### SUPREME COURT OF LOUISIANA

**ORDER** 

Acting under the authority of Article V, Sections 1 and 5 of the Louisiana Constitution of 1974, and the inherent power of this Court, the Court hereby adopts the amendments and additions, annexed hereto as Attachment "A" and incorporated herein, to the Rules for Louisiana District Courts and Juvenile Courts and Louisiana Family Law Proceedings, duly presented to this Court by the Supreme Court Committee on District Court Rules.

This Order shall become effective upon signing, and shall remain in full force and effect thereafter, until amended or changed under the authority of future orders of this Court.

New Orleans, Louisiana, this 23rd day of April, 2025.

FOR THE COURT:

Chief Justice John L. Weimer Supreme Court of Louisiana

SUPREME COURT OF LOUISIANA A TRUE COPY OF DOCUMENTS AS SAME APPEARS IN OUR RECORDS

> Theresa McCarthy Second Denuty Clerk of Court

# ATTACHMENT "A"

## APPENDIX 28.1B: LA. C.C.P. ART. 1702(F) DIVORCE CHECKLIST - REDLINE VERSION

# LOUISIANA CIVIL CODE ARTICLE 103(1) OR ARTICLE 103(5) DIVORCE Certification for Default Judgment under Louisiana Code of Civil Procedure Article 1702(F)

