parties reach an agreement, the mediator shall prepare a written, signed and dated agreement. Counsel for both parties shall submit a consent judgment immediately for the approval of the court.
Court-Specific Rules Concerning Mediation	An order of mediation may be set aside at any time if counsel notify the court that custody or visitation issues are not contested, or for other reason(s) deemed sufficient by the court.
	Unless otherwise ordered by the court, costs of mediation shall be equally divided between and paid by the parties.

Title - IV	Chapter Title - Custody and Visitation Orders
Chapter - 29	
Rule - 29.5	http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_29.5.pdf
Appendix - 29.5	
Form Letter To Register a Foreign or Out-of-State Custody Order (form)	

Title - IV	Chapter Title - Custody and Visitation Orders
Chapter - 29	
Rule - 29.6	
Appendix - 29.6	
Court-Specific Rules Concerning Modification of an Existing Custody or Visitation Order	

Title - IV	Chapter Title - Partition of Community Property
Chapter - 30	
Rule - 30.0	http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_30.0A.pdf
Appendix - 30.0A	
Sworn Detailed Descriptive List (form)	

Title - IV	Chapter Title - Partition of Community Property
Chapter - 30	
Rule - 30.0	http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_30.0B.pdf
Appendix - 30.0B	
Sample, Completed Sworn Detailed Descriptive List (form)	

Title - IV	Chapter Title - Partition of Community Property
Chapter - 30	
Rule - 30.0	http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_30.0C.pdf
Appendix - 30.0C	
Joint Detailed Descriptive List (form)	

Title - IV	Chapter Title - Partition of Community Property
Chapter - 30	
Rule - 30.0	http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_30.0D.pdf
Appendix - 30.0D	
Sample, Completed Joint Detailed Descriptive List (form)	

Title - IV	Chapter Title - Partition of Community Property
Chapter - 30	
Rule - 30.0	
Appendix - 30.0E	
Court-Specific Rules Concerning Detailed Descriptive Lists	

Title - IV	Chapter Title - Partition of Community Property
Chapter - 30	
Rule - 30.1	
Appendix - 30.1	
Court-Specific Rules	

Title - IV **Chapter Title - Partition of Community Property**

Chapter - 30

Rule - 30.2

Appendix - 30.2

Court-Specific Rules
Concerning Partition of
Community Property

Title - IV **Chapter Title - Other Rules**

Chapter - 31

Rule - 31.0

Appendix - 31.0

Court-Specific Rules
Concerning Use of
Electronic and Recording
Devices

Title - IV **Chapter Title - Other Rules**

Chapter - 31

Rule - 31.1

Appendix - 31.1

Court-Specific Rules
Concerning Oral
Arguments

Title - IV **Chapter Title - Other Rules**

Chapter - 31

Rule - 31.2

Appendix - 31.2

Court-Specific Rules
Concerning Enrollment
and Withdrawal of
Counsel

Title - IV **Chapter Title - Other Rules**

Chapter - 31

Rule - 31.3

Appendix - 31.3

Court-Specific Rules
Concerning
Collaborative Divorce
Procedures

Title - IV **Chapter Title - Use of Hearing Officers and Domestic Commissioners for Family Law Proceedings**

Chapter - 32

Rule - 32.0 http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_32.0A.pdf

Appendix - 32.0A

Courts Authorizing and
Directing Court-
Appointed Hearing
Officers, Commissioners,
and/or Magistrates
Pursuant To La. R.S.
46:236.5

Title - IV **Chapter Title - Use of Hearing Officers and Domestic Commissioners for Family Law Proceedings**

Chapter - 32

Rule - 32.0

Appendix - 32.0B

Court-Specific Rules on
Hearing Officers and
Domestic Commissioners

Title - IV **Chapter Title - Hearing Officer Procedure for Title IV-D Federal Social Security Act**

Chapter - 33

Rule - 33.0

Appendix - 33.0

Court-Specific Rules
Concerning Objections to
Recommendations of
Hearing Officers in Title
IV-D Matters

Title - IV	Chapter Title - Hearing Officer Procedures for Domestic Violence Protective Orders
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Chapter - 34

Rule - 34.0

Appendix - 34.0

Court-Specific Rules Concerning Hearing Officer Procedures for Domestic Violence Protective Orders
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Title - IV	Chapter Title - Hearing Officer Procedures for Domestic Violence Protective Orders
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Chapter - 34

Rule - 34.2

Appendix - 34.2

Court-Specific Rules Concerning Objections to Rulings of Hearing Officer or Domestic Commissioner; Time for Filing

Title - IV	Chapter Title - General Procedures for Hearing Officer Conferences
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Chapter - 35

Rule - 35.1

Appendix - 35.1

Court-Specific Rules Concerning Failure To Timely Comply with an Appendix 23.0D Hearing Officer Conference and Information Order and/or an Appendix 23.0B Family Law Affidavit

Title - IV	Chapter Title - General Procedures for Hearing Officer Conferences
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Chapter - 35

Rule - 35.4	http://www.lasc.org/rules/dist.ct/Title_IV/APPENDIX_35.4.pdf
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Appendix - 35.4

Stipulation Form (form)

Title - IV	Chapter Title - General Procedures for Hearing Officer Conferences
Chapter - 35	
Rule - 35.5	
Appendix - 35.5	
Court-Specific Rules Concerning Objections to Hearing Officer Recommendations and Judgments of Domestic Commissioner	

Title - IV	Chapter Title - General Procedures for Hearing Officer Conferences
Chapter - 35	
Rule - 35.7	
Appendix - 35.7	
Court-Specific Rules Concerning the Setting of Hearing Dates	

Title - IV	Chapter Title - General Procedures for Hearing Officer Conferences
Chapter - 35	
Rule - 35.8	
Appendix - 35.8	
Court-Specific Rules Concerning Adoption of Hearing Officer's Recommendation as Temporary Order After Objection	

Title - V	Chapter Title - Adoption Proceedings
Chapter - 46	
Rule - 46.0	
Appendix - 46.0	
Court-Specific Rules Concerning Filing of Pleadings and Required Exhibits in Adoption Proceedings	

Title - VI	Chapter Title - Litigation Filed by Inmates
Chapter - 60	
Rule - 60.2	http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX60.2.PDF
Appendix - 60.2	
Form IJR-1: Petition for Judicial Review	

Title - VI	Chapter Title - Litigation Filed by Inmates
Chapter - 60	
Rule - 60.4	http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX60.4.PDF
Appendix - 60.4	
Pro Se Prisoner- Plaintiff's Portion of the Pre-Trial Order	

Title - VI	Chapter Title - Litigation Filed by Inmates
Chapter - 60	
Rule - 60.7	http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX60.7A.PDF
Appendix - 60.7A	
Application To Proceed In Forma Pauperis Filed in District Court	

Title - VI	Chapter Title - Litigation Filed by Inmates
Chapter - 60	
Rule - 60.7	http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX60.7B.PDF
Appendix - 60.7B	
Motion To Proceed In Forma Pauperis on Appeals/Writs	

Title - VI	Chapter Title - Litigation Filed by Inmates
Chapter - 60	
Rule - 60.8	http://www.lasc.org/rules/dist.ct/COURTRULESAPPENDIX60.8.PDF
Appendix - 60.8	
Appeal of Parole	