	ner	DOCKET NUMBER		
1()01	iei	Versus		
		PARISH OF		
end	ant			
A.	Da	tes		
	1 2	Petition for Divorce Parties physically separated	_	tition Filed
	3	Service of the Petition		acpare to to
		a If Sheriff's return is in the record, indicate date and type of service		
		Personal/Domiciliary (Circle one)  If Domiciliary, then name of person served and the relationship?	Date of	Service
		OR OR		
		b. If a Waiver of Service is filed into the record, provide date of		
		execution and filing	_	
		<del></del>	Date w	aiver Fried
₿.	De	lays (choose applicable paragraph)		
			П.,	П.,
		I wenty-one days elapsed since the service of citation upon the defendant.  A discovery request was filed with the pet tion and thirty days have elapsed since	∐Yes	L∐No
		ervice of citation and service of the discovery request on the defendant.	□Yes	□No
		The demand is for divorce under Civil Code Article 103(1) and two days, exclusive of		
		holidays, have elapsed since the filing of a sworn affidavit by the defendant acknowledging		
		receipt of a certified copy of the petition, waiving formal citation, service of process, all legal delays, notice of trial, and appearance at trial?	Yes	□No
		iegai delays, notice of that, and appearance at thair	<u> </u>	
C.	Ple	adings & Notice Requirements		
	_		□Yes	□ <b></b> .
	_	Is the Petition for Dworce in the record?  Are present world then and warring properties alloged in the Petition?	□ res	_
	3	Are proper jurisdiction and venue expressly alleged in the Petition?  Does the petitioner's Affidavit submitted or filed with the Judgment specifically attest	□ ies	
		to the facts sufficient to obtain a divorce or will testimony be affected in lieu thereof?	□yes	$\square_{No}$
		If the defendant has made an appearance in the case, was notice that the		
		petitioner intends to obtain a default judgment sent by certified mail to counsel of record for the defendant if self-represented, at least soven days before the		
		entering of this default judgment, or is there a filed waiver of the notice by defendant?		<del>9</del> F
			- Vest	Waiver); or
			DAGE	both
	-	If an ottomicy for the defendant has contacted the politioner in writing concerning		
		the divarce action after it has been filed, was notice that the petitioner intends to obtain a		
		adaptant automorp continuo carrifo de antica campant of carried for the defendant at local paper.		
		default judgment sent by certified mail to counsel of record for the defendant, at least seven days before the entering of the default judgment, or is there a filed waiver of the notice		
			E /es-	ū€
		days heldere the entering of this default judgment, or is there a filed waiver of the notice	E /es-	ŭ≠ Walver) -u≠
		days heldere the entering of this default judgment, or is there a filed waiver of the notice	E /es-	ür Waiverj-ür a-batk
	61	days helione the entering of this disfault judgment, or is there a filed waiver of the nutice by the disfaultant?	Elvery Elvery	a-bath
		days before the entering of the def-ult judgment, or is there a filed warver of the natice by the defendant?  Are the original and at least one copy of the proposed final judgment attached or filed in the	Elvery Elvery	a-bath
D.		days helione the entering of this disfault judgment, or is there a filed waiver of the nutice by the disfaultant?	Elvery Elvery	a-bath
D.	Gr	days before the entoring of the default judgment, or is thore a filed waiver of the notice by the defaudant?  Are the original and at least one copy of the proposed final judgment attached or filed in the punds for Divorce (La. C.C. Art. 103/C.C.P. Art. 1702(F))	Elvery Elvery	a-bath
D.	Gr	days before the entering of the def-ult judgment, or is there a filed warver of the natice by the defendant?  Are the original and at least one copy of the proposed final judgment attached or filed in the	Elvery Elvery	o-bath □Yes □
D.	Gr	Are the original and at least one copy of the proposed final judgment attached or filed in the purpose for Divorce (La. C.C. Art. 103/C.C.P. Art. 1702(F))  The parties have minor children, and have been wing separate and apart 365 days or more without reconciliation.  OR	HV-V	o-bath □Yes □
D.	Gr	Are the original and at least one copy of the proposed final judgment attached or filed in the purpose for Divorce (La. C.C. Art. 103/C.C.P. Art. 1702(F))  The parties have minor children, and have been reing separate and apart 365 days or more without reconciliation.  OR  The parties have no minor children and have been living separate and apart 180 days	Hest Present?	Yes [
D.	Gro	Are the original and at least one copy of the proposed final judgment attached or filed in the punds for Divorce (La. C.C. Art. 103/C.C.P. Art. 1702(F))  The parties have minor children, and have been raing separate and apart 365 days or more without reconciliation.  OR  The parties have no minor children and have been living separate and apart 180 days or more without reconciliation.	HV-V	Yes [
D.	Gro	Are the original and at least one copy of the proposed final judgment attached or filed in the purpose for Divorce (La. C.C. Art. 103/C.C.P. Art. 1702(F))  The parties have minor children, and have been reing separate and apart 365 days or more without reconciliation.  OR  The parties have no minor children and have been living separate and apart 180 days	Tyes  Tyes  Tyes	Yes [
D.	<b>Gr</b> (1. 2. 3	Are the original and at least one copy of the proposed final judgment attached or filed in the punds for Divorce (La. C.C. Art. 103/C.C.P. Art. 1702(F))  The parties have minor children, and have been rang separate and apart 365 days or more without reconciliation.  OR  The parties have no minor children and have been living separate and apart 180 days or more without reconciliation.  OR  On	Tyes  Tyes  Tyes	Yes [

·- · · -			
		RNEY'S CERTIFICATION	
	nereby certify that I have examined the record or conformed copies of all pleadings in the above-captioned case, and formation provided herein is true and correct based upon my personal knowledge information, and belief		
information provided herein is	, true and correct based upon my p	ersonal knowledge inform	ation and belief
Date of Record Examination	Signed by Petitioner/Attorney	for Petitioner	Attorney's Bar Number
			,
Date of Cert fication	Address		Telephone Number
		<del></del>	
}	CLERK'S CE	ERTIFICATION	
		and no answer or other p	leading has been filed within the time
presented by low or the count	£		
			'
ì	_		
Date		Sig	nature of Minute Clerk
<u> </u>			
		D DECOMMENDATION	
A		R RECOMMENDATION	Table Called Asha Comment of the Com
			eing the finding of the hearing officer that
			rticle 103(5) have been met, IT IS HEREBY
			no objection having been made by either
bauth ————	, Louisiana, thisday	of	, 20
1			
	Hear	ng Officer	
<u> </u>			

#### APPENDIX 28.1B: LA. C.C.P. ART. 1702(F) DIVORCE CHECKLIST - CLEAN VERSION

## LOUISIANA CIVIL CODE ARTICLE 103(1) OR ARTICLE 103(5) DIVORCE

Certification for Default Judgment under Louisiana Code of Civil Procedure Article 1702(F)

Note: Must be completed by Petitioner or his/her attorney and submitted/filed with the Judgment of Divorce

			DOC	KET NUMBER:	
Petition	ier	Versus			
			PAR	SH OF	
Defend	ant		17111		
A.	Da	tes			
	1	Petition for Divorce:			Date Petition Filed
		Parties physically separ	ated:		_ Date of Separation
	3.	Service of the Petition:	the search advantage of a		
		a. If Sheriff's return is Personal/Domicilia:	in the record, indicate date and type of service.  or (Circle one)		Date of Service
		If Domiciliary, then	name of person serveda	and the relationship?	
		h 16-34(-)15	OR	OR	
		<ul> <li>p. If a waiver or Service execution and filing</li> </ul>	ce is filed into the record, provide date of		Date Waiver Executed
			•		Date Warver Filed
θ.	De	iays (choose applicable p	aragraph)		
			•		□Yes □ND
		. , ,	since the service of citation upon the defendan iled with the petition and thirty days have elaps		□Yes □No
			vice of the discovery request on the defendant.		□Yes □No
			e under Civil Code Article 103(1) and two days, a nice the filing of a sworn affidavit by the defenda		
			of the petition, waiving formal citation, service		
		legal delays, notice of tria	al, and appearance at trial?		□Yes □No
_					
Ç.	PIĘ	eadings			
	1.	Is the Petition for Divor	ce in the record?		□Yes □Na
	2.		and venue expressly alleged in the Petition?		☐Yes ☐No
	3.	*	fidavit submitted or filed with the Judgment sp	· · · · · · · · · · · · · · · · · · ·	□Yes □No
	4		obtain a divorce or will testimony be offered in least one copy of the proposed final judgment a		
				ictached of med in ()	e record. Corea Core
D.	Gr	ounds for Divorce (La. C.)	C. Art. 103/C.C.P. Art. 1702(F))		
	1.	•	children, and have been living separate and apa	art 365 days	
		or more without recon-	diation. OR		□Yes □No
	2.	-	on nor children and have been living separate and a	apart 180 days	
		or more without recon-			□Yes □No
	_		OR		
	3.		contradictory hearing, or consent decree, a pro- larriage in accordance with law, against the defe		lunction
		was issued buring ale if	arrage in accordance with law, against the serv	chadht iii order to	
	pri	ptect the petitioner who :	seeks the dworce or a child of one of the spouse	s from abuse.	□Yes □No
	4.	is a certified copy of this	protective order or injunction attached and intri	oduced into evidence	? □Yes □No
			PETITIONER'S/ATTORNEY'S CERTIFICAT	<u>_</u>	
		•	ned the record or conformed copies of all pl	leadings in the abov	•
ınfarm	ation	n provided herein is true	and correct based upon my personal knowledge	, information, and be	elief.
Date o	f Red	ord Examination S	igned by Petitioner/Attorney for Petitioner	Attorno	ey's Bar Number
Date of	f Cer	tification #	Address	Teleph	one Number

CLERK'S CERTIFICATION  I hereby certify that I have examined the record of this case and no answer or other pleading has been filed.						
· ·						
Date		Signature of Minute Clerk				
HEARING OFFICER RECOMMENDATION  Considering the record in this case, the submission of the petitioner/mover's counsel, it being the finding of the hearing officer that all legal requirements for granting a divorce under Louisiana Civil Code Article 103(1) or Article 103(5) have been met, IT IS HEREBY RECOMMENDED that the attached Judgment of Divorce be made the Order of this Court, no objection having been made by either party.						
	Hearing Officer					